

**DRAFT**Agenda Item Number : **1A****Request For Council Action**

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**Date Submitted** 2016-01-13 08:09:32**Applicant** City of St. George**Quick Title** December 2015 Financial Report**Subject** I will upload the report by Friday**Discussion****Cost** \$0.00**City Manager Recommendation** Haven't reviewed the report at the time this is being prepared so I will have comments if any at the meeting.**Action Taken****Requested by** Deanna Brklacich**File Attachments****Approved by Legal  
Department?****Approved in Budget?** **Amount:****Additional Comments**



MONTHLY FINANCIAL REPORT

SIX MONTHS ENDED

DECEMBER 31, 2015

CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORT  
SIX MONTHS ENDED DECEMBER 31, 2015

ADMINISTRATIVE DIRECTOR'S COMMENTS:

The attached report represents activity in the various city funds for the SIX months ended December 31, 2015. This period represents 50% of the fiscal year.

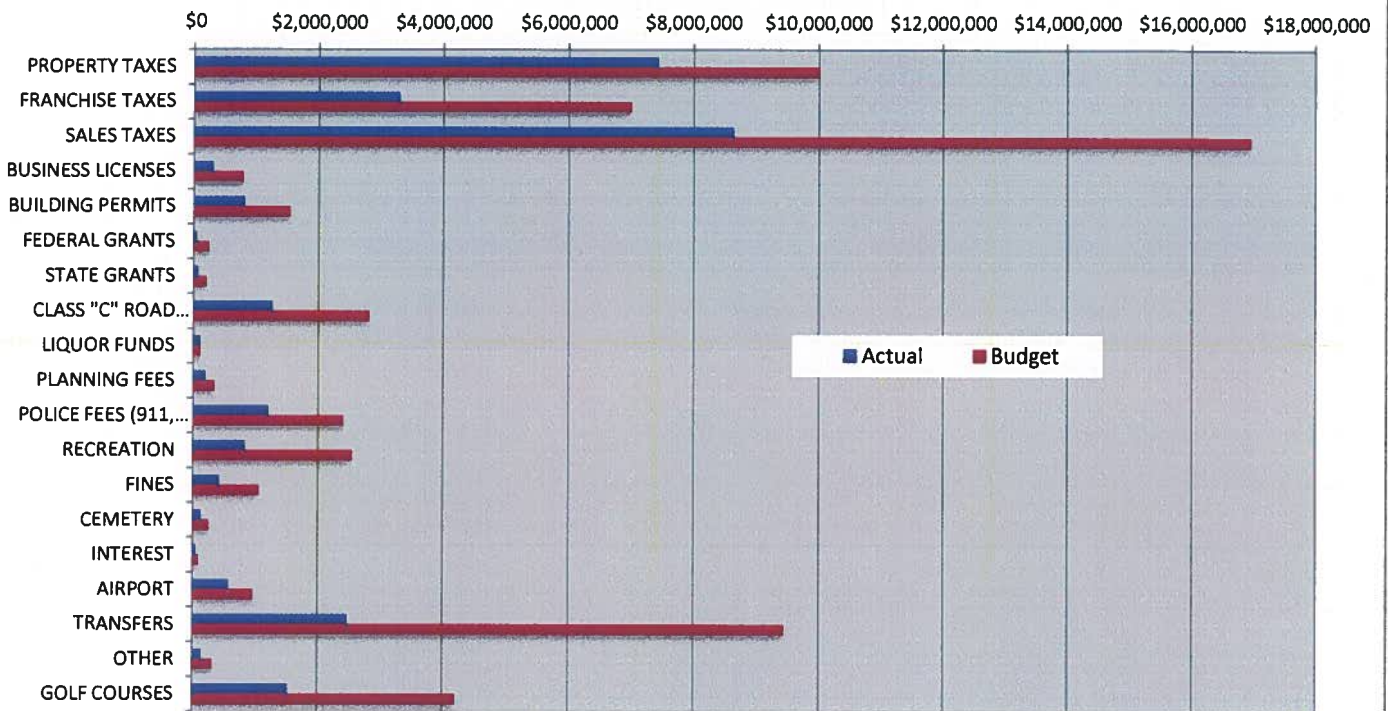
As you can see in reviewing the General Fund revenues and expenditures, each of the golf courses in the general fund is now shown separately.

- 1) General Fund revenues are at 48.04% of budget. The predominant revenues affecting the overall revenue percentages primarily in the first half of the year are Current Property Taxes, Fees Assessed (Personal Property Taxes) and Delinquent Taxes (Property Taxes) which typically are not received until December, January, and June. December 2015's Property Tax distribution was received and is higher, year-over-year than December 2014's distribution; however, the 2014 property tax Nov. 30<sup>th</sup> due date fell on a Sunday causing some of last year's distribution to lag into January 2015. After the January 2016 distribution is received, we'll have a better idea as to the year-over-year Property Tax totals and the overall General Fund revenues should be more in line with where we are at, percentage-wise, of the fiscal year.
- 2) Overall General Fund revenues are up 8.54% over the prior fiscal year. Sales taxes are up 7.69% over last year and franchise taxes are up 3.70% to the prior year. Golf revenues are down 1.48% and now both comparison years should include the snack bars and merchandise sales at the various courses whereas in previous years these were operated by the golf professionals.
- 3) The attached general fund revenue schedule is good to give you a quick review of how revenues are trending in comparison with the budget.
- 4) General Fund expenditures are at 43.29% of budget for the year to date. Where we have completed 50% of the fiscal year on the time horizon, as compared to expenditures at 43.29% of the budget, we are continuing to do a good job of spending within the budget.
- 5) The revenue comparison schedule attached to this report does show a mixed bag. Most fund revenues are up in comparison to prior years, while a few others are down. In addition, some impact fee revenues are up while others are down. Those that are down are likely due to the new impact fee rates which became effective October 2014 and would have affected only part of Fiscal Year 2015, but all of Fiscal Year 2016.
- 6) The Dixie Center Operations revenues are up noticeably in comparison to the prior year due to receipt of \$510,000 from Washington County as a contribution towards the City's economic development activities and programs.
- 7) The RAP Tax Fund's revenues include the recent bond issuance of \$7.9 million. Actual tax revenues receipts to date for this current year total \$529,513.
- 8) The City Treasurer's investment reports beginning with September 2015 will be attached next month.

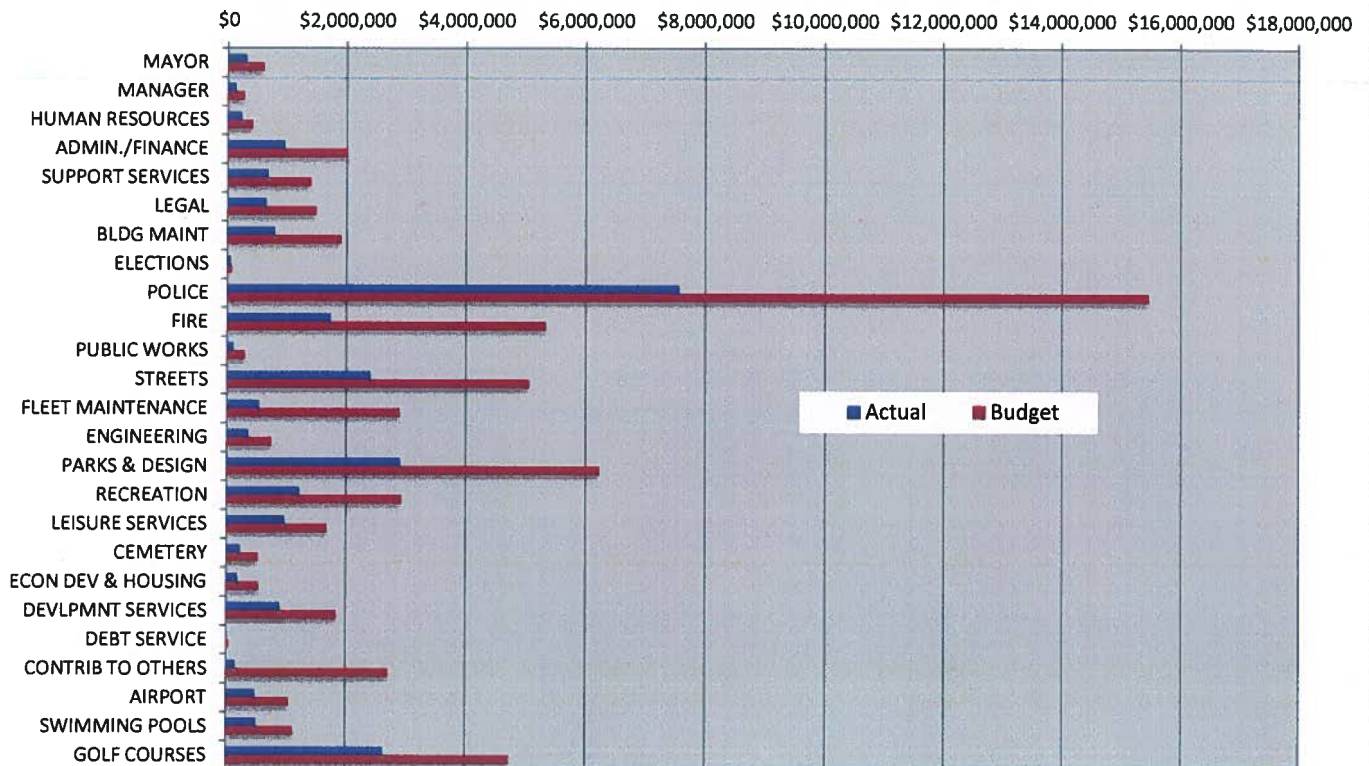
If there are any questions, comments, or concerns, please feel free to contact me at any time at either [deanna.brklacich@sgcity.org](mailto:deanna.brklacich@sgcity.org) or at 627-4004.

CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORTS - BUDGET VS ACTUAL  
12/31/2015

### GENERAL FUND REVENUES



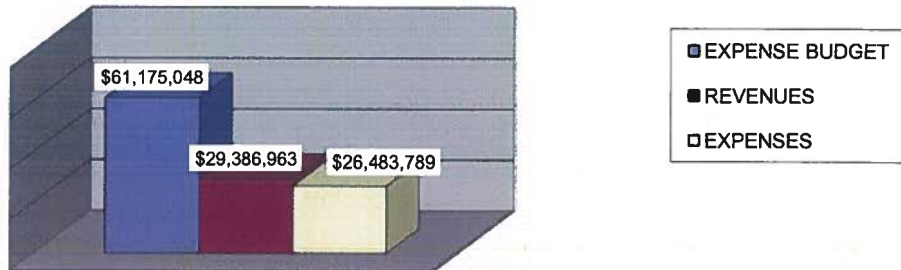
### GENERAL FUND EXPENDITURES



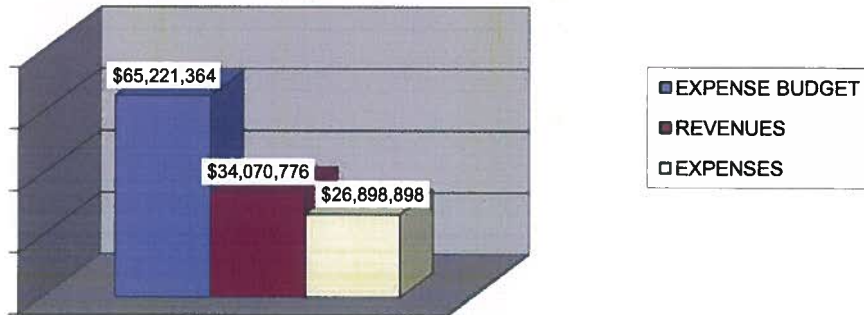


CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORTS - BUDGET VS ACTUAL  
12/31/2015

## GENERAL FUND

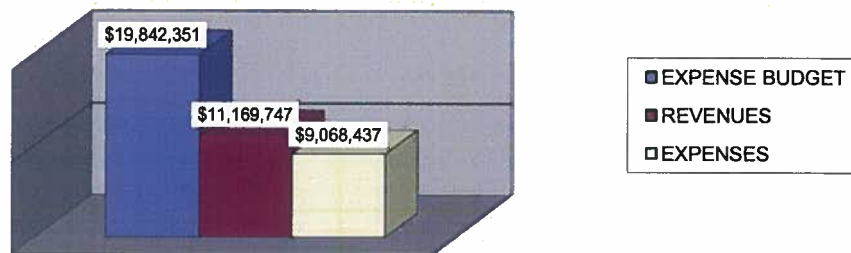


## ELECTRIC UTILITY



Note: Invoices for power purchases have a one-month lag and therefore expenses are generally understated in comparison to revenues.

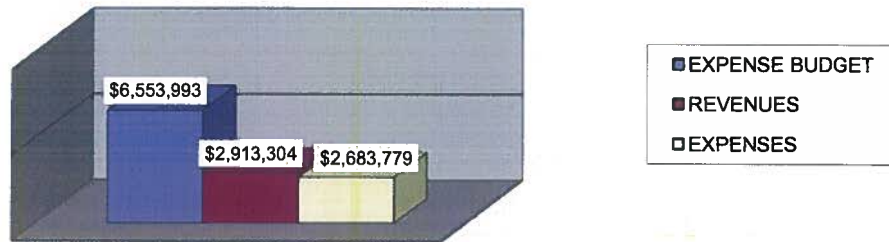
## WATER UTILITY



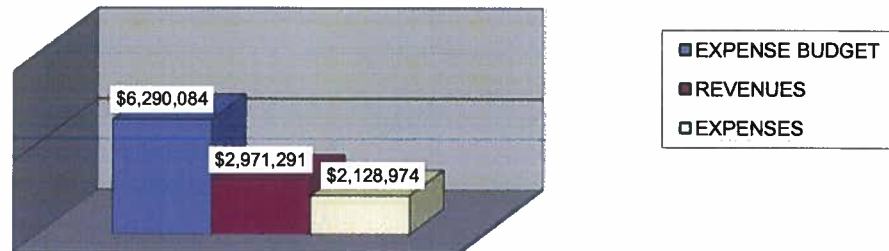
Note: Invoices for water purchases from the Water Conservancy District have a one-month lag and therefore expenses are generally understated in comparison to revenues.

CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORTS - BUDGET VS ACTUAL  
12/31/2015

**WASTEWATER COLLECTION (includes impact)**

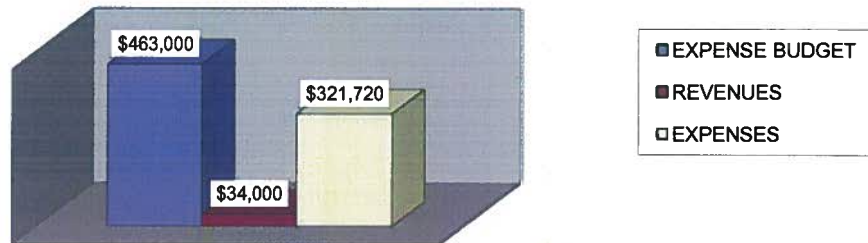


**WASTEWATER TREATMENT (includes impact)**

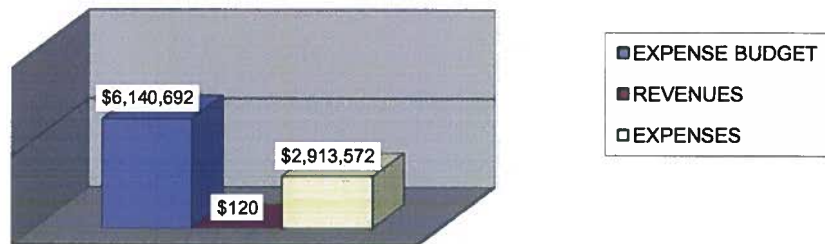


CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORTS - BUDGET VS ACTUAL  
12/31/2015

### CDBG BLOCK GRANT FUND

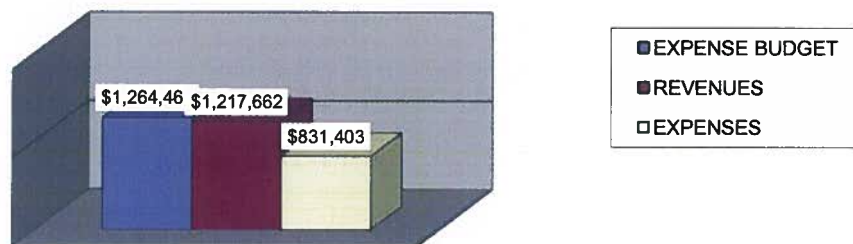


### SALES TAX BOND CAP. PROJECT FUND



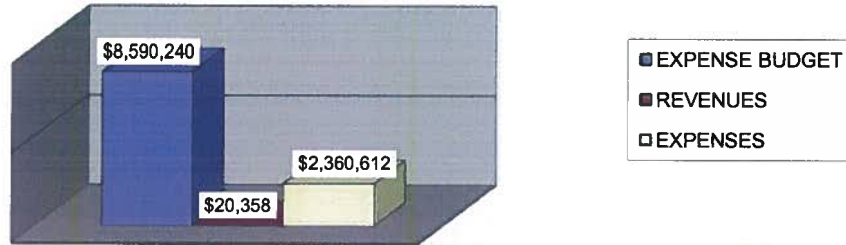
NOTE: Revenues are derived from year-end transfers from other City funds which received a portion of the bond proceeds and therefore participate in making the annual debt services payments.

### DIXIE CENTER OPERATIONS

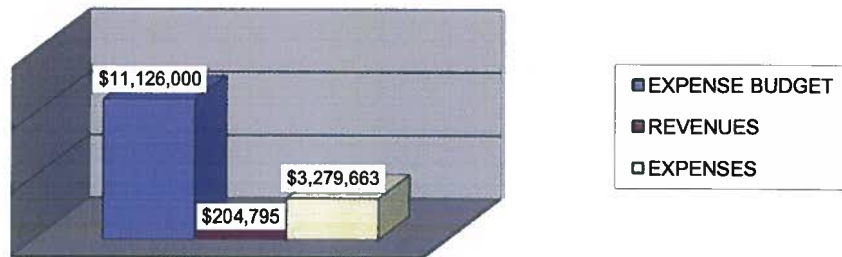


CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORTS - BUDGET VS ACTUAL  
12/31/2015

### CAPITAL EQUIPMENT FUND

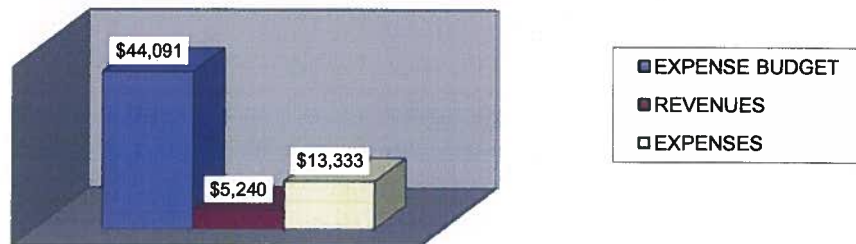


### PUBLIC WORKS CAPITAL PROJECTS FUND



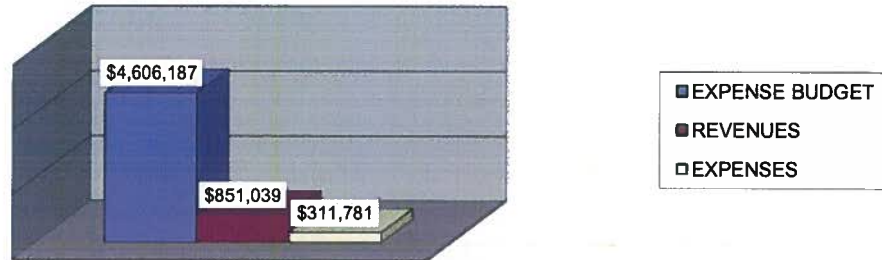
NOTE: Most of the Revenues are derived from year-end transfers from other City funds who collectively participate in funding each project (i.e. Transportation Fund, Street Impact, Drainage Impact, etc.)

### REPLACEMENT AIRPORT FUND



CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORTS - BUDGET VS ACTUAL  
12/31/2015

### PARK IMPACT FUND



### STREET IMPACT FUND



NOTE: Most of the budgeted Expenditures are in the form of a year-end transfer to the Public Works Capital Project Fund (PWCPF) based upon each project's actual costs in the PWCPF.

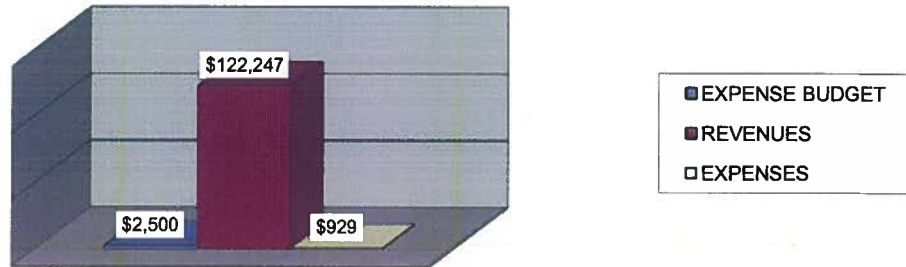
### DRAINAGE IMPACT FUND



NOTE: Most of the budgeted Expenditures are in the form of a year-end transfer to the Public Works Capital Project Fund (PWCPF) based upon each project's actual costs in the PWCPF.

CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORTS - BUDGET VS ACTUAL  
12/31/2015

### FIRE IMPACT FUND



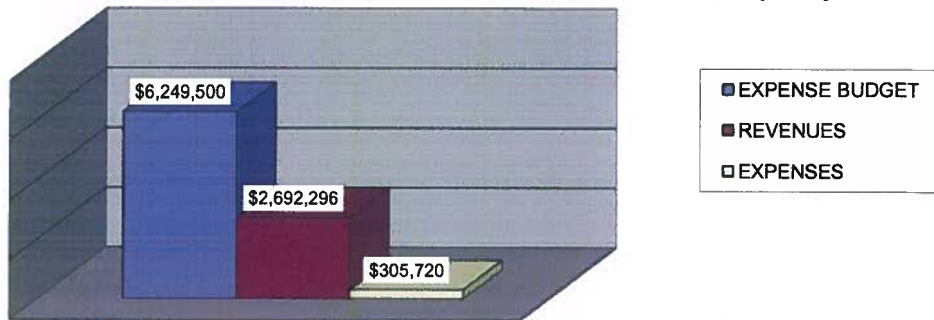
### POLICE IMPACT FUND





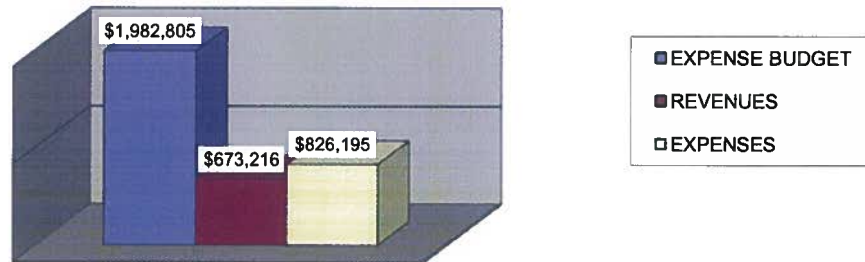
CITY OF ST. GEORGE, UT  
MONTHLY FINANCIAL REPORTS - BUDGET VS ACTUAL  
12/31/2015

### TRANSPORTATION IMPROVEMENT FUND (TIF)

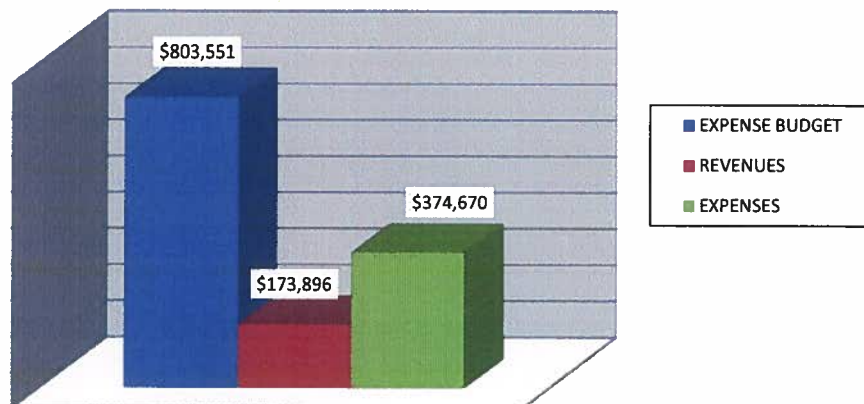


NOTE: Most of the budgeted Expenditures are in the form of a year-end transfer to the Public Works Capital Project Fund (PWCPF) based upon each project's actual costs in the PWCPF.

### SUNTRAN TRANSIT FUND



### SWITCHPOINT RESOURCE CENTER



CITY OF ST. GEORGE, UT  
GENERAL FUND REVENUES  
SIX MONTHS ENDED DEC. 31, 2015

50% OF THE BUDGET YEAR

REVENUE SOURCE	ADJUSTED BUDGET	ACTUAL THRU DEC. 31, 2015	PCT RECEIVED
CURRENT PROPERTY TAXES	8,350,000.00	6,926,726.07	82.95%
FEES ASSESSED	1,300,000.00	344,661.52	26.51%
FRANCHISE TAXES	7,000,000.00	3,291,906.72	47.03%
DELINQUENT TAXES	350,000.00	150,429.33	42.98%
GENERAL SALES TAXES	16,950,000.00	8,636,167.42	50.95%
BUSINESS LICENSES	600,000.00	246,967.50	41.16%
LICENSE FEES - RENTAL ORDINANCE	180,000.00	53,995.00	30.00%
ELECTION FILING FEES	0.00	0.00	#DIV/0!
TRUCK-N-GO PERMITS	4,500.00	960.00	21.33%
BUILDING PERMITS	1,500,000.00	794,953.32	53.00%
DOG LICENSES	32,000.00	4,545.00	14.20%
FEDERAL GRANTS	240,543.00	45,577.72	18.95%
STATE GRANTS	198,408.00	64,168.99	32.34%
CLASS C ROAD ALLOTTMENT	2,810,000.00	1,257,942.41	44.77%
LIQUOR FUND ALLOTTMENT	104,000.00	101,627.47	97.72%
RESOURCE OFFICER CONTRIB.	602,932.00	301,466.00	50.00%
PLANNING FEES	300,000.00	174,749.35	58.25%
AIR QUALITY FEES	30,000.00	13,706.75	45.69%
SPECIAL POLICE SERVICES	55,000.00	46,263.64	84.12%
E-911 SERVICES	960,000.00	488,050.64	50.84%
OTHER CITIES DISPATCH FEES	773,198.00	351,292.14	45.43%
POLICE TRAINING CLASSES	2,000.00	6,270.00	313.50%
MUSEUM DONATIONS	475.00	1,323.33	278.60%
MUSEUM ADMISSION FEES	9,000.00	4,009.64	44.55%
NJCAA TOURNAMENT	0.00	0.00	#DIV/0!
COMMUNITY ARTS BLDG RENTALS	1,000.00	780.00	78.00%
OPERA HOUSE PERFORMANCES	1,500.00	0.00	0.00%
ELECTRIC THEATER RENTALS	60,400.00	0.00	0.00%
TRIPAK PASS SALES	0.00	-9.34	#DIV/0!
WALKING TOUR REVENUES	3,000.00	1,669.96	55.67%
SOCIAL HALL RENTALS	20,000.00	7,296.00	36.48%
EXHIBITS - COLLECTIONS	6,000.00	4,437.86	73.96%
NATURE CENTER	22,000.00	5,050.05	22.95%
AQUATIC CENTER	350,000.00	128,182.94	36.62%
YOUTH SPORTS	100,000.00	49,160.00	49.16%
ADULT SPORTS	50,000.00	17,327.00	34.65%
RACES	300,000.00	150,642.41	50.21%
SOFTBALL LEAGUES	360,000.00	163,893.39	45.53%
ARTS FAIR REVENUE	40,000.00	1,373.20	3.43%
SPECIAL COMMUNITY EVENTS	2,600.00	318.00	12.23%
SWIMMING POOL FEES	116,800.00	45,420.64	38.89%

CITY OF ST. GEORGE, UT  
GENERAL FUND REVENUES  
SIX MONTHS ENDED DEC. 31, 2015

50% OF THE BUDGET YEAR

REVENUE SOURCE	ADJUSTED BUDGET	ACTUAL THRU DEC. 31, 2015	PCT RECEIVED
RECREATION FEES	5,000.00	2,545.50	50.91%
RECREATION CENTER FEES	143,000.00	59,898.41	41.89%
OPERA HOUSE RENTALS	12,000.00	0.00	0.00%
RECREATION FACILITY RENTALS	30,000.00	9,602.50	32.01%
TENNIS CLASSES ETC.	120,000.00	68,049.00	56.71%
MARATHON REVENUES	759,700.00	100,115.87	13.18%
RECREATION CLASS FEES	0.00	1,320.00	#DIV/0!
ST GEORGE CAROUSEL	30,000.00	0.00	0.00%
CEMETERY LOT SALES	120,000.00	67,190.00	55.99%
BURIAL FEES	125,000.00	60,260.00	48.21%
TRAFFIC SCHOOL FEES	45,000.00	20,483.30	45.52%
COURT FINES	940,000.00	371,671.03	39.54%
POLICE WARRANTS	16,000.00	7,950.00	49.69%
ACE PENALTIES	35,000.00	7,023.00	20.07%
ACE COSTS	10,000.00	1,842.00	18.42%
ACE ABATEMENTS	0.00	0.00	#DIV/0!
INTEREST EARNINGS	85,000.00	45,932.41	54.04%
RENTS AND ROYALTIES	30,000.00	8,388.45	27.96%
SALE OF PROPERTY	30,000.00	58,053.75	193.51%
POLICE EVIDENCE IMPOUND	2,500.00	4,287.73	171.51%
MISCELLANEOUS SUNDRY REVENUES	75,000.00	36,074.12	48.10%
ORTHOPHOTOGRAPHY MAPS	500.00	0.00	0.00%
MISS ST GEORGE PRINCESS	0.00	0.00	#DIV/0!
COMPOST SALES - REUSE	30,000.00	7,346.69	24.49%
ROADBASE SALES - REUSE	2,500.00	89.52	3.58%
AIRPORT REVENUES	961,562.00	568,649.45	59.14%
MAINTENANCE AT AIRPORT	7,100.00	3,558.78	50.12%
CONTRIBUTIONS FROM OTHER	100,000.00	500.00	0.50%
TRANSFERS FROM OTHER FUNDS	9,445,330.00	2,466,252.54	26.11%
CONTRIBUTIONS FROM PRIVATE	20,000.00	0.00	0.00%
MEDIAN LANDSCAPE FEES	15,000.00	2,040.00	13.60%
ANIMAL SHELTER DONATIONS	0.00	-222.50	#DIV/0!
ANIMAL TRAINING DONATIONS	0.00	5,013.86	#DIV/0!
POLICE PROJECT LIFESAVER	0.00	7,593.47	#DIV/0!
APPROPRIATED FUND BALANCE			
RED HILLS GOLF COURSE	762,885.00	259,673.51	34.04%
GOLF ADMINISTRATION	49,100.00	42,114.30	85.77%
SOUTHGATE GOLF COURSE	1,188,575.00	435,453.42	36.64%
ST GEORGE GOLF CLUB	697,240.00	211,182.34	30.29%
SUNBROOK GOLF COURSE	1,496,700.00	563,728.75	37.66%
<b>TOTAL GENERAL FUND REVENUES</b>	<b>61,175,048.00</b>	<b>29,386,963.27</b>	<b>48.04%</b>

CITY OF ST. GEORGE, UT  
EXPENDITURE STATUS REPORT BY CATEGORY  
SIX MONTHS ENDED DEC. 31, 2015

50% OF THE BUDGET YEAR

<b>GENERAL FUND</b>	<b>ADJUSTED BUDGET</b>	<b>ACTUAL THRU DEC. 31, 2015</b>	<b>REMAINING BALANCE</b>	<b>PCT USED</b>
MAYOR & COUNCIL	596,200.00	307,362.88	288,837.12	51.55%
CITY MANAGER	270,803.00	126,515.43	144,287.57	46.72%
HUMAN RESOURCES	412,350.00	221,534.57	190,815.43	53.72%
ADMINISTRATIVE SERVICES (FINANCE)	2,007,015.00	946,342.60	1,060,672.40	47.15%
TECHNOLOGY SERVICES	1,386,412.00	672,997.05	713,414.95	48.54%
LEGAL SERVICES	1,298,092.00	577,182.49	720,909.51	44.46%
BUILDING MAINTENANCE	1,895,754.00	788,355.95	1,107,398.05	41.59%
ELECTIONS	69,000.00	47,727.36	21,272.64	69.17%
PLANNING COMMISSION	12,700.00	4,200.00	8,500.00	33.07%
POLICE	12,455,766.00	6,328,030.90	6,127,735.10	50.80%
HIDTA GRANT	153,573.00	49,359.02	104,213.98	32.14%
POLICE DISPATCH	2,739,282.00	1,152,025.41	1,587,256.59	42.06%
CCJJ GRANT	51,500.00	24,695.12	26,804.88	47.95%
SAFG (State Asset Forfeiture Grant)	49,860.00	11,284.00	38,576.00	22.63%
FIRE DEPARTMENT	5,331,584.00	1,724,176.30	3,607,407.70	32.34%
CODE ENFORCEMENT	182,299.00	60,058.76	122,240.24	32.95%
PUBLIC WORKS ADMINISTRATION	289,605.00	91,888.42	197,716.58	31.73%
STREETS	5,046,072.00	2,396,011.07	2,650,060.93	47.48%
FLEET MAINTENANCE	2,892,190.00	532,316.79	2,359,873.21	18.41%
ENGINEERING	737,188.00	342,597.22	394,590.78	46.47%
PARKS	5,501,420.00	2,523,112.36	2,978,307.64	45.86%
DESIGN	725,420.00	373,817.81	351,602.19	51.53%
NATURE CENTER & YOUTH PROGRAMS	99,086.00	42,590.02	56,495.98	42.98%
SOFTBALL PROGRAMS	358,685.00	107,986.40	250,698.60	30.11%
SPORTS FIELD MAINTENANCE	623,616.00	225,149.98	398,466.02	36.10%
SPECIAL EVENTS & PROGRAMS	319,845.00	140,894.11	178,950.89	44.05%
YOUTH SPORTS PROGRAMS	173,351.00	58,426.76	114,924.24	33.70%
ADULT SPORTS PROGRAMS	150,502.00	60,420.14	90,081.86	40.15%
RECREATION	595,947.00	242,942.17	353,004.83	40.77%
EXHIBITS AND COLLECTIONS	247,694.00	117,991.42	129,702.58	47.64%
COMMUNITY ARTS	301,033.00	131,568.55	169,464.45	43.71%
HISTORIC OPERA HOUSE	84,714.00	36,939.74	47,774.26	43.61%
HISTORIC COURTHOUSE	23,200.00	11,950.44	11,249.56	51.51%
LEISURE SERVICES ADMINISTRATN	333,030.00	151,722.55	181,307.45	45.56%
RECREATION CENTER	600,079.00	326,287.71	273,791.29	54.37%
MARATHON	652,142.00	499,317.89	152,824.11	76.57%
COMMUNITY CENTER	3,300.00	1,268.65	2,031.35	38.44%
ELECTRIC THEATER	29,200.00	7,686.51	21,513.49	26.32%
CEMETERY	516,464.00	215,850.91	300,613.09	41.79%
ECONOMIC DEVELOPMENT & HOUSING	527,128.00	173,265.38	353,862.62	32.87%
DEVELOPMENT SERVICES ADMIN.	1,826,184.00	875,407.04	950,776.96	47.94%
DEBT SERVICE	28,395.00	14,197.50	14,197.50	50.00%
TRANSFERS TO OTHER FUNDS	2,707,127.00	145,015.00	2,562,112.00	5.36%
AIRPORT	1,032,599.00	472,822.05	559,776.95	45.79%
SWIMMING POOL	237,537.00	113,616.10	123,920.90	47.83%
SAND HOLLOW AQUATIC CENTER	872,510.00	387,173.61	485,336.39	44.37%
RED HILLS GOLF COURSE	615,576.00	332,201.07	283,374.93	53.97%
GOLF ADMINISTRATION	362,665.00	76,655.29	286,009.71	21.14%
SOUTHGATE GOLF COURSE	1,058,392.00	664,066.47	394,325.53	62.74%
ST GEORGE GOLF CLUB	1,029,949.00	586,288.91	443,660.09	56.92%
SUNBROOK GOLF COURSE	1,661,013.00	962,494.78	698,518.22	57.95%
<b>TOTAL GENERAL FUND</b>	<b>61,175,048.00</b>	<b>26,483,788.66</b>	<b>34,691,259.34</b>	<b>43.29%</b>

CITY OF ST. GEORGE, UT  
REVENUE COMPARISONS  
SIX MONTHS ENDED DEC. 31, 2015

	FYE <u>JUNE 2016</u>	FYE <u>JUNE 2015</u>	FY2016 as a <u>% of FY2015</u>
GENERAL FUND:			
PROPERTY TAXES	7,421,817	6,064,185	122.39%
FRANCHISE TAXES	3,291,907	3,174,505	103.70%
SALES TAXES	8,636,167	8,019,689	107.69%
BUSINESS LICENSES	301,923	333,638	90.49%
BUILDING PERMITS	799,498	722,097	110.72%
FEDERAL GRANTS	45,578	169,460	26.90%
STATE GRANTS	64,169	12,469	514.63%
CLASS "C" ROAD FUNDS	1,257,942	1,211,551	103.83%
LIQUOR FUNDS	101,627	101,658	99.97%
PLANNING FEES	188,456	135,656	138.92%
POLICE FEES (911, ETC.)	1,193,342	1,197,891	99.62%
RECREATION	822,406	818,800	100.44%
FINES	408,969	452,301	90.42%
CEMETERY	127,450	124,838	102.09%
INTEREST	45,932	27,729	165.65%
AIRPORT	568,649	506,488	112.27%
TRANSFERS	2,466,253	2,315,000	106.53%
OTHER	132,724	152,974	86.76%
GOLF COURSES	<u>1,512,152</u>	<u>1,534,798</u>	<u>98.52%</u>
Total General Fund	29,386,963	27,075,726	108.54%
DIXIE CENTER OPERATIONS	\$1,217,662	\$739,468	164.67%
CDBG BLOCK GRANT FUND	\$34,000	\$35,476	95.84%
PARK IMPACT FUND	\$851,039	\$1,181,308	72.04%
STREET IMPACT FUND	\$611,346	\$506,608	120.67%
DRAINAGE IMPACT FUND	\$272,359	\$207,407	131.32%
FIRE DEPT IMPACT FUND	\$122,247	\$124,374	98.29%
POLICE DEPT IMPACT FUND	\$53,133	\$57,731	92.04%
WATER UTILITY FUND (w/ impact fees)	\$11,169,747	\$10,508,743	106.29%
WASTEWATER COLLECTION (w/impact fees)	\$2,913,304	\$3,048,888	95.55%
ELECTRIC UTILITY (w/impact fees)	\$34,070,776	\$34,550,010	98.61%
REGIONAL WASTEWATER (w/impact fees)	\$2,971,291	\$2,803,116	106.00%
SUNTRAN TRANSIT FUND	\$673,216	\$516,644	130.31%
TRANS. IMPROV. FUND	\$2,692,296	\$2,450,517	109.87%
REPLMNT AIRPORT FUND	\$5,240	\$0	#DIV/0!
SWITCHPOINT FUND	\$173,896	\$0	#DIV/0!
RAP TAX FUND	\$8,430,575	\$0	#DIV/0!

CITY OF ST. GEORGE, UT  
MONTHLY COUNCIL REPORT  
SIX MONTHS ENDED DEC. 31, 2015

	<u>ADJUSTED EXPENSE BUDGET</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	
10 GENERAL FUND (includes Golf Courses)	\$61,175,048	\$29,386,963	\$26,483,789	43.29%
53 & 83 ELECTRIC FUND (includes impact)	\$65,221,364	\$34,070,776	\$26,898,898	41.24%
51 & 81 WATER FUND (includes impact)	\$19,842,351	\$11,169,747	\$9,068,437	45.70%
52 & 82 WASTEWATER COLLECT (includes impact)	\$6,553,993	\$2,913,304	\$2,683,779	40.95%
62 & 86 WASTEWATER TREATMNT (includes impact)	\$6,290,084	\$2,971,291	\$2,128,974	33.85%
32 CDBG BLOCK GRANT FUND	\$463,000	\$34,000	\$321,720	69.49%
84 SALES TAX BOND - CAPITAL PROJ FUND	\$6,140,692	\$120	\$2,913,572	47.45%
30 DIXIE CENTER OPERATIONS	\$1,264,463	\$1,217,662	\$831,403	65.75%
40 CAPITAL EQUIPMENT FUND	\$8,590,240	\$20,358	\$2,360,612	27.48%
87 PUBLIC WORKS CAPITAL PROJ FUND	\$11,126,000	\$204,795	\$3,279,663	29.48%
88 REPLACEMENT AIRPORT CONST. FUND	\$44,091	\$5,240	\$13,333	30.24%
44 PARK IMPACT FUND	\$4,606,187	\$851,039	\$311,781	6.77%
45 STREET IMPACT FUND	\$1,995,000	\$611,346	\$4,476	0.22%
47 DRAINAGE IMPACT FUND	\$655,000	\$272,359	\$9,179	1.40%
48 FIRE IMPACT FUND	\$2,500	\$122,247	\$929	37.15%
49 POLICE IMPACT FUND	\$72,500	\$53,133	\$35,929	49.56%
64 SUNTRAN TRANSIT FUND	\$1,982,805	\$673,216	\$826,195	41.67%
27 TRANSPORTATION IMPROV FUND	\$6,249,500	\$2,692,296	\$305,720	4.89%
21 SWITCHPOINT RESOURCE CENTER	\$803,551	\$173,896	\$374,670	46.63%
80 RAP TAX FUND	\$9,084,599	\$8,430,575	\$1,380,672	15.20%



**DRAFT**Agenda Item Number : **2A**

## Request For Council Action

---

**Date Submitted** 2016-01-13 13:20:40

**Applicant** C. Hood

**Quick Title** Bid Award NPPG Purchasing Agreement

**Subject** Loose Equipment and Hurst Extrication Equipment for Fire Department

**Discussion** This purchase is through L.N. Curtis off the NPPG Intergovernmental Cooperative Purchasing Agreement which was previously approved by City Council on 12/03/2015o

**Cost** \$78,219.23

**City Manager Recommendation** Recommend approval.

**Action Taken**

**Requested by** Robert Stoker/Fire

**File Attachments**

**Approved by Legal Department?**

**Approved in Budget? Amount:**

**Additional Comments** The list of equipment purchased will be under the approved budgeted amount.

**DRAFT**Agenda Item Number : **2B**

## Request For Council Action

---

**Date Submitted** 2016-01-19 10:30:43**Applicant** Laurie Mangum**Quick Title** Substation Transformer Award of Bid**Subject** To request approval to award a bid for two new substation transformers pending review and approval by the Legal Department.**Discussion** SGESD is requesting approval of a bid submitted by Virginia Transformer Corp for the purchase of two substation transformers in the amount of \$309,456 each for a total of \$618,912.00. The delivery schedule is 18 - 20 weeks. The low bidder was \$13,000 less, however, the deliver date was eight weeks longer.**Cost** \$0.00**City Manager  
Recommendation****Action Taken****Requested by****File Attachments****Approved by Legal  
Department?****Approved in Budget?** **Amount:****Additional Comments** The transformers are needed as substations are reaching their maximum capacity level during peak periods of demand. The transformers allow the substations to maintain an acceptable capacity level at each substation.

**DRAFT**Agenda Item Number : **2C**

## Request For Council Action

---

**Date Submitted** 2016-01-20 10:08:31**Applicant** Cameron Cutler**Quick Title** Agreement With JVIATION For Airport Services

**Subject** JVIATION will provide engineering services including pavement preservation, airside, landside, runway rehab, design and construction for a parallel taxiway "B", safety area grading, additional rental car parking, design and construct an SRE building, and design and construct additional parking for the terminal building.

**Discussion****Cost** \$0.00**City Manager  
Recommendation****Action Taken****Requested by** Shawn Guzman**File Attachments****Approved by Legal  
Department?****Approved in Budget?** **Amount:****Additional Comments**

**DRAFT**Agenda Item Number : **3A**

## Request For Council Action

---

**Date Submitted** 2016-01-11 12:01:16**Applicant** HETTSA Group, LLC**Quick Title** Public Hearing, Zone Change, and Ord From M&G to R-1-10

**Subject** Consider a zone change request to rezone approximately 3.614 acres from M&G (Mining & Grazing) to R-1-10 (Single Family Residential 10,000 sq. ft. minimum lot size) for Brookfield Estates Phase 2.™ The property is located at the logical extension of Shady Springs Drive (beginning at approx. 1069 W Shady Springs drive and extending approx. 420 feet).

**Discussion** The property was recently annexed into the City and was part of the Tonaquint Area Land Use Plan. The Land Use Plan indicates the property as LDR and Church. The proposed zoning district is consistent with the surrounding properties and General Plan. Planning Commission recommends approval.

**Cost** \$0.00

**City Manager Recommendation** Gubler farm subdivision planned for 3.614 acres which was annexed recently. This zone change if approved would allow the subdivision to go forward. PC recommends approval.

**Action Taken****Requested by** John Willis**File Attachments****Approved by Legal Department?****Approved in Budget?** **Amount:****Additional Comments**

# Zone Change

PLANNING COMMISSION AGENDA REPORT: 12/22/2015  
CITY COUNCIL SET DATE: 01/07/2016  
CITY COUNCIL MEETING: 01/21/2016

## ZONE CHANGE

### **Brookfield Estates Ph 3**

Case No. 2015-ZC-038

**Request:** This is a request to consider a zone change from Mining and Grazing (M-G) to R-1-10 (Single Family Residential 10,000 sq. ft. minimum lot size).

**Project Name:** "Brookfield Estates Ph 3"

**Owner:** HETTSA Group, LLC

**Representative(s):** Mr. Steve Hall

**Location:** The property is generally located 1060 W Shady Springs Drive.

**Acreage:** 3.614 acres

**Existing Zoning:** Mining and Grazing (M-G). The property was recently annexed into the City. Properties annexed into the city are given the Mining and Grazing zoning, which act as a holding zone.

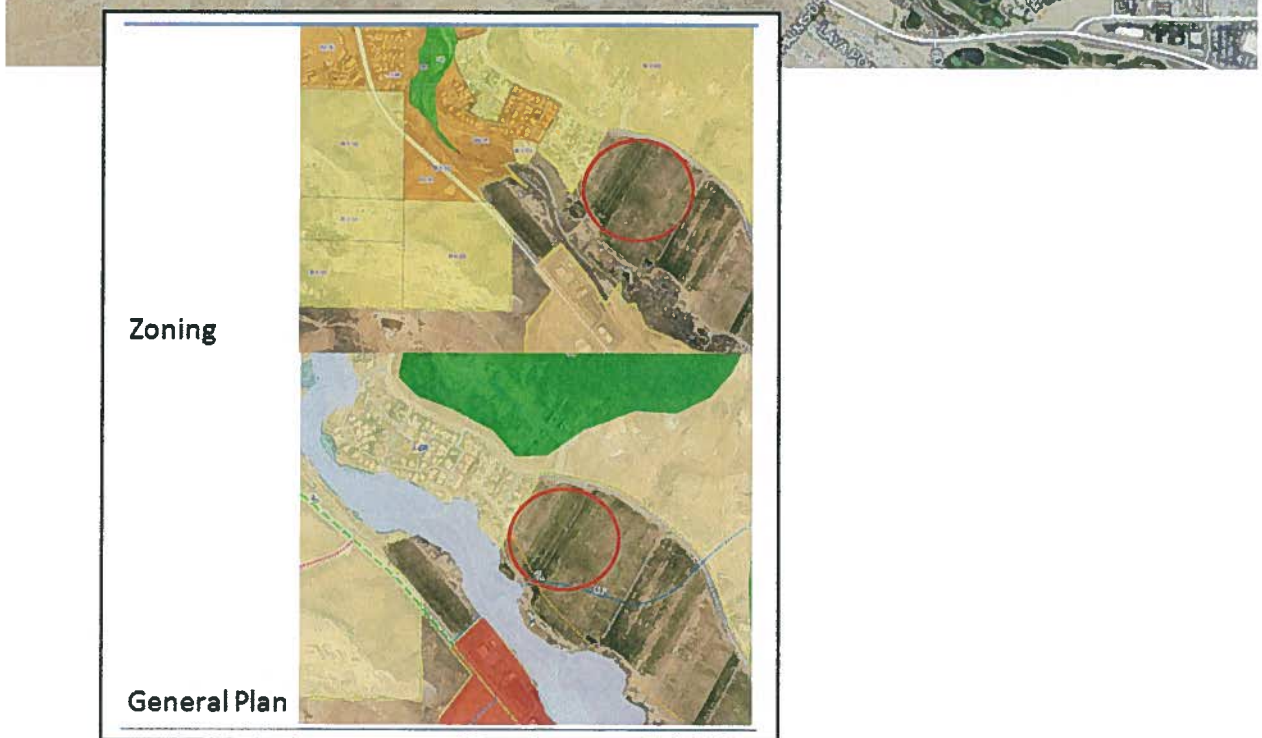
**Requested Zone:** The applicant is requesting an R-1-10 zoning designation. If approved, the area will become an additional phase of Brookfield estates and could accommodate approximately 6 to 9 single family lots.

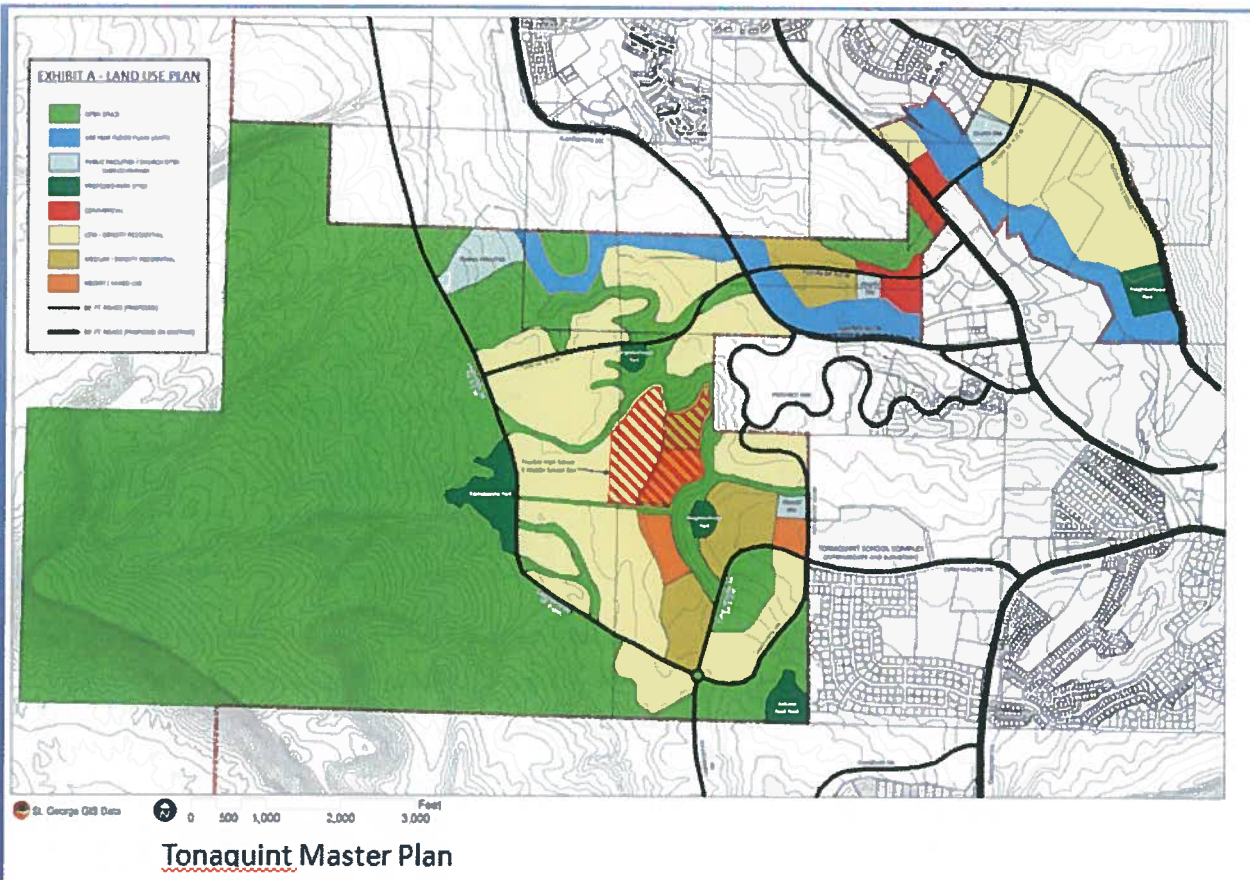
**General Plan:** LDR (Low Density Residential) (4 du/ac) and Church Site. The property is located in the Tonaquint Area Land Use Plan, which was approved in 2010. The City has completed land use plans for Areas located outside the City Boundaries, which are within the City Annexation Plan. The property was located outside the city limits, however, when annexed, the property became the land use designation that was established with the pre-land use plan. The master plan indicates a Church Site and LDR. The general location of churches are identified on the plan, however, are not specific for location. Any given church could work with a property owner and determine that location/demand for a church in a specific area.

**Adjacent zones:** The property is adjacent to R-1-10 in the City and A-10 in the county.

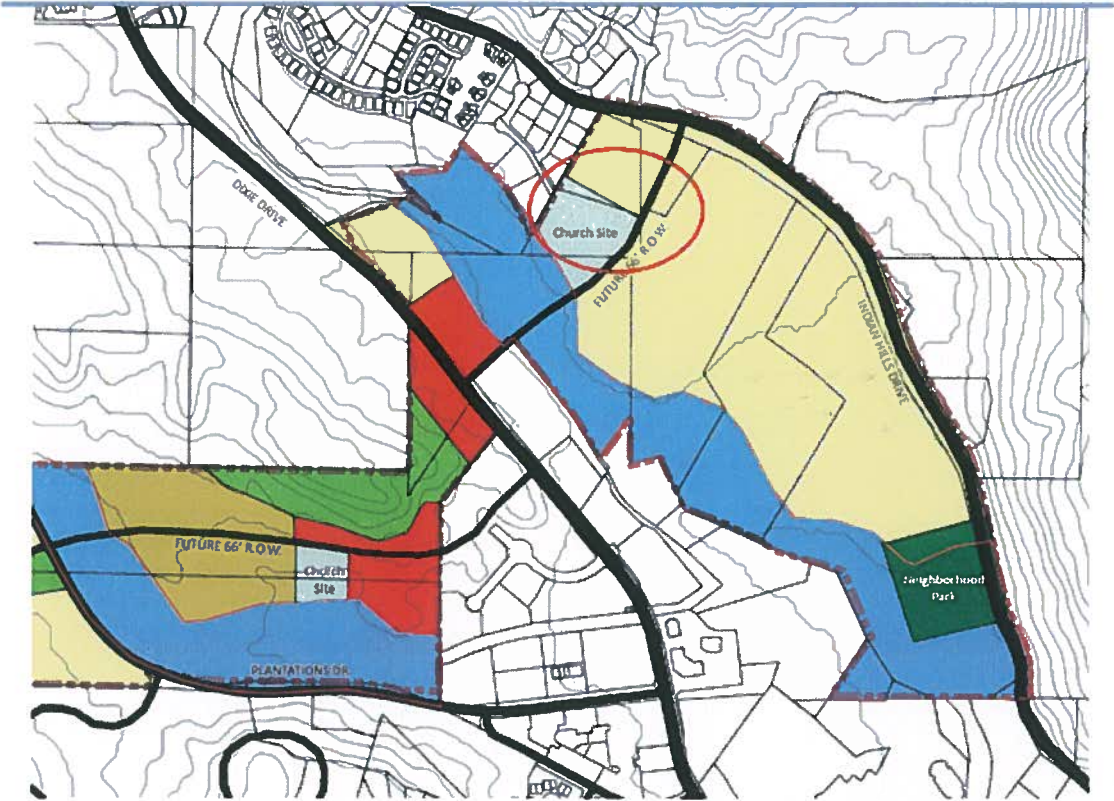
**Planning Commission:** PC recommends approval.

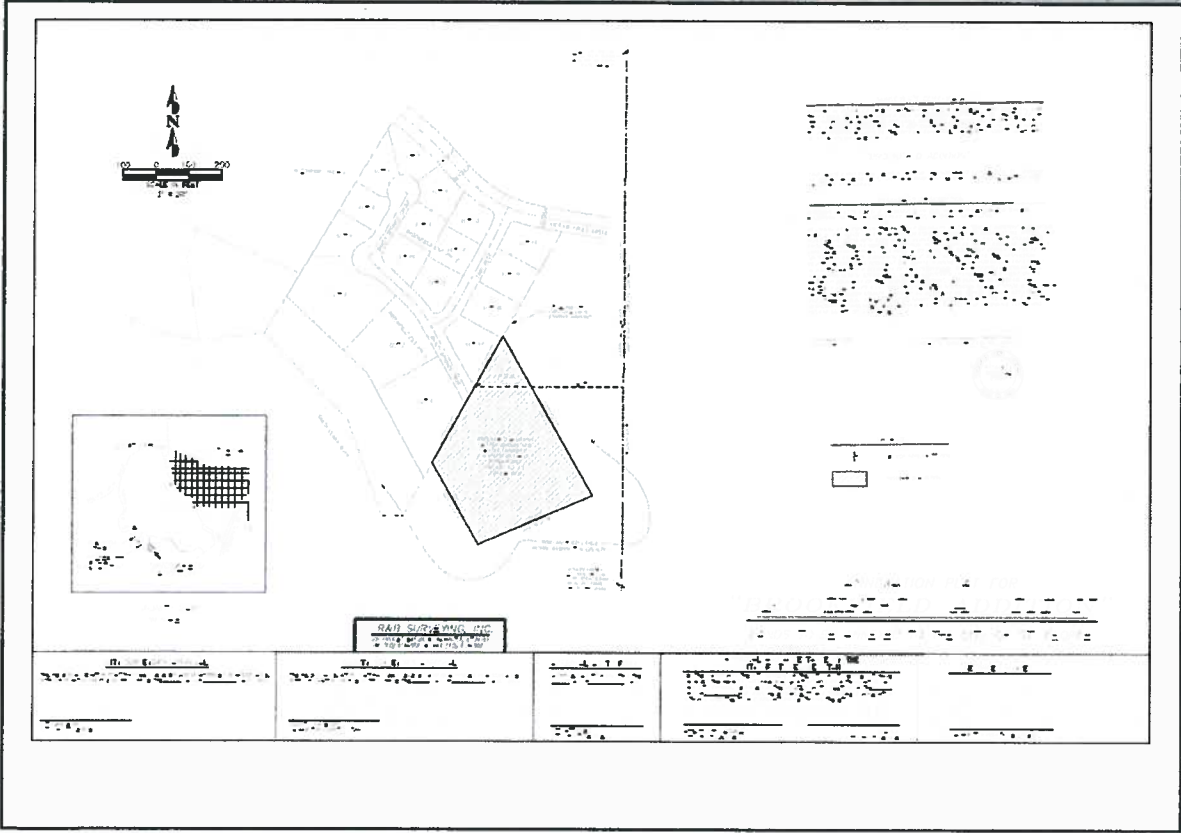














## APPLICATION

**ZONE CHANGE**  
**ALL ZONES (EXCEPT PD)**  
**APPLICATION & CHECKLIST**

CITY OF ST GEORGE  
RECH: 01483834 12/03/2015 7:45 AM  
TRAN: 150.0000 PLANNING FEES  
OPER: 1111  
REF#: 1111  
Z: BROOKFIELD ESTATES PH 3  
PLANNING FEES 630.70  
TENDERS: 630.70 CHECK(S)  
APPL TEND: 630.70  
CHANGE: 0.00

APPLICATION FOR A ZONE CHANGE EXCEPT PD (PLANNED DEVELOPMENT)  
AS PROVIDED BY THE CITY OF ST. GEORGE ZONING ORDINANCE  
CITY OF ST. GEORGE, UTAH

### I. PROPERTY OWNER(S) / APPLICANT & PROPERTY INFORMATION

LEGAL OWNER(S) OF SUBJECT PROPERTY: HETTS Group, LLC

MAILING ADDRESS: 20 N. Main, Suite 402, St. George, UT 84770

PHONE: \_\_\_\_\_ CELL: 435-862-2216 FAX: \_\_\_\_\_

APPLICANT: \_\_\_\_\_  
(If different than owner)

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL ADDRESS(ES): hettsa.group@gmail.com

CONTACT PERSON / REPRESENTATIVE: \_\_\_\_\_  
(i.e. Developer, Civil Engineer, Architect)

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL ADDRESS(ES): \_\_\_\_\_

A general description of the property location is as follows: (Give approx. street address, general location etc., and attach a vicinity map or property plat showing the subject property and the surrounding areas.) Include a site plan suitable for presentations in public meetings. APN: 7508, Approximately 1060 W.

Shady Springs Dr.

The Zone Change becomes effective on the hearing date if approved by the City Council.

\*NOTE: NO FEE FOR ACREAGE REZONED TO OPEN SPACE.

OFFICE STAFF USE ONLY  
CASE #: 2015-ZC-038 FILING DATE: 12/3/15 RECEIVED BY: [Signature] RECEIPT #: \_\_\_\_\_  
\*FEE: \$500 (Filing fee and 1<sup>st</sup> acre) + \$50.00 per ac for 2-100 ac and \$25 per ac 101-500 and \$10.00 per ac 501-plus

3.614 500 + (2.614 x 50) = 1030.70

## II. ADDITIONAL INFORMATION

Provide the following information: (Attach additional sheets if necessary)

1. What is the present zoning on the property? Mining and Grazing
2. What zone or zones are requested by this application? R-1-10
3. Is the zone change in harmony with the present City General Plan? Yes X No \_\_\_\_\_  
The property is adjacent to R-1-10.
4. If no, what does the City General Plan propose for the subject property? \_\_\_\_\_  
(If the application is not in harmony with the City General Plan, a General Plan Amendment hearing will be required prior to the zone change request. General Plan Amendment hearings are held four (4) times per year in January, April, July, and October. A General Plan Amendment application can be obtained from the Community Development Department or online at <http://www.sgcity.org/commdev/forms.php>)
5. Total acreage of proposed zone change: 3.614 acres
6. Are there deed restrictions against the property that might affect the requested zone change?  
Yes \_\_\_\_\_ No X  
A copy of the deed restrictions, if any, may be submitted in support of the application and shall be submitted if contrary to the request zone change.
7. Has a Traffic Impact Study or Traffic Analysis been completed to determine any traffic impacts?  
Yes \_\_\_\_\_ No X  
IF YES, submit the Traffic Impact Study with the application for review by Traffic Engineering.  
IF NO, a Traffic Impact Study will be required (if determined necessary at Planning Staff Review) to be submitted with the application and reviewed prior to approval by the City Council.
8. Is the necessary utility capacity available (water, power, sewer and drainage) to serve the zone change parcel? Yes X No \_\_\_\_\_  
Please describe the projected demand for utility services: There will potentially be 6 residences on the property.

## III. SUBMISSION CHECKLIST FOR ZONE CHANGE

(A COMPLETE ZONE CHANGE APPLICATION MUST BE SUBMITTED A MINIMUM OF 3 WEEKS PRIOR TO THE NEXT REGULARLY SCHEDULED PLANNING COMMISSION MEETING)

Development/Project Name Brookfield Estates Phase 3  
(Project name must be previously approved by the Washington County Recorder & City Planning Department)  
Developer/Property Owner HETISA Group, LLC Phone No. \_\_\_\_\_  
Contact Person/Representative Steven Hall Phone No. 435-862-2246  
Licensed Surveyor Roger Bundy Phone No. 435-632-3540

## ZONE CHANGE PROCEDURE

**Step #1** Meet with Planning Staff Review (PSR) – Meets every Tuesday at 8:30 a.m. Call Community Development at 627-4206 to be scheduled for this meeting.

Note: Call at least one day in advance to schedule.

## Step #2 Document Submission Checklist\*

### Legal Description Documents:

Submit the following documents: (These documents must be prepared by a licensed surveyor)

- ✓ 1. Described bearings on all documents must be rotated to HCN;
- ✓ 2. Legal description prepared on 8-1/2" x 11" sheet and signed by a licensed Surveyor;
- ✓ 3. Minimum size 8-1/2" x 11" graphical representation of Survey Boundary;
- ✓ 4. Legal description and Surveyed Site Plan (Record of Survey) drawing in DWG format on a CD for the GIS Department;
- ✓ 5. 24"x36" Surveyed Site Plan (Record of Survey) drawing sheet(s) for meeting exhibit

### Other Submission Documents:

- ✓ 6. This Zone Change application form completed and signed;
- ✓ 7. Appropriate\*\* Filing Fee: \$500 (filing fee and 1" acre) + \$50.00 per acre for 2-100 acre and \$25 per acre 101-500 and \$10.00 per acre 501-plus
- ✓ 8. County ownership plan with boundary of zone change outlined;
- ✓ 9. List of property owners within 500' and two sets of mailing labels;
- ✓ 10. Site Plan – minimum size 24" x 36" (Arch D). Colored site plans are preferred;
- ✓ 11. 8-1/2" x 11" reduction of the site plan;
- ✓ 12. CD with the above images in JPEG, BMP, TIFF or PDF format.

\* Note: This application will be considered incomplete without the above documents

\*\* Note: There is NO FEE for acreage rezoned to open space



**Step #3 Planning Commission and City Council Hearings**

Planning Commission usually meets the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 5:00 p.m. All applications, the legal description and surveyed site plan drawing (Record of Survey) must be complete and submitted at least 3 weeks prior to the meeting. Incomplete or inaccurate applications will not be accepted or scheduled. City Council sets a public hearing date after a recommendation for approval from the Planning Commission, and then there is a 14-day advertising period prior to the public hearing.

**Hearing Dates:**

Planning Commission 12/22/15  
City Council Set Date 1/7/16  
City Council Hearing Date 1/21/16  
Council Action \_\_\_\_\_

**Filing Fee:** \$500 (filing fee and 1<sup>st</sup> acre) + \$50.00 per acre for 2-100 acre and \$25 per acre 101-500 and \$10.00 per acre 501-plus • There is NO FEE for acreage rezoned to Open Space

**IV. APPLICANT AGREEMENT**

We the undersigned applicant(s) \_\_\_\_\_  
(is)(are) the owner(s) \_\_\_\_\_  
or (agent) of the following legally described property and request the zone change as described above.  
(Exact legal description and surveyed site plan (Record of Survey) drawing prepared and stamped by licensed surveyor, and/or property ownership plat must accompany application and must be attached hereto along with the legal description and the surveyed site plan (Record of Survey) drawing in DWG format on CD.) The legal description, if separated from the surveyed site plan (Record of Survey) drawing, must be stamped, signed, and dated, and have a firm name or surveyor's name address and phone number. Note: Surveyed Site Plan (Record of Survey) drawing and legal description shall comply with the pertinent subdivision Final Plat Checklist requirements.

Shirley B. Hall  
Signature

20 N. Main Suite 402 St. George  
Address UT 84770

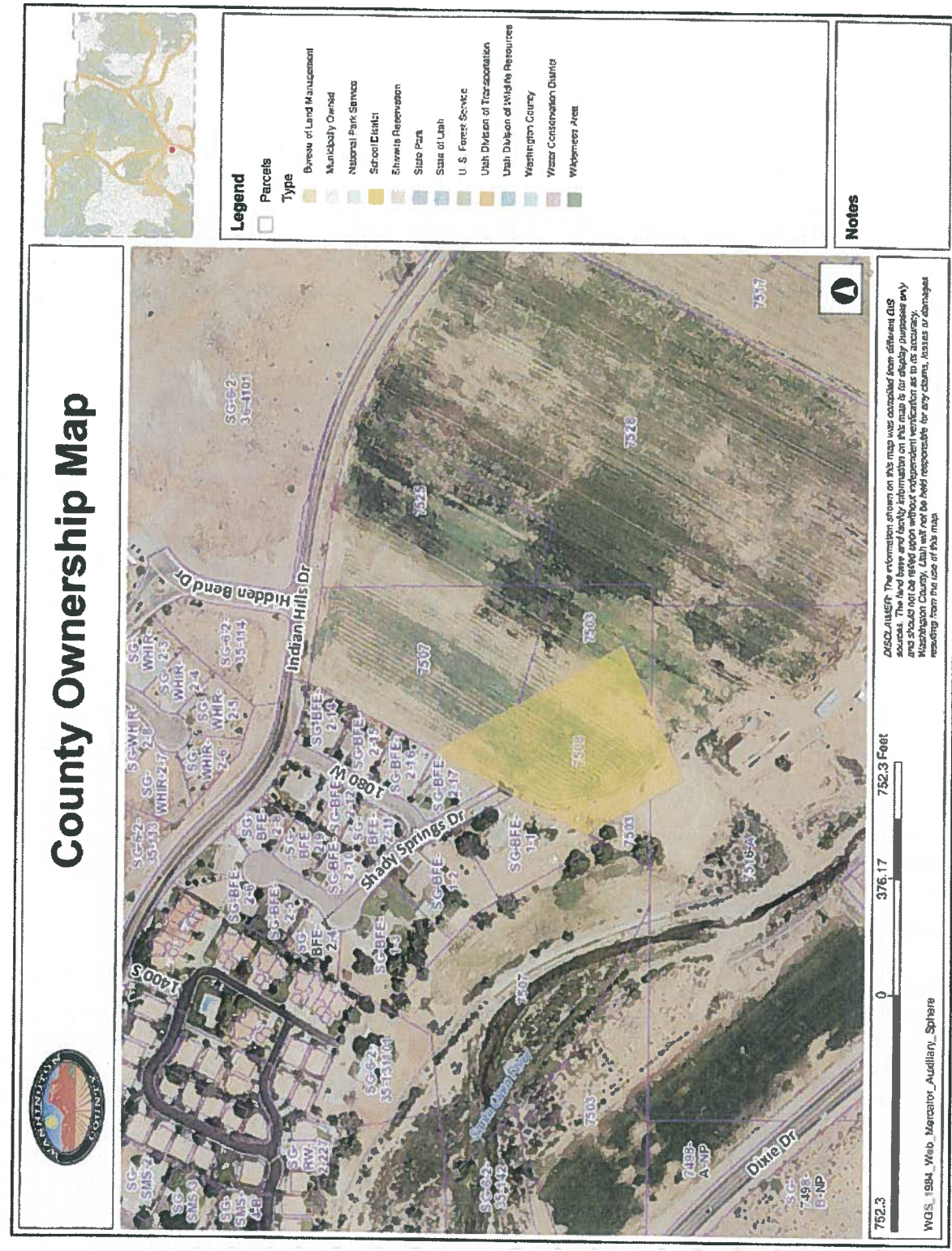
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

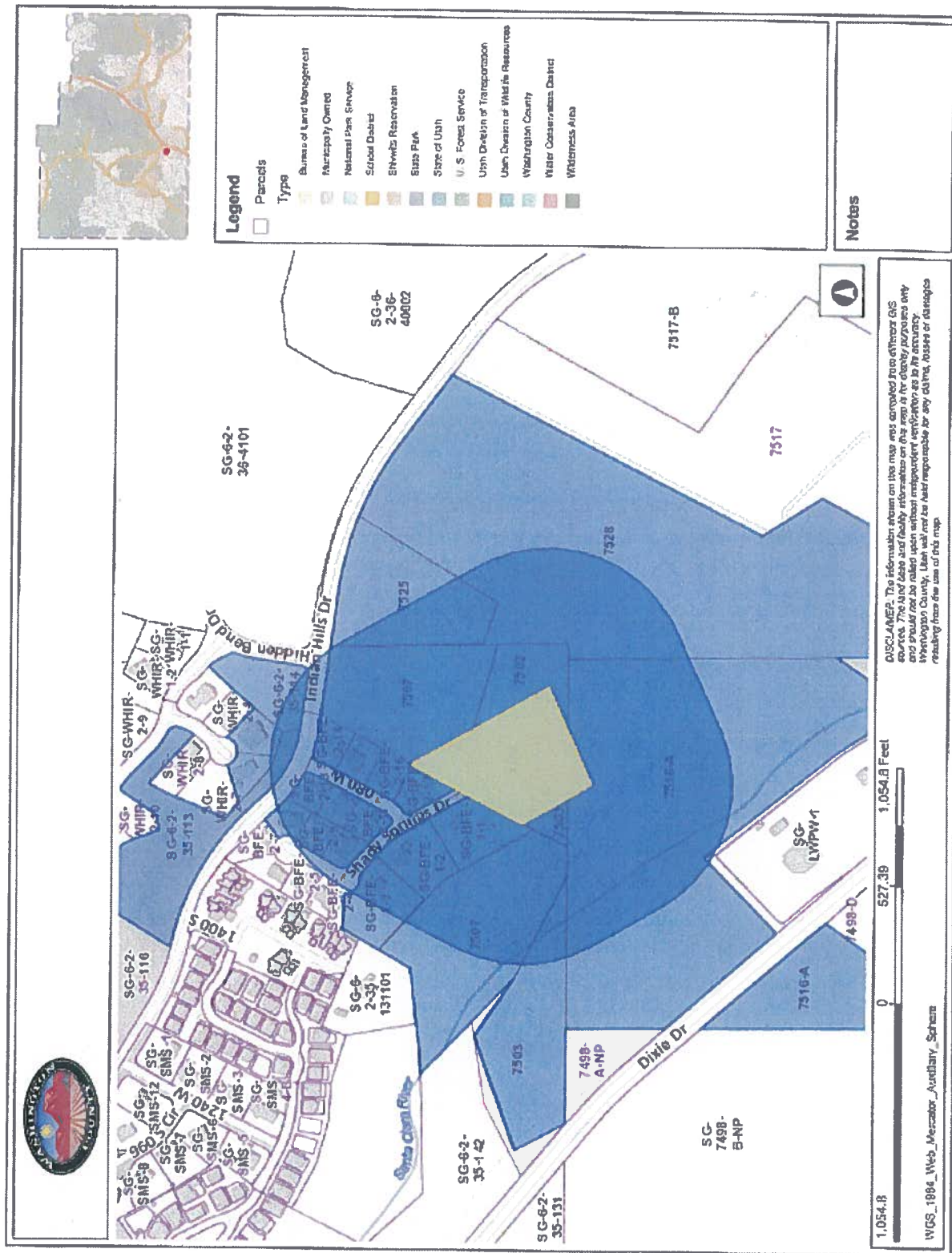
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

Attach additional sheets if necessary for additional owners.







**Brookfield Estates Ph 3 2015-ZC-038**

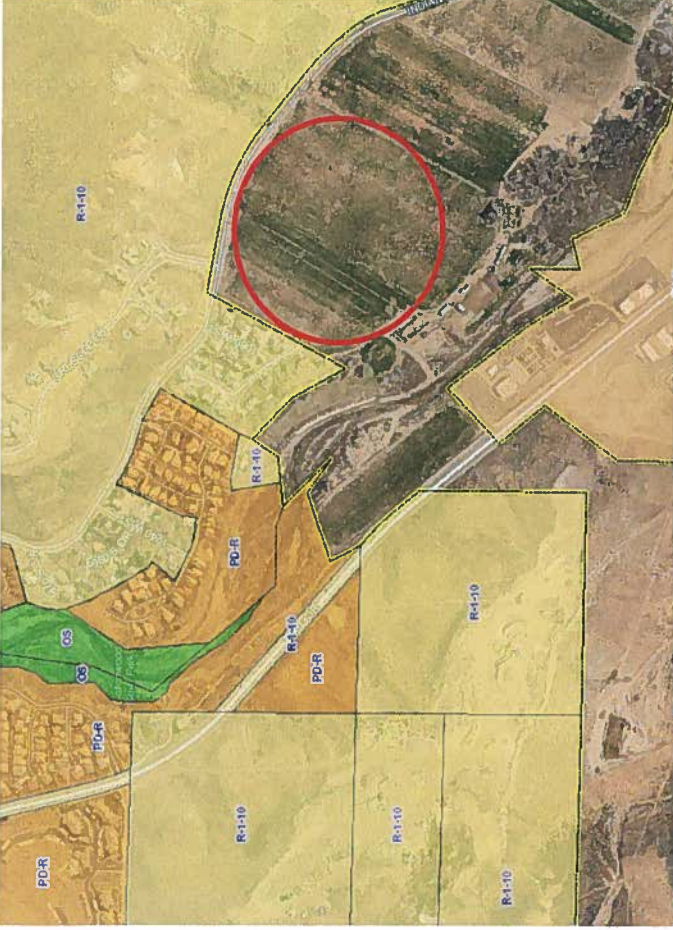
**Mining and Grazing to R-1-10**



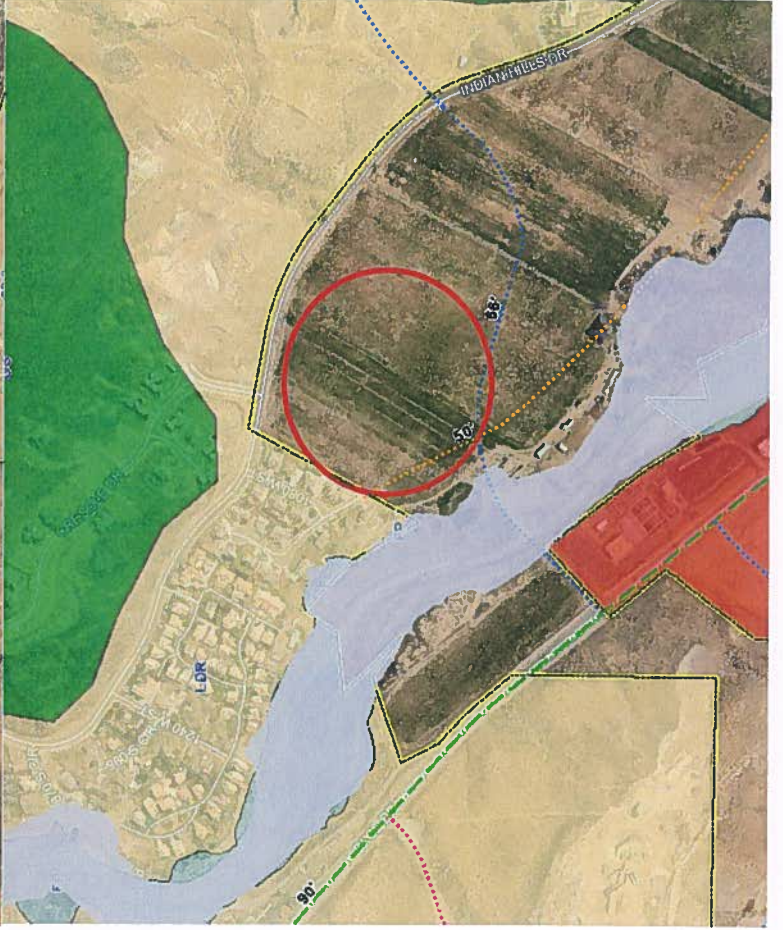




## Zoning



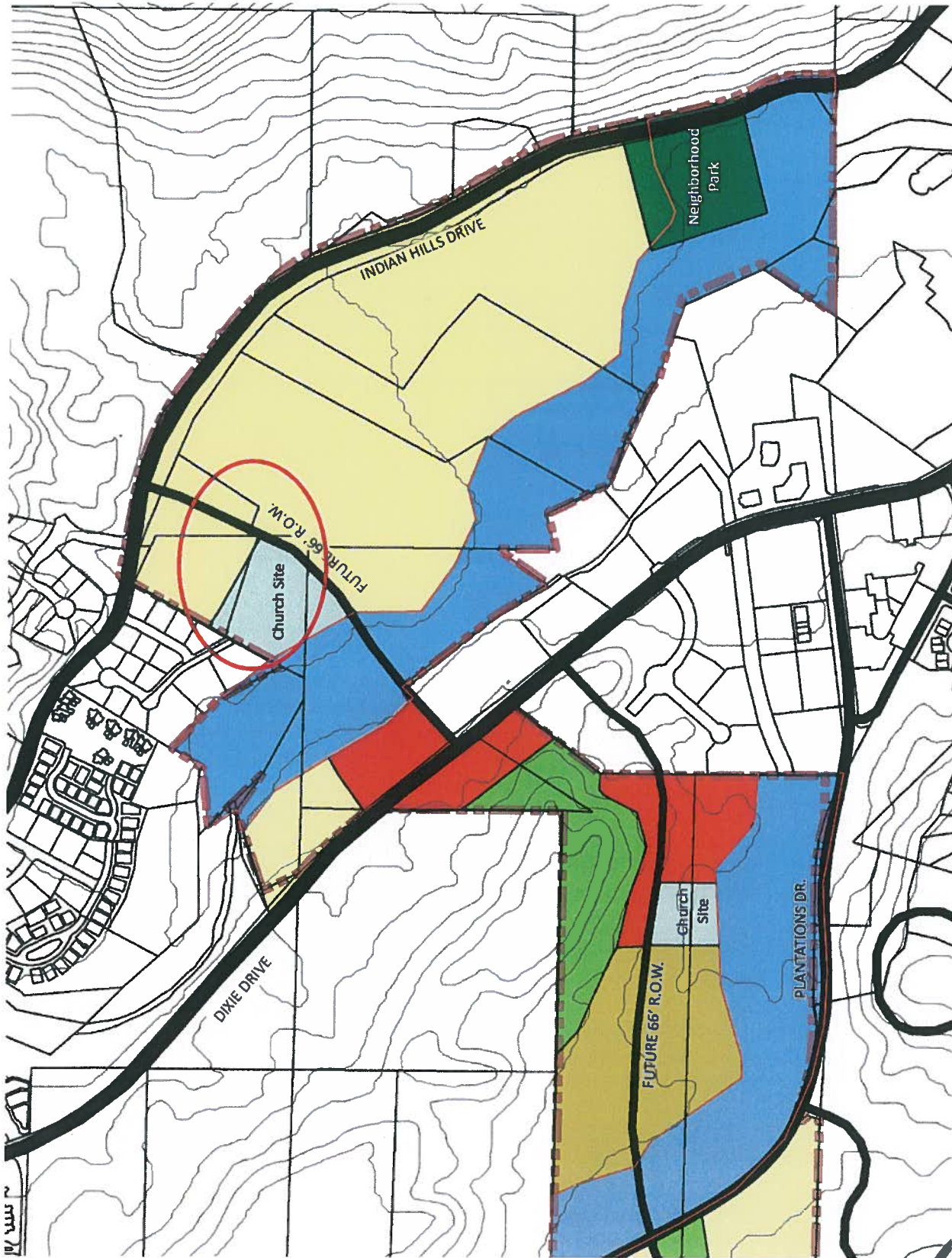
## General Plan



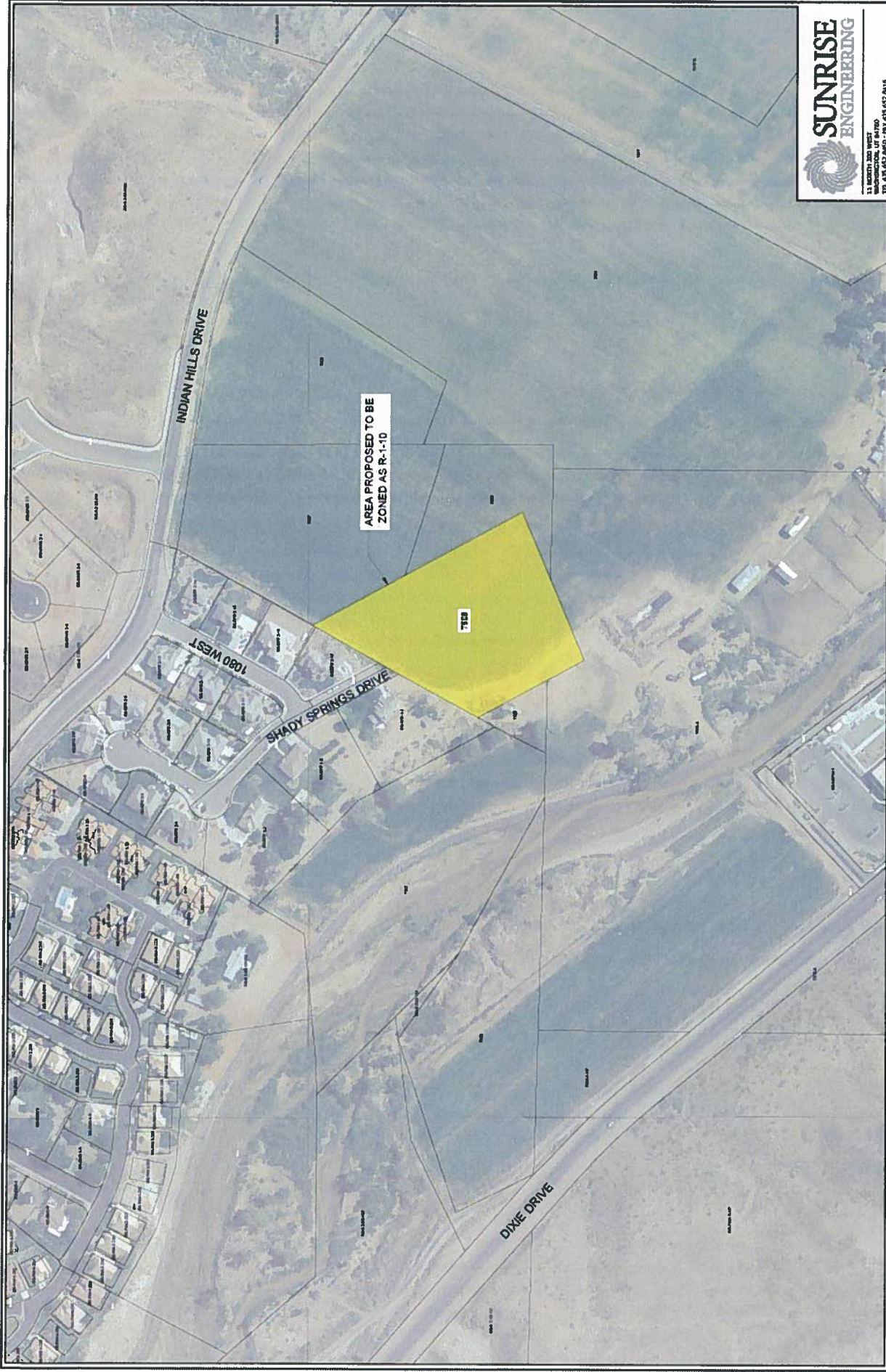












Proposed Zoning

I, MOSES M. BLANDY, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NUMBER 186 IN ACCORDANCE WITH RULE 5A, CHAPTER 27, OF THE REVENUE CODE, AS AMENDED. I HAVE BEEN ISSUED MY LICENSE UNDER THE PROVISIONS OF THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS LICENSING ACT OF THE STATE OF UTAH. I FURTHER CERTIFY THAT HAS BEEN CORRECTLY REPRESENTED LAIDS TO BE ADDED INTO THE COMPOUND LIMITS OF THE CITY OF ST. GEORGE, WASHINGTON COUNTY, UTAH, AND TO BE ANOTHER NEIGHBOR AS

SAND LANDS LIVING IN AND BEING A PART OF THE NORTHEAST 1/4, SECTION 3A, TOWNSHIP 42 SOUTH, RANGE 10 WEST, SALT LAKE BASIN AND NEIGHBORING AREAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

[illegible]

2672

LEGEND

SECTION IDENTIFICATION

SPROCKET ADDITION

ANNEXATION PLAT FOR  
**"BROOKFIELD ADDITION"**  
 LANDS TO BE ANNEXED TO THE CITY OF ST. GEORGE

### APPROVAL AND ACCEPTANCE BY THE

CITY OF ST. GEORGE, UTAH

APPROVAL AS TO FORM  
APPROVED AS TO FORM THIS THE  
DAY OF \_\_\_\_\_, A.D.

CITY ATTORNEY  
CITY OF ST. GEORGE

IDENTITY OF THE PERSONS

THE PERSON ASSOCIATION PLAN WAS BEEN REVIEWED AND IS APPROVED BY ACCORDANCE WITH ANNUAL REPORT ON 12 IN THIS OFFICE THE CITY OF A U. S. 2013.

WILLIAMSON COUNTY, TENN. 37174

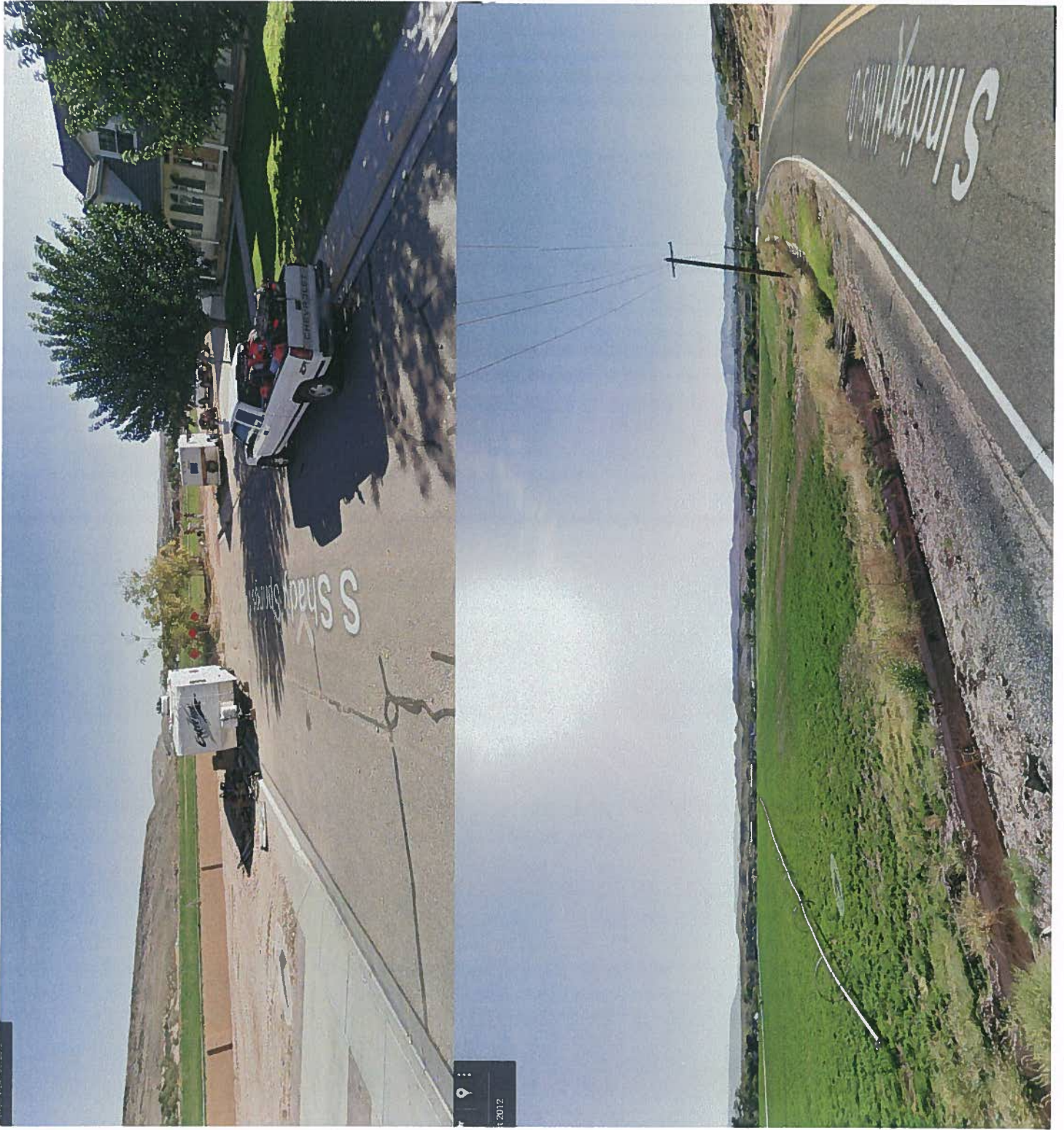
CITY SUPERVISOR'S APPROVAL:

THE MEDIAN MEDIATION PLAN HAS BEEN MENTED AND IS APPROVED IN ACCORDANCE  
AND INFORMATION ON FILE BY THE OFFICE OF THE DAY OF A.D. 2013

15.30 11.00  
011 25 57 0000

WASHINGTON COUNTY RECORDS





**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CITY ZONING MAP BY CHANGING THE ZONE FROM MINING AND GRAZING (M-G) TO R-1-10 (SINGLE FAMILY RESIDENTIAL 10,000 SQ. FT. MINIMUM LOT SIZE) ON APPROXIMATELY 3.614 ACRES**

**WHEREAS**, the property owner has requested a zone change on 3.614 acres from Mining and Grazing (M-G) to R-1-10 (Single Family Residential 10,000 sq. ft. minimum lot size); and

**WHEREAS**, the City Council held a public hearing on this request on January 21, 2016; and

**WHEREAS**, the Planning Commission held a public hearing and recommends approval of the requested zone change; and

**WHEREAS**, the City Council has determined that the requested change to the Zoning Map is justified at this time and is in the best interest of the health, safety, and welfare of the citizens of the City of St. George.

**NOW, THEREFORE, BE IT ORDAINED**, by the St. George City Council, as follows:

**Section 1. Repealer.** Any provision of the St. George City Code found to be in conflict with this ordinance is hereby repealed.

**Section 2. Enactment.** The City Zoning Map is hereby ordered to be changed to reflect the zone change from M-G to R-1-10 on 3.614 acres generally located at 1060 West Shady Springs Drive and more specifically described on the attached property legal description, Exhibit "A." The project must comply with all conditions, requirements, and restrictions as approved by City Council

**Section 3. Severability.** If any provision of this Ordinance is declared to be invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

**Section 4. Effective Date.** This Ordinance shall take effect immediately on the date executed below.

APPROVED AND ADOPTED by the City Council of the City of St. George, this 21st day of January, 2016.

\_\_\_\_\_  
Jonathan T. Pike, Mayor

ATTEST:

\_\_\_\_\_  
Christina Fernandez, City Recorder

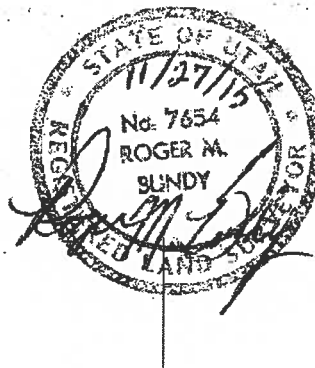
# Exhibit "A"

LEGAL DESCRIPTION FOR ZONE CHANGE APPLICATION  
HETTS GROUP, LLC - APPLICANT  
(INCLUDES BROOKFIELD ANNEXATION PROPERTIES ANNEXED TO CITY OF ST. GEORGE)

PORTIONS OF LOTS 1 AND 2, OF BLOCK 3, OF D.D. McARTHUR'S ENTRY AND SURVEY, ACCORDING TO THE RECORDED PLAT THEREOF, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE EASTERLY BOUNDARY OF THE "GUBLER ADDITION" ANNEXATION FILED IN THE OFFICE OF THE WASHINGTON COUNTY RECORDER AS DOCUMENT NO. 517358, SAID POINT BEING S00°16'42"W 2224.18 FEET ALONG THE SECTION LINE, AND WEST 450.79 FEET FROM THE NORTHEAST CORNER OF SECTION 35, TOWNSHIP 42 SOUTH, RANGE 16 WEST, SALT LAKE BASE AND MERIDIAN, SAID POINT ALSO BEING THE SOUTHERLY CORNER OF LOT 17 OF "BROOKFIELD ESTATES SUBDIVISION PHASE II" FILED IN THE OFFICE OF THE WASHINGTON COUNTY RECORDER AS DOCUMENT NO. 724413, RUNNING THENCE N28°48'07"E 177.93 FEET ALONG THE EASTERLY BOUNDARY OF SAID SUBDIVISION; THENCE S29°15'49"E 556.82 FEET; THENCE S66°38'01"W 375.99 FEET; THENCE N29°15'49"W 285.09 FEET TO A POINT ON THE EASTERLY BOUNDARY OF THE "GUBLER ANNEXATION", SAID POINT ALSO BEING ON THE EASTERLY LINE OF LOT 1 OF "BROOKFIELD ESTATES SUBDIVISION PHASE I" FILED IN THE OFFICE OF THE WASHINGTON COUNTY RECORDER AS DOCUMENT NO. 656621; THENCE N28°48'07"E 262.77 FEET ALONG THE EASTERLY BOUNDARY OF "BROOKFIELD ESTATES PHASE I" AND THE BOUNDARY OF "BROOKFIELD ESTATES PHASE I" TO THE POINT OF BEGINNING. CONTAINING 157,437 SQ. FT. OR 3.614 ACRES.

PREPARED BY  
R&B SURVEYING, INC.  
ROGER M. BUNDY, PLS 7654



**DRAFT**Agenda Item Number : **3B**

## Request For Council Action

---

**Date Submitted** 2016-01-11 11:45:45**Applicant** Development Solutions Group Inc**Quick Title** Public Hearing, Zone Change, and Ord From A-1 to R-1-10**Subject** Consider a zone change request to rezone approximately 4.62 acres from A-1 (Agriculture) to R-1-10 (Single Family Residential 10,000 sq. ft. minimum lot size) for "The Arbors 2."™ The property is located at the southeast corner of the intersection at 3589 South and 3000 East Street.**Discussion** The applicant is requesting R-1-10, in order to build a single family residential subdivision. The request is similar to adjacent zones, as well as, meets the General Plan for the property. Planning Commission recommends approval.**Cost** \$0.00**City Manager Recommendation** Meets the General Plan and Planning Commission recommends approval.**Action Taken****Requested by** John Willis**File Attachments****Approved by Legal Department?****Approved in Budget?** **Amount:****Additional Comments**

# Zone Change

PLANNING COMMISSION AGENDA REPORT: 12/22/2015  
CITY COUNCIL SET DATE: 01/07/2016  
CITY COUNCIL MEETING: 01/21/2016

## ZONE CHANGE AMENDMENT

### **The Arbors 2**

Case No. 2015-ZC-036

**Request:** This is a zone change request to change from A-1 (Agriculture) to R-1-10 (Single Family Residential 10,000 sq. ft. minimum lot size) on 4.62 acres.

**Project Name:** The Arbors 2

**Owner:** Quality Development LLC

**Applicant:** Development Solutions Group Inc

**Representative:** Mr. Brad Petersen, Development Solutions Group Inc

**Location:** Located at the south east corner of the intersection 3580 South and 3000 East Street. The property runs along the south side of the logical extension of 3580 South Street.

**APN:** SG-5-3-15-131

**Acreage:** 4.62 acres (201,247.20 sq. ft.)

**General Plan:** LDR (Low Density Residential)

**Existing Zoning:** The existing zoning is A-1 (Agriculture)

**Adjacent Zoning:** North = R-1-10  
South = A-1  
West = R-1-10  
East = Existing A-1 (ZC application in process for R-1-8)

**Ordinance:** This project is submitted for review in compliance with Section 10-1-11.

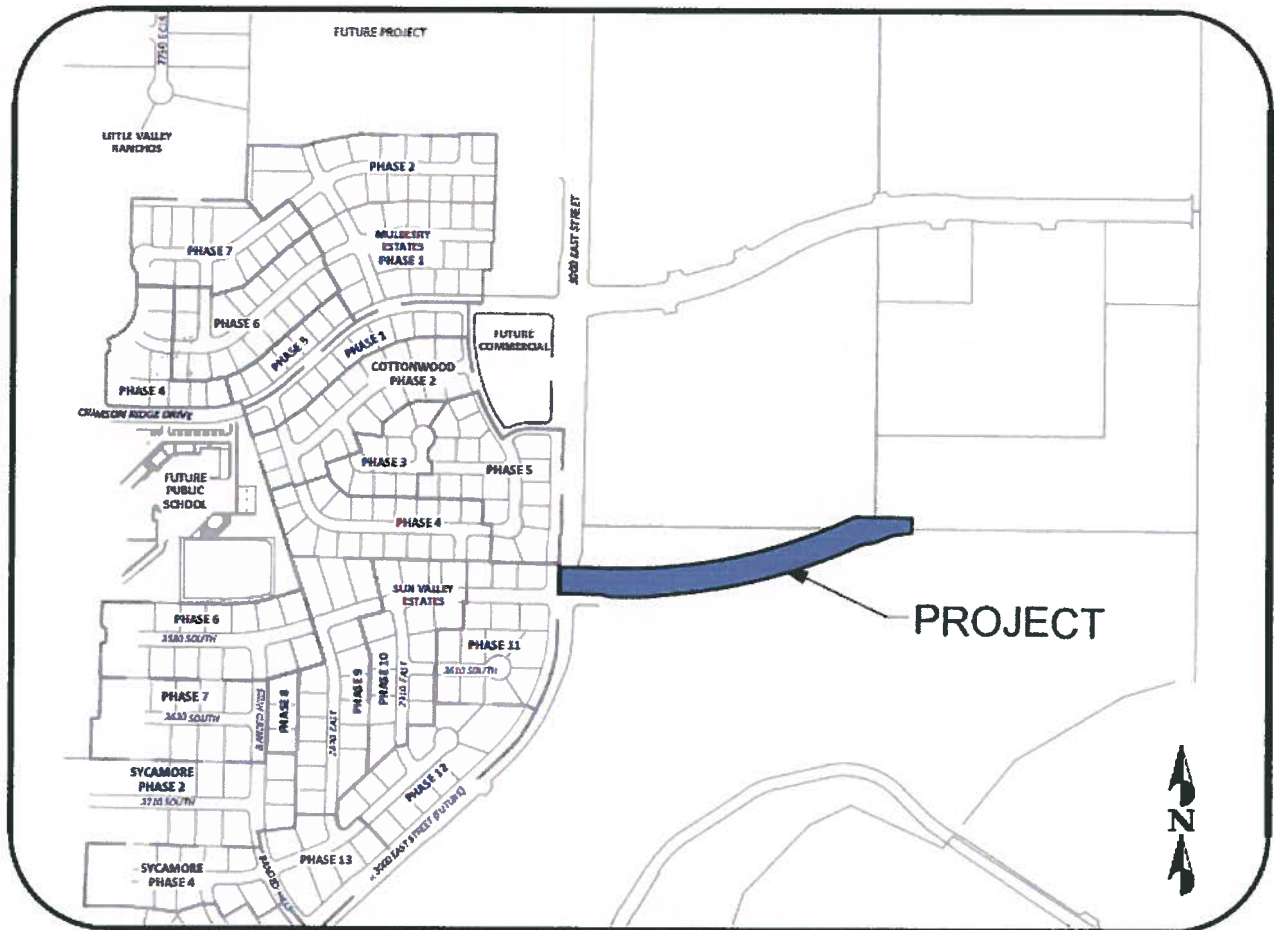
**Comments:**

At the December 22<sup>nd</sup> Planning Commission meeting, this item required 40 minutes of review because approximately 20 residents (*parents and children*) attended to speak and advocate a mountain bike riding park for youth be created in the Little Valley area. Discussions included community growth, general plan, zoning, parks, private property rights, liability, and insurance issues. The Parks Department has been made aware of this matter and was provided contact information for the interested residents who spoke.

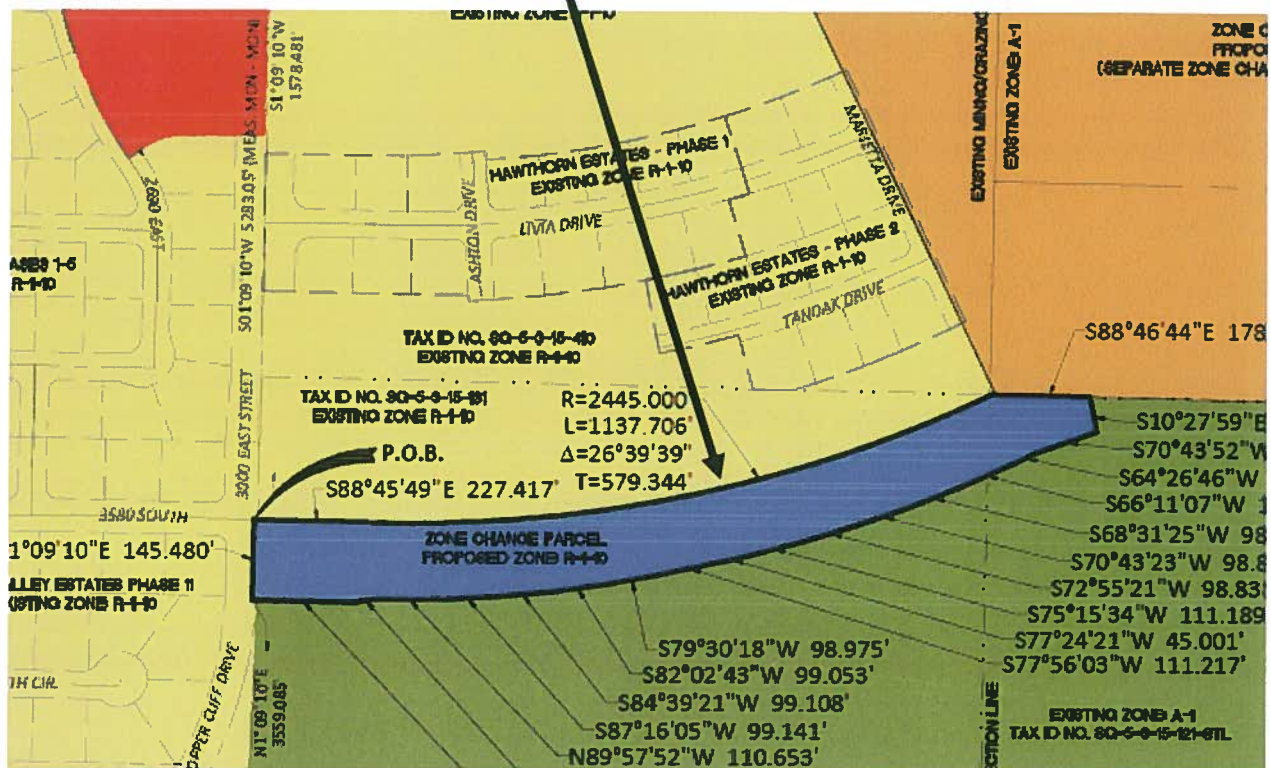
**P.C.:**

The Planning Commission recommends approval to rezone 4.62 acres from A-1 to R-1-10 located in Little Valley area along the south side of the logical extension of 3580 South Street; located at the south east corner of the intersection 3580 South and 3000 East Street.





**VICINITY MAP**  
N.T.S.





Overall Aerial Map



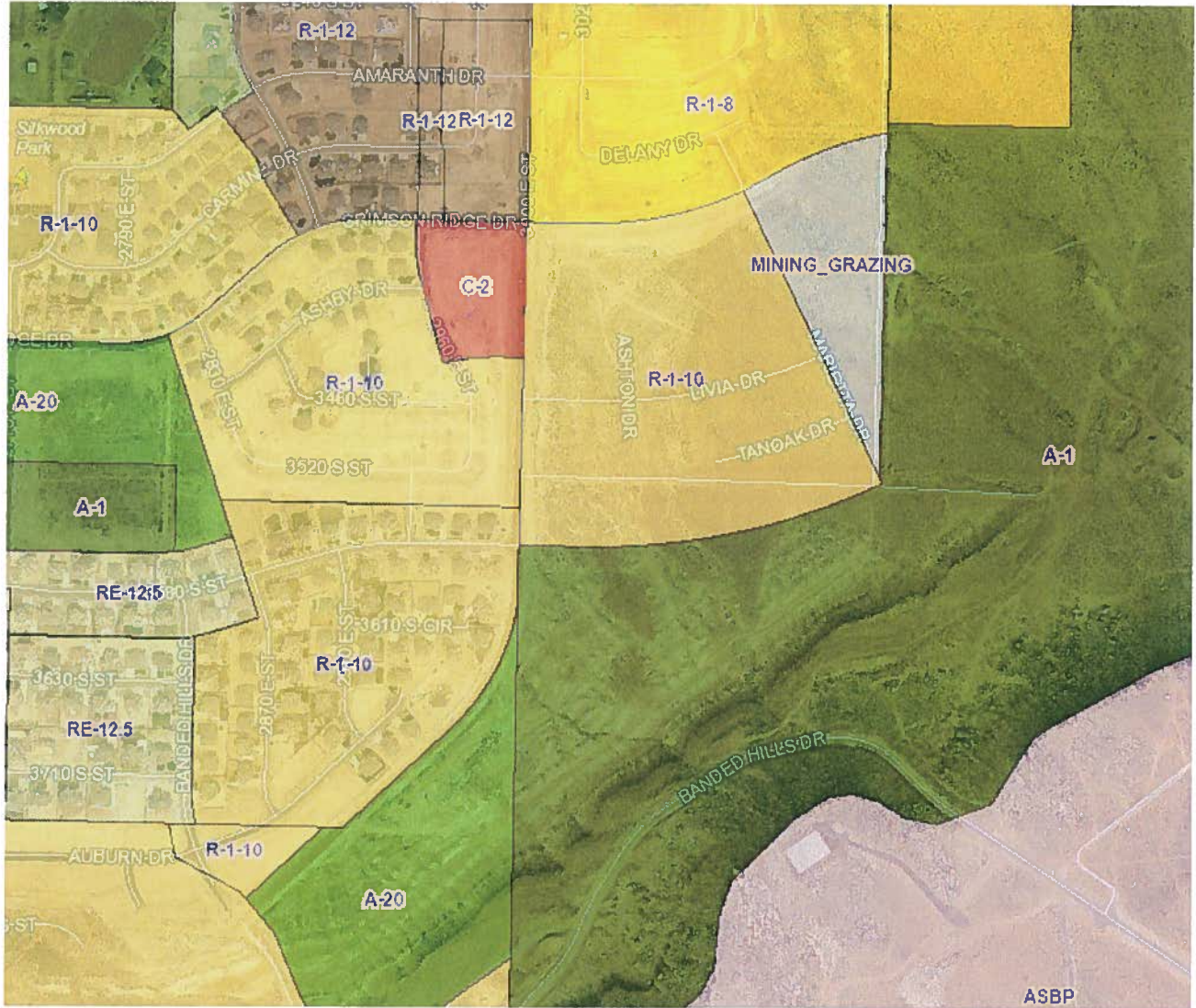


## Aerial of Site

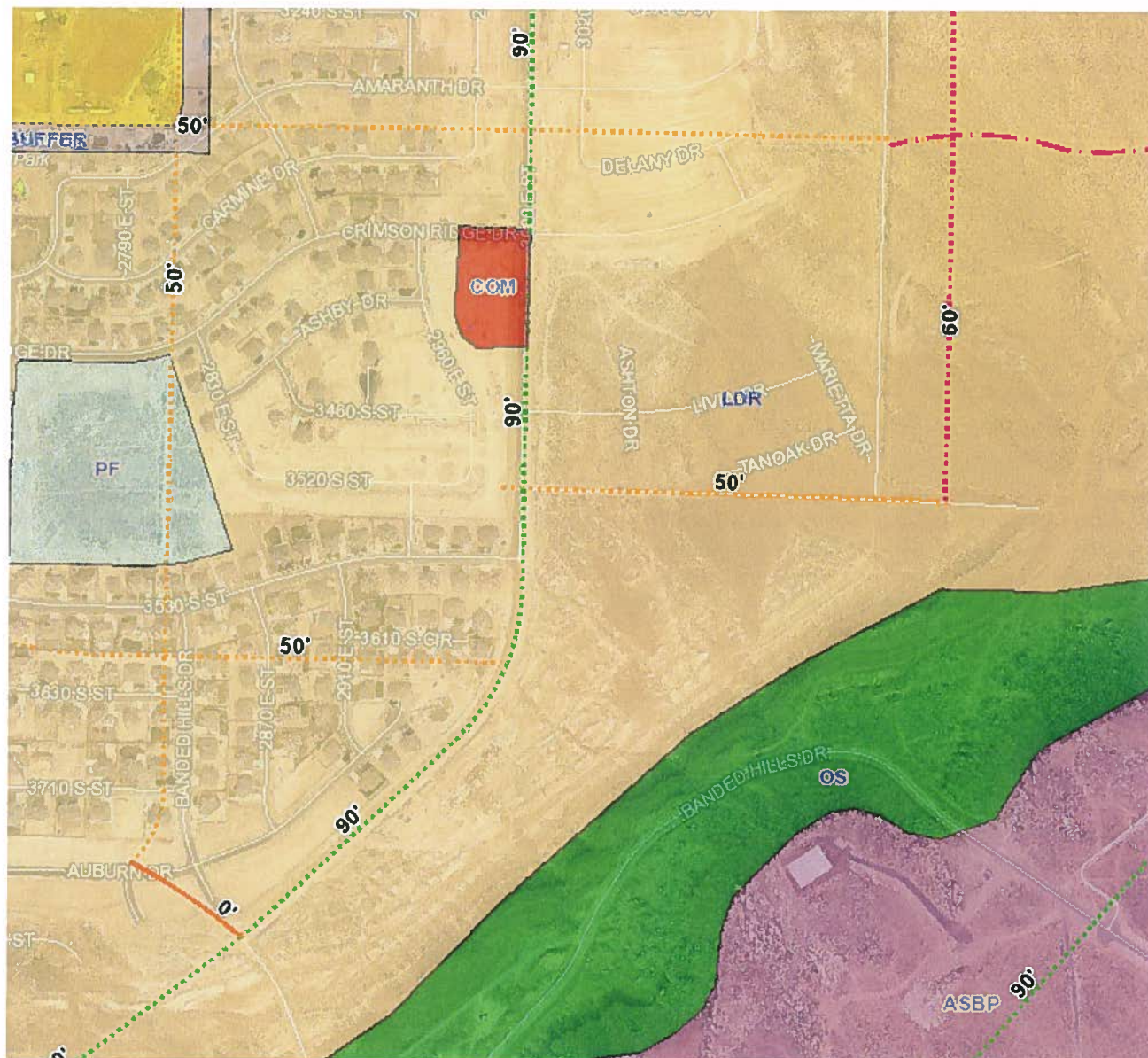




# Zoning Map



## General Plan Land Use map - LDR





## APPLICATION

**ZONE CHANGE**  
**ALL ZONES (EXCEPT PD)**  
**APPLICATION & CHECKLIST**

CITY OF ST GEORGE

RECH: 01483653 11/30/2015 10:11 AM

TRAN: 150.0000 PLANNING FEES

OPER: LTR FISH: 0.00

REFID: 4883

ZONE: PD (PLANNED DEVELOPMENT) 2

PLANNING FEE: 682.10

TENDERED: 682.10

APPL FEE: 682.10

CHANGE: 0.00

482.10CR  
CHECK(S)

APPLICATION FOR A ZONE CHANGE EXCEPT PD (PLANNED DEVELOPMENT)  
 AS PROVIDED BY THE CITY OF ST. GEORGE ZONING ORDINANCE  
 CITY OF ST. GEORGE, UTAH

**I. PROPERTY OWNER(S) / APPLICANT & PROPERTY INFORMATION**

LEGAL OWNER(S) OF SUBJECT PROPERTY: Quality Development, L.L.C., DSG Holdings, L.L.C.  
and K&D Family, L.L.C.

MAILING ADDRESS: 1472 East 3950 South, St. George, Utah 84790

PHONE: [REDACTED] CELL: [REDACTED] FAX: [REDACTED]

APPLICANT: Development Solutions Group, Inc.

(If different than owner)

MAILING ADDRESS: 120 East St. George, Blvd., St. George, Utah 84770

PHONE: [REDACTED] CELL: [REDACTED] FAX: [REDACTED]

EMAIL ADDRESS(ES): brad@developmentsolutions.co

CONTACT PERSON / REPRESENTATIVE: Brad Petersen

(i.e. Developer, Civil Engineer, Architect; if different than owner)

MAILING ADDRESS: [REDACTED]

PHONE: [REDACTED] CELL: [REDACTED] FAX: [REDACTED]

EMAIL ADDRESS(ES): [REDACTED]

A general description of the property location is as follows: (Give approx. street address, general location etc., and attach a vicinity map or property plat showing the subject property and the surrounding areas.) Include a site plan suitable for presentations in public meetings.

The Zone Change becomes effective on the hearing date if approved by the City Council.

\*NOTE: NO FEE FOR ACREAGE REZONED TO OPEN SPACE.

**OFFICE STAFF USE ONLY**

CASE #: 2015-ZC-036 FILING DATE: 11/24/15 RECEIVED BY: [Signature] RECEIPT #: [REDACTED]

\*FEE: \$500 (Filing fee and 1<sup>st</sup> acre) + \$50.00 per ac for 2-100 ac and \$25 per ac 101-500 and \$10.00 per ac 501-plus

4642

500 + (3.642 x 50) = 682.10

**II. ADDITIONAL INFORMATION**

Provide the following information: (Attach additional sheets if necessary)

1. What is the present zoning on the property? A-1
2. What zone or zones are requested by this application? R-1-10
3. Is the zone change in harmony with the present City General Plan? Yes ☒ No ☐
4. If no, what does the City General Plan propose for the subject property?  
(If the application is not in harmony with the City General Plan, a General Plan Amendment hearing will be required prior to the zone change request. General Plan Amendment hearings are held **four (4) times per year** in January, April, July, and October. A General Plan Amendment application can be obtained from the Community Development Department or online at <http://www.sccity.org/commdev/forms.php>)
5. Total acreage of proposed zone change: 4.842 Acres
6. Are there deed restrictions against the property that might affect the requested zone change?  
Yes ☐ No ☒  
A copy of the deed restrictions, if any, may be submitted in support of the application and shall be submitted if contrary to the request zone change.
7. Has a Traffic Impact Study or Traffic Analysis been completed to determine any traffic impacts?  
Yes ☒ No ☐  
**IF YES**, submit the Traffic Impact Study with the application for review by Traffic Engineering.  
**IF NO**, a Traffic Impact Study will be required (if determined necessary at Planning Staff Review) to be submitted with the application and reviewed prior to approval by the City Council.
8. Is the necessary utility capacity available (water, power, sewer and drainage) to serve the zone change parcel? Yes ☒ No ☐  
Please describe the projected demand for utility services: \_\_\_\_\_

**III. SUBMISSION CHECKLIST FOR ZONE CHANGE****(A COMPLETE ZONE CHANGE APPLICATION MUST BE SUBMITTED A MINIMUM OF 3 WEEKS PRIOR TO THE NEXT REGULARLY SCHEDULED PLANNING COMMISSION MEETING)**

Development/Project Name: The Arbors 2 (2015-ZC-011 - The Arbors)  
 (Project name **must** be previously approved by the Washington County Recorder & City Planning Department)  
 Developer/Property Owner: Development Solutions Group, Inc. Phone No. (435) 828-2121  
 Contact Person/Representative: Brad Petersen Phone No. (435) 828-2121  
 Licensed Surveyor: Brad Petersen Phone No. (435) 828-2121

**ZONE CHANGE PROCEDURE**

**Step #1 Meet with Planning Staff Review (PSR) – Meets every Tuesday at 8:30 a.m. Call Community Development at 627-4206 to be scheduled for this meeting.**

Note: Call at least one day in advance to schedule.

**Step #2 Document Submission Checklist\*****Legal Description Documents:**Submit the following documents: (These documents **must** be prepared by a licensed surveyor)

1. Described hearings on all documents must be noted to HCN;
2. Legal description prepared on 8-1/2" x 11" sheet and signed by a licensed Surveyor;
3. Minimum size 8-1/2" x 11" graphical representation of Survey Display;
4. Legal description and Surveyed Site Plan (Record of Survey) drawing in DWG format on a CD for the GIS Department;
5. 24"x36" Surveyed Site Plan (Record of Survey) drawing sheet(s) for meeting exhibit

**Other Submission Documents:**

6. This Zone Change application form completed and signed;
7. Appropriate\*\* Filing Fees: \$500 (filing fee and 1" acre) + \$50.00 per acre for 2-100 acre and \$25 per acre 101-500 and \$10.00 per acre 501-plus
8. County ownership plat with boundary of zone change outlined;
9. List of property owners within 500' and **two sets** of mailing labels;
10. Site Plan – minimum size 24" x 36" (Arch D). Colored site plans are preferred;
11. 8-1/2" x 11" reduction of the site plan;
12. CD with the above images in JPEG, BMP, TIFF or PDF format.

\* Note: This application will be considered incomplete without the above documents

\*\* Note: There is NO FEE for acreage returned to open space



**Step #3 Planning Commission and City Council Hearings**

Planning Commission usually meets the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 5:00 p.m. All applications, the legal description and surveyed site plan drawing (Record of Survey) must be complete and submitted at least 3 weeks prior to the meeting. Incomplete or inaccurate applications will not be accepted or scheduled. City Council sets a public hearing date after a recommendation for approval from the Planning Commission, and then there is a 14-day advertising period prior to the public hearing.

**Hearing Dates:**

Planning Commission \_\_\_\_\_  
 City Council Set Date \_\_\_\_\_  
 City Council Hearing Date \_\_\_\_\_  
 Council Action \_\_\_\_\_

**Filing Fee:** \$500 (filing fee and 1<sup>st</sup> acre) + \$50.00 per acre for 2-100 acre and \$25 per acre 101-500 and \$10.00 per acre 501-plus - There is NO FEE for acreage rezoned to Open Space

**IV. APPLICANT AGREEMENT**

We the undersigned applicant(s) Development Solutions Group, Inc.  
 (is/are) the owner(s) Agents

or (agent) of the following legally described property and request the zone change as described above. (Exact legal description and surveyed site plan (Record of Survey) drawing prepared and stamped by licensed surveyor, and/or property ownership plat must accompany application and must be attached hereto along with the legal description and the surveyed site plan (Record of Survey) drawing in DWG format on CD.) The legal description, if separated from the surveyed site plan (Record of Survey) drawing, must be stamped, signed, and dated, and have a firm name or surveyor's name, address and phone number. Note: Surveyed Site Plan (Record of Survey) drawing and legal description shall comply with the pertinent subdivision Final Plat Checklist requirements

Signature 

120 E. St. George Blvd, #300  
 Address

Signature \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_

Address \_\_\_\_\_

Attach additional sheets if necessary for additional owners.

**PROPERTY OWNERS LIST DECLARATION**

City of St. George

175 East 200 North - St. George, UT 84770 - (435) 627-4000 - www.sjcity.org

The property owners list identifies the owners of properties within a certain distance or radius of the external boundaries of a project or property. The labels may be prepared by the Washington County Recorder's Office, Title Company, or by another approved party. A complete property owners list shall consist of the following:

1. Completed and signed declaration
2. List identifying each property owners name, mailing address, and Assessor's Parcel Number (APN)
3. Typed set of mailing labels for each property owner prepared on 8-1/2"x11" sheets of self-adhesive labels in three column format, as shown on the attached sample. All type shall be in capital letters with no punctuation or APN's.
4. Property owner radius map identifying all properties within the required radius. An example radius map is attached.

The property owners list and the required radius shall be based on the application type as described below:

- **Zone Change**
  - ☐ Record owner of each parcel within 500 feet of that property (2 sets)
- **Conditional Use Permit or Variance**
  - ☐ Record owner of each parcel within 300 feet of that property (1 set)
- **Amended Final Plat**
  - ☐ Record owner of each parcel within 300 feet of that property (1 set)
    - If each (100%) record owner of the subdivision gives their consent to the amendment, then labels are not required
- **Vacating a Roadway or Abandoning an Easement**
  - ☐ Record owner of each parcel within 300 feet of that property (1 set)

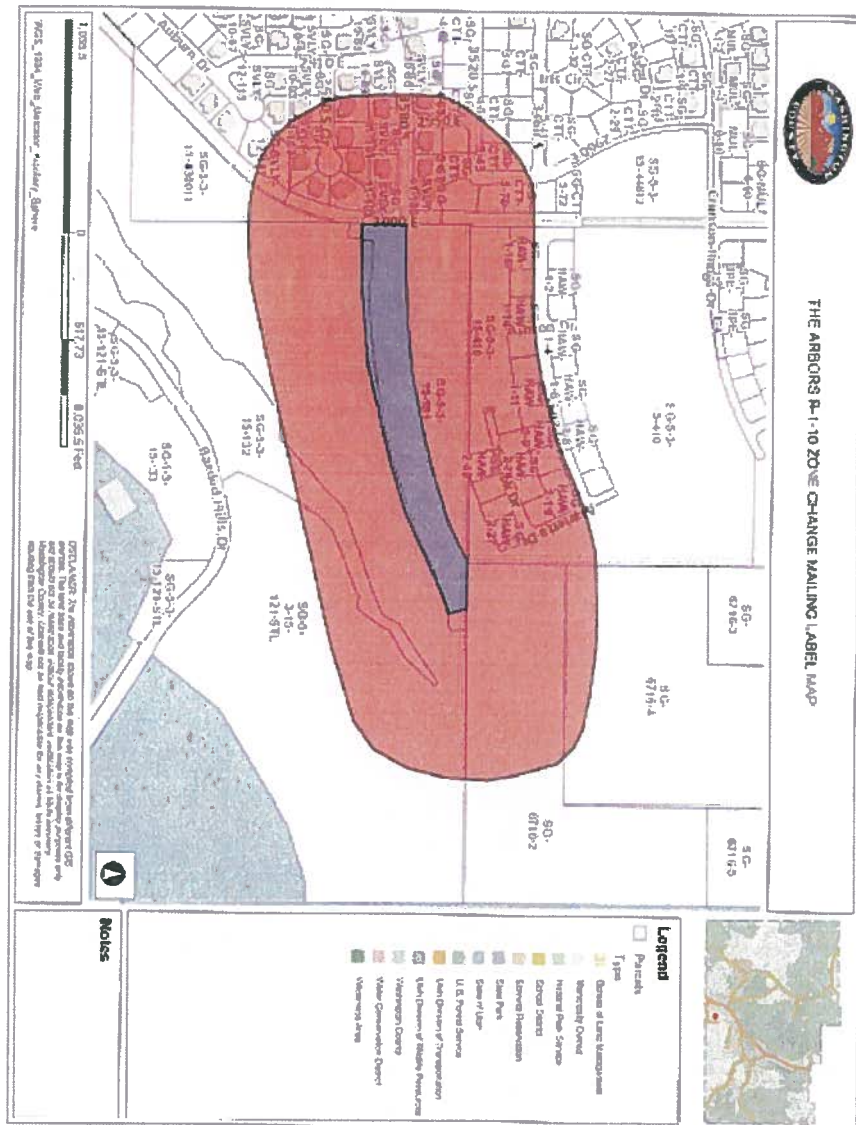
**LABELS PREPARED BY:**

Development Solutions Group, Inc.

Organization Name

The attached list contains the names and addresses of all persons to whom all property is assessed, and as they appear on the most current County Assessment Roll. This list identifies all properties located within the required area measured from the exterior boundaries of the property legally described by Assessor's Parcel Number(s).

## Noticing – 500 Ft Radius



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CITY ZONING MAP BY CHANGING THE ZONE A-1 (AGRICULTURE) TO R-1-10 (SINGLE FAMILY RESIDENTIAL 10,000 SQ. FT. MINIMUM LOT SIZE) ON APPROXIMATELY 4.62 ACRES**

**WHEREAS**, the property owner has requested a zone change on 4.62 acres A-1 (Agriculture) to R-1-10 (Single Family Residential 10,000 sq. ft. minimum lot size) on approximately 4.62 acres; and

**WHEREAS**, the City Council held a public hearing on this request on January 21, 2016; and

**WHEREAS**, the Planning Commission held a public hearing and recommends approval of the requested zone change; and

**WHEREAS**, the City Council has determined that the requested change to the Zoning Map is justified at this time, and is in the best interest of the health, safety, and welfare of the citizens of the City of St. George.

**NOW, THEREFORE, BE IT ORDAINED**, by the St. George City Council, as follows:

**Section 1. Repealer.** Any provision of the St. George City Code found to be in conflict with this ordinance is hereby repealed.

**Section 2. Enactment.** The City Zoning Map is hereby ordered to be changed to reflect the zone change from A-1 to R-1-10 on 4.62 acres generally located at the south east corner of the intersection 3580 South and 3000 East Street, the property running along the south side of the logical extension of 3580 South Street, and more specifically described on the attached property legal description, Exhibit "A". The project must comply with all conditions, requirements, and restrictions as approved by City Council

**Section 3. Severability.** If any provision of this Ordinance is declared to be invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

**Section 4. Effective Date.** This Ordinance shall take effect immediately on the date executed below.

APPROVED AND ADOPTED by the City Council of the City of St. George, this 21<sup>st</sup> day of January 2016.

\_\_\_\_\_  
Jonathan T. Pike, Mayor

ATTEST:

\_\_\_\_\_  
Christina Fernandez, City Recorder

# **Exhibit "A"**

## **THE ARBORS**

### **R-1-10 ZONE CHANGE BOUNDARY**

BEGINNING AT A POINT ON THE EASTERLY BOUNDARY OF THE SUN VALLEY ESTATES – PHASE 11 SUBDIVISION AS RECORDED AND ON FILE WITH THE WASHINGTON COUNTY RECORDER'S OFFICE, SAID POINT BEING SOUTH 1°09'10" WEST ALONG THE QUARTER SECTION LINE, A DISTANCE OF 1578.481 FEET FROM THE NORTH QUARTER CORNER OF SECTION 15, TOWNSHIP 43 SOUTH, RANGE 15 WEST, SALT LAKE BASE & MERIDIAN; (BASIS OF BEARING BEING SOUTH 88°48'18" EAST BETWEEN THE NORTHWEST CORNER AND THE NORTHEAST CORNER OF SAID SECTION 15), AND RUNNING THENCE SOUTH 88°45'49" EAST 227.417 FEET TO A POINT OF CURVATURE; THENCE ALONG THE ARC OF A 2445.000 FOOT RADIUS CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 26°39'45", A DISTANCE OF 1137.706 FEET; THENCE SOUTH 88°46'44" EAST 178.087 FEET; THENCE SOUTH 10°27'59" EAST 64.480 FEET; THENCE SOUTH 70°43'52" WEST 114.874 FEET; THENCE SOUTH 64°26'46" WEST 45.000 FEET; THENCE SOUTH 66°11'07" WEST 111.324 FEET; THENCE SOUTH 68°31'25" WEST 98.838 FEET; THENCE SOUTH 70°43'23" WEST 98.838 FEET; THENCE SOUTH 72°55'21" WEST 98.838 FEET; THENCE SOUTH 75°15'34" WEST 111.189 FEET; THENCE SOUTH 77°24'21" WEST 45.001 FEET; THENCE SOUTH 77°56'03" WEST 111.217 FEET; THENCE SOUTH 79°30'18" WEST 98.975 FEET; THENCE SOUTH 82°02'43" WEST 99.053 FEET; THENCE SOUTH 84°39'21" WEST 99.108 FEET; THENCE SOUTH 87°16'05" WEST 99.141 FEET; THENCE NORTH 89°57'52" WEST 110.653 FEET; THENCE SOUTH 81°54'07" WEST 45.608 FEET; THENCE NORTH 88°45'44" WEST 182.765 FEET TO A POINT ON THE QUARTER SECTION LINE OF SAID SECTION 15; THENCE NORTH 1°09'10" EAST ALONG SAID QUARTER SECTION LINE, A DISTANCE OF 145.480 FEET TO THE POINT OF BEGINNING.

CONTAINS: 202,182 SQ. FT. (4.642 ACRES)

**DRAFT**Agenda Item Number : **3C**

## Request For Council Action

---

**Date Submitted** 2016-01-13 08:45:50**Applicant** Development Solutions**Quick Title** Public Hearing/Ordinance - Easement Vacation**Subject** Consider vacating a temporary Drainage Easement over all of Lot 48 of Oakwood Estates Phase 2.

**Discussion** Note 10 as shown as the Final Plat for Oakwood Estates Phase 2 reads as follows..."A temporary drainage easement is dedicated to the City of St. George over all of Lot 48. This temporary easement will automatically vacate when downstream drainage facilities are complete, connected to City storm drain line, and approved by the City of St. George. No building permit will be issued on Lot 48 until this condition is met and approved by the City of St. George. When this temporary easement is vacated it does not affect the standard easement referenced hereon in note 1." Staff has looked at the drainage facilities and is okay with this temporary easement being vacated.

**Cost** \$0.00

**City Manager Recommendation** Appears to meet conditions that were placed on the plat. Staff recommends approval to remove the easement.

**Action Taken****Requested by** Todd Jacobsen**File Attachments** [OAKWOOD ESTATES PH 2 1 OF 2 3547.TIF](#)**Approved by Legal Department?****Approved in Budget?** **Amount:**

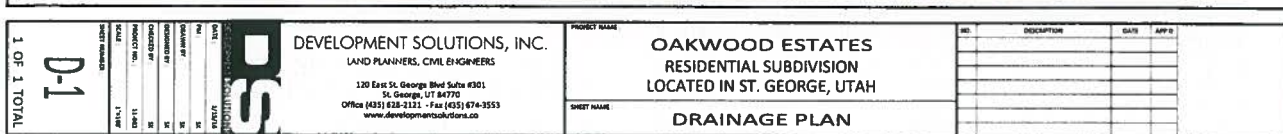
**Additional Comments** Side note. Easements cannot be automatically vacated. All easements whether they be public or private can only be vacated by approval of whomever owns the easement and a vacation document is recorded in the County Recorder's Office.

**Attachments** [OAKWOOD ESTATES PH 2 1 OF 2 3547.TIF](#)









When Recorded Return To:  
City of St. George  
City Recorder's Office  
175 East 200 North  
St. George, UT 84770

**ORDINANCE NO.** \_\_\_\_\_

Tax ID: SG-OAK-2-48

**AN ORDINANCE VACATING AN EASEMENT  
LOT 48 OF 'OAKWOOD ESTATES PHASE 2' SUBDIVISION  
LOCATED IN ST. GEORGE, WASHINGTON COUNTY, UTAH**

**WHEREAS**, a Petition has been received by the City Council of the City of St. George requesting that an existing drainage easement, which is more fully described in the attached Exhibit A, which is incorporated herein by reference, which easement belongs to the City of St. George located on Lot 48 of Oakwood Estates Phase 2 Subdivision, as recorded in the Washington County Recorder's Office as Doc. #20150025516, be vacated; and

**WHEREAS**, the owner of the property traversed by the easement, as well as the City, have consented to this vacation, because alternative, temporary drainage measures immediately will be installed to replace the necessary drainage infrastructure in a different location; and

**WHEREAS**, it appears that it will not be detrimental to the general public interest and that there is good cause for relinquishing said easement.

**NOW, THEREFORE, BE IT RESOLVED** by the St. George City Council:

The easement described in 'Exhibit A' is hereby vacated.

This ordinance shall become effective upon adoption and recordation in executed form in the Office of the Washington County Recorder.

**PASSED AND ADOPTED** by the City Council of the City of St. George, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF ST. GEORGE

\_\_\_\_\_  
Jonathan T. Pike, Mayor

ATTEST:

\_\_\_\_\_  
Christina Fernandez, City Recorder

APPROVED AS TO FORM:

 1/21/16  
\_\_\_\_\_  
Victoria H. Hales, Assistant City Attorney

## EXHIBIT A

All of Lot 48 of Oakwood Estates Phase 2 Subdivision as on file in the Office of the Washington County Recorder

**DRAFT**Agenda Item Number : **4A**

## Request For Council Action

---

**Date Submitted** 2016-01-13 08:34:35**Applicant****Quick Title** Ordinance Amending Title 1 Chapter 7 Officers and Employees**Subject****Discussion****Cost** \$0.00**City Manager Recommendation** Shawn is recommending some changes to this ordinance. I have not seen them yet. I believe they are more administrative than structural.**Action Taken****Requested by** Shawn Guzman**File Attachments****Approved by Legal  
Department?****Approved in Budget?** **Amount:****Additional Comments**



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 1 CHAPTER 7: ELIGIBILITY AND RESIDENCY REQUIREMENTS, APPOINTIVE OFFICERS, OATHS AND BONDS, AND RECEIPTS FOR PAYMENT; TITLE 1 CHAPTER 10 A: DIRECTOR OF FINANCE; AND TITLE 8, CHAPTER 3: RATES, DEPOSITS, BILLINGS AND DELINQUENCY**

**WHEREAS**, the City of St. George has adopted Title 1, Chapter 7, regarding eligibility and residency requirements, oaths and bonds for elected officials and certain appointed officials, and regarding receipts for payment; and

**WHEREAS**, the City of St. George has adopted Title 1, Chapter 10A, regarding the position of Director of Finance; and

**WHEREAS**, the City of St. George has adopted Title 8, Chapter 3, regarding rates, deposits, billings and delinquency; and

**WHEREAS**, the City desires to make changes to the aforementioned Titles and Chapters of the St. George City Ordinances to address changes to residency requirements and the title for certain officers in the City; and

**WHEREAS**, the City Council has determined that these changes to the ordinances are justified at this time and are in the best interest of the health, safety, and welfare of the citizens of the City of St. George.

**NOW, THEREFORE, BE IT ORDAINED**, by the St. George City Council, as follows:

**Section 1. Repealer.** Any provision of the St. George City Code found to be in conflict with this Ordinance is hereby repealed.

**Section 2. Enactment.** Title 1, Chapter 7, Sections 1-7-2, 1-7-4, 1-7-5, and 1-7C-4; Title 1, Chapter 10A, Section 1; and Title 8, Chapter 3 Section 4 are enacted to read in accordance with Exhibit "A" attached hereto and incorporated herein.

**Section 3. Severability.** If any provision of this Ordinance is declared to be invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon posting in the manner required by law.

**PASSED AND ADOPTED** by the City Council of the City of St. George, this 21st day of January, 2016.

**ATTEST:**

\_\_\_\_\_  
Jonathan Pike, Mayor

\_\_\_\_\_  
Christina Fernandez, City Recorder

## Exhibit A

### 1-7-2: ELIGIBILITY AND RESIDENCY REQUIREMENTS:

A. Elected Officers: All elective officers shall be chosen by the registered voters of the city.

B. Residency Requirements:

1. Elected Officials:

a. A person filing a declaration of candidacy for mayor or city council shall:

(1) Have been a resident of the city for at least three hundred sixty five (365) consecutive days immediately before the date of the election; and

(2) Meet the other requirements of Utah Code Annotated section 20A-9-203.

b. A person living in an area annexed to the city meets the residency requirement of this subsection if that person resided within the area annexed to the city for at least three hundred sixty five (365) consecutive days before the date of the election.

c. Any elected officer shall be a registered voter in the city.

d. Each elected officer shall maintain residency within the boundaries of the city during the elected officer's term of office.

e. If an elected officer establishes a principal place of residence, as provided in Utah Code Annotated section 20A-2-105, outside the city during the elected officer's term of office, the office is automatically vacant.

f. If an elected officer is absent from the city any time during the elected officer's term of office for a continuous period of more than sixty (60) days without the consent of the governing body, the office is automatically vacant.

2. Appointed Officers: All persons appointed to the following offices or positions of this city must be residents of the city, except that residence in the city at the time of appointment shall not be required as a condition of the appointment, but within one hundred eighty (180) days after reporting for work, the appointee must become and remain a resident of the city during the term of employment **unless otherwise approved by the city council:**

a. City manager;

b. Chief of police;

c. Fire chief;

~~d. Director of finance;~~

~~ed. Director of leisure services;~~

- fe. Director of public works;
- gf. Director of water services;
- hg. Director of energy services;
- ih. Director of administrative services;
- ji. Director of community development;
- kj. City attorney.

#### **1-7-4: APPOINTIVE OFFICERS:**

The mayor, with the advice and consent of the city council, shall appoint on or before the first Monday in February following a municipal election, the following named officers, who shall hold their offices for the term of two (2) years, unless sooner removed by the city council, and until their successors are appointed and qualified: a city attorney, city recorder, city treasurer, ~~police chief~~ chief of police, fire chief, ~~finance director~~, ~~director of leisure services~~ director, ~~director of public works~~ director, ~~director of water services~~, and ~~director of energy services~~ power department director, ~~director of administrative services~~ director and ~~director of community development~~ director, and such other officers and agents as may be provided by law; and in like manner shall fill all vacancies among the same, except as otherwise provided by law.

#### **1-7-5: OATHS AND BONDS:**

- A. All officers of the city, whether elected or appointed, before they enter upon the duties of their respective offices, shall take, subscribe and file the constitutional oath of office.
- B. The city treasurer shall secure a fidelity bond in an amount not less than that established by the state money management council. ~~of two percent (2%) of the budgeted gross revenue for the previous accounting year, but shall not be less than one million five hundred thousand dollars (\$1,500,000.00). The fidelity bond required herein shall be issued by a corporate surety licensed to do business in the state and having a current Best's rating of "A" or better. The bond should be effective as of the date the city treasurer assumes the duties of office or is sworn in. The premium charged by a corporate surety for the fidelity bond required herein shall be paid by the city.~~

#### **1-7C-4: RECEIPTS FOR PAYMENT:**

The city treasurer shall give or cause to be given to every person paying money to the city treasury, a receipt or other evidence of payment therefor, specifying, as appropriate, the date of payment and upon which account paid and shall file the duplicate of the receipt, a summary report, or other evidence of payment in the office of the director of ~~finance~~ administrative services.

#### **1-10A-1: ~~DIRECTOR OF FINANCE~~ DIRECTOR OF ADMINISTRATIVE SERVICES:**

- A. Created: ~~Pursuant to the provisions of Utah Code Annotated section 10-6-157, as amended, and other pertinent provisions of the laws of the state,~~ There is hereby created the position of ~~director of finance~~ director of administrative services.

B. Powers And Duties: The administrative duties of the ~~director of finance~~director of administrative services shall be to:

1. Supervise all financial accounting activities of the city.
2. Advise all chief administrators on matters of fiscal policy.
3. Manage city investments.
4. Manage city debt administration.
5. Prepare internal and annual financial reports.
6. Preaudit all financial claims made against the city to determine if such claims were appropriately processed according to city and state requirements.
7. Assure that proper approval is obtained before any claim against the city is processed for payment.
8. Approve any payroll checks prepared for an authorized city employee hired in accordance with personnel policies established by city ordinance or resolution. The amount paid to any such authorized employee shall also be in agreement to a specific salary assigned to such employee pursuant to a salary schedule adopted by the governing body or a salary amount assigned by resolution of the city council.
9. Approve claims submitted for the payment of routine expenditures, such as utility bills, payroll related expenses, supplies and materials, which were purchased according to authorized purchasing procedures<sup>1</sup> established by ordinance or resolution.
10. Approve any submitted claim which is in accordance with an authorized city contract.
11. Approve claims submitted for capital purchases, which were made pursuant to established purchasing procedures, referenced in the budget document and approved by an appropriation resolution adopted for the current fiscal year budget.
12. Perform such other and further acts consistent with the provisions and intent of this section as may be required by the city manager, the city council or by state statutes.

C. Restrictions On Claim Approval: The above claim approval authority delegated to the ~~director of finance~~director of administrative services is hereby subject to the following restrictions:

1. No claim may be approved by the ~~director of finance~~director of administrative services which is not within the duly and legally adopted or adjusted budget.
2. No claim may be approved which was not made in accordance with personnel and purchasing procedures established by ordinance or resolution.

D. List Of Verified Claims: The above authorization shall not prevent the governing body from approving all or part of a list of verified claims, including a specific claim in an amount in excess of the stated maximum, where certified by the ~~director of finance~~director of administrative services.

E. Preaudit Of Claims: The ~~director of finance~~director of administrative services shall preaudit all claims pursuant to state statute requirements and shall not disburse any payments without appropriate

approval. Procedures shall be established where by documented approval is obtained as authorized by this section. Monthly detail expenditure reports shall also be prepared and made available to the city council.

F. Budgetary And Administrative Procedures: Specific budgetary and administrative procedures consistent with this article may be established by resolution.

G. Annual Financial Report: Within one hundred eighty (180) days after the close of each fiscal period, the ~~director of finance~~ **director of administrative services** shall present to the governing body an annual financial report prepared in conformity with generally accepted accounting principles, as prescribed in the uniform accounting manual for Utah cities. This requirement may be satisfied by presentation of the audit report furnished by the independent auditor, if the financial statements included are appropriately prepared and reviewed with the governing body. Notwithstanding the acceptability of the audit report furnished by the independent auditor in substitution for financial statements prepared by an officer of the city, the governing body has the responsibility for those financial statements. The independent auditor has the responsibility of reporting whether the governing body's financial statements are prepared in conformity with generally accepted accounting principles. Copies of the annual financial report or the audit report furnished by the independent auditor shall be filed with the state auditor and shall be filed as a public document in the office of the city recorder.

Footnote 1: See also chapter 10, article B of this title for purchasing procedures.

#### **8-3-4: RATES, DEPOSITS, BILLINGS AND DELINQUENCY:**

A. Rates: The schedule of rates to be charged the consumers of electrical energy and culinary water, as well as the rate paid to consumers under the city net metering policy, shall be calculated from time to time in accordance with the requirements of the utility systems and the best interests of the community. Those rates shall be approved by the mayor and city council.

B. Unified Billing: The finance department will be responsible for the preparation and collection of all utility bills. A system of unified billing shall be utilized whereby charges for electric, water, sewer, drainage and garbage services are combined and billed on a monthly basis. All owners or occupants of premises in the city shall pay for electric and water services on a metered basis as used and for sewer, drainage and garbage on a flat fee basis, utilizing the person or firm designated as official scavenger and garbage collector for the city to collect appropriate garbage and rubbish upon such premises. Such composite billing shall issue in recognition of the public health consideration that all city residents shall not only avail themselves of but provide support for said services provided by the city. Rates charged shall be uniform and equal except that differentiation may be made between residential, commercial and industrial classes of users.

C. Failure To Pay For Municipal Services:

1. If any person shall fail or refuse to pay or have paid on his behalf the charges for any of the available municipal services, the city shall shut off either water or electric service, or both, to the premises occupied by that person. Discontinuance of a service shall be in addition to any other remedy available to the city.
2. Prior to termination of a service for nonpayment, the user of that service shall be given notice of shutoff at the address of the premises served or such alternate address as the user may have furnished for billing purposes. The notice shall inform the user of a right to appeal the shutoff whenever the user has a basis for contending that the billing is unjust or that there is not good cause for a shutoff. Upon request, a hearing before a three (3) person appeal board to be appointed by the city manager shall be



held no sooner than four (4) days after receipt by the user of the notice and not less than twenty four (24) hours before the cessation of any service. Request by the user for an appeal hearing shall be made within three (3) days after the receipt of notice as provided herein, or the right to appeal is considered to be waived.

3. In the event of a determination by the appeal board that the billing is just or that no good cause exists why service should not be terminated, a service charge in such amount as established by resolution of the city council shall be added to the billing to cover the city's expenses in connection with the appeal.

D. Reconnection Fee: In the event it shall become necessary to cease water and/or electric service to premises by reason of the occupant's failure to pay for any service billed pursuant to subsection B of this section, reconnection shall not thereafter be made for the account of that user until a fee in such amount as established by resolution of the city council has been paid as a service fee for reconnection in addition to the amount of the delinquent bill.

E. Deposits:

1. Required: Where residential premises served by utilities are leased by the user, the tenant thereof shall be required to post a deposit in such amount as established by resolution of the city council, guaranteeing payment of charges when due before services will be provided; commercial accounts shall post a deposit at least as great as the cost of utility services for a six (6) week period. All deposits shall accrue interest at an interest rate as determined from time to time by the director of ~~finance~~ administrative services and approved by city council on any unused portion thereof, and interest earned shall be paid to the user upon return of the deposit. If a portion or all of a deposit is used to pay delinquent charges, the user, upon request, shall be required to add a further deposit equal to the amount so used. If after three (3) years it has not been necessary to use any part of a leased residential premises deposit, the city may return the deposit and accrued interest on that residential account and not require further deposit unless there is a subsequent delinquency in the payment of a bill. If after two (2) years it has not been necessary to use any part of a commercial deposit, the city may return the deposit and accrued interest on that commercial account and not require further deposit unless there is a change of owner or subsequent delinquency in the payment of a bill.
2. New Account Where Preexisting Debt: Where application is made to open a new account which will benefit a user who still owes the city for utility service under an old account from which the user benefited, the application shall be rejected and service shall be refused until arrangements are made for payment of the prior indebtedness. It shall constitute an offense of strict liability for a user with outstanding indebtedness for utility service to knowingly permit an account to be opened in another name for utility service from which such user will benefit, and the user who engages in such a practice may be guilty of an infraction and, upon conviction, subject to penalty as provided in section 1-4-1 of this code.

**DRAFT**Agenda Item Number : **4B**

## Request For Council Action

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**Date Submitted** 2016-01-12 18:33:19**Applicant****Quick Title** Ordinance Amending Title 3 Chapter 2P Article B Motels**Subject** The amendments to the motel ordinance change the information required for the guest register, removes the ability of the police to inspect the register on demand, and clarifies when an inspection of a motel unit can occur.**Discussion****Cost** \$0.00**City Manager Recommendation** Changes to our ordinance to bring us into compliance with new judicial rulings.**Action Taken****Requested by** Shawn Guzman**File Attachments****Approved by Legal Department?****Approved in Budget?** **Amount:****Additional Comments**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 3 CHAPTER 2, ARTICLE P, MOTELS**

**WHEREAS**, the City of St. George has adopted Title 3, Chapter 2, Article P regarding the operation of Motels within the City; and

**WHEREAS**, the City desires to make changes to Title 3, Chapter 2, Article P regarding the guest register, inspections of hotel properties and advertising of rates; and

**WHEREAS**, the City Council has determined that these changes to the ordinances are justified at this time and are in the best interest of the health, safety, and welfare of the citizens of the City of St. George.

**NOW, THEREFORE, BE IT ORDAINED**, by the St. George City Council, as follows:

**Section 1. Repealer.** Any provision of the St. George City Code found to be in conflict with this Ordinance is hereby repealed.

**Section 2. Enactment.** Title 3, Chapter 2, Article P Motels is enacted to read in accordance with Exhibit "A" attached hereto and incorporated herein.

**Section 3. Severability.** If any provision of this Ordinance is declared to be invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

**Section 4. Effective Date.** This Ordinance shall take effect immediately upon posting in the manner required by law.

**PASSED AND ADOPTED** by the City Council of the City of St. George, this 21st day of January, 2016.

\_\_\_\_\_  
Jonathan Pike, Mayor

ATTEST:

\_\_\_\_\_  
Christina Fernandez, City Recorder

## **EXHIBIT A**

### **ARTICLE P. MOTELS**

#### **3-2P-1: DEFINITIONS:**

#### **3-2P-2: APPLICABILITY:**

#### **3-2P-3: OPERATIONAL REQUIREMENTS:**

#### **3-2P-4: ADVERTISEMENT OF RATES:**

#### **3-2P-5: PENALTY:**

#### **3-2P-1: DEFINITIONS:**

The following words and phrases used in this article shall have the following meanings unless a different meaning clearly appears from the context:

**MOTEL:** Any facility, by whatever name designated, providing dwelling units designed for use by transient guests and maintained and held out to the public as accommodations by the day, week or twenty nine (29) days or less, whether a charge is made or not.

#### **3-2P-2: APPLICABILITY:**

Every motel within the city limits shall first obtain a license as required by subsection 3-1-4A of this title, and shall be subject to the conditions set out herein.

#### **3-2P-3: OPERATIONAL REQUIREMENTS:**

A. Management: Each motel must maintain an office on the motel premises in the charge and under the immediate supervision of a manager or attendant at all times. Such office shall remain continuously open and staffed whenever there are any guests registered or present at the motel and whenever the motel is open to receive guests.

B. Disclosure Of Available Rooms: Each motel shall disclose to the business license officer the current number of rooms available and/or held out for public accommodation:



1. At the time of initial licensure or license renewal; and
2. Within twenty four (24) hours of any change in the number of such available rooms.

C. Display Of License; Guest Register:

1. A current, valid business license shall be posted in a conspicuous place in each motel.
2. A register of the person to whom a motel unit is rented or leased ~~all guests~~ shall be kept at all times ~~on the motel premises~~. The ~~guest~~ register shall contain the following information about the person to whom a motel unit is rented or leased ~~each guest for which the motel affords accommodations~~:
  - a. Name and permanent address;
  - b. Dates of arrival at the motel and departure; and
  - ~~c. License plate number, state of licensure, make, type and color of all automobiles; and~~
  - d. Valid Driver's license or other government issued identification containing a photograph and the name and the address of the person to whom a motel unit is rented or leased, noting the type of identification and the issuing agency. ~~number and state of issuance.~~
- ~~3. The guest register required by this section shall be kept current and shall be immediately available at all times for inspection upon the demand of police officers or city officials.~~

D. Occupancy: It shall be unlawful for any motel unit to be occupied by a greater number of persons than that which it is designed or furnished to accommodate.

E. Responsibility For Minors: No motel unit shall be rented, leased, or registered to any person under the age of eighteen (18) years. Each person to whom a motel unit is rented, leased, or registered shall be responsible for any minors occupying such unit, and shall remain on the motel premises at all times while there are minors occupying such unit.

F. Length Of Stay; Exception: No person shall occupy any unit or combination of units at any one motel for longer than twenty nine (29) consecutive days, and no motel shall permit any person to occupy any unit or combination of units ~~or allow persons to leave personal items or property in the unit~~ ~~or combination of units~~ on the motel premises for longer than twenty nine (29) consecutive days. This subsection shall not apply to federal, state, or municipal law enforcement or emergency personnel, or to motels renting, leasing, or registering motel units to such personnel.

**G. Sanitary Facilities:**

1. Each motel unit held out for public accommodation must comply with the minimum rules established by the Utah department of health.
2. It shall be unlawful to rent, lease, or otherwise hold out for public accommodation any motel unit which does not have:
  - a. A complete operable bathroom, including flush toilet, sink and bath or shower in working order; and
  - b. For each guest, an adequate daily supply of at least the following sanitary supplies:
    - (1) Hot and cold running water,
    - (2) Soap,
    - (3) Towels,
    - (4) Toilet paper, and
    - (5) Clean linen.
3. Each motel unit held out for public accommodation shall be cleaned after the departure of each guest and before the arrival of any subsequent guest. Each occupied motel unit shall be cleaned on a daily basis, and shall be provided with at least the required sanitary supplies listed above on a daily basis.

H. Inspections: Each motel ~~may be subject to~~ ~~shall comply and cooperate with any~~ fire, zoning, code enforcement, building, health, or other inspection conducted by municipal officials. ~~, with or without notice.~~ Any such inspection shall:

- (1) Occur during reasonable business hours; and
- (2) Not be made on any occupied unit in the absence of the owner, manager or attendant on duty or without the written permission of the owner, manager or attendant on duty; and
- (3) Comply with Utah law and the fourth amendment of the United States constitution.

I. Duty To Report: Any owner, manager or attendant of any facility covered by this section shall report promptly to the proper authorities any violations of a municipal ordinance or any other violation of law which he or she has reason to believe was or is being committed on the premises.

**3-2P-4: ADVERTISEMENT OF RATES:**

**A. Signs-Posting and Advertising of Rates:** No person owning or operating motels or other establishments intended to accommodate overnight guests for a fee, including their managers, employees and agents, shall advertise or post rates ~~on any outdoor sign or display within the city, except in a manner consistent with the provisions of this section.~~ unless the rate for the class or category of unit advertised is available.

**B. Information Required:**

~~1. If there is more than one category or class of accommodation available, the sign shall clearly state, separately, each such class or category in letters of equivalent size and prominence.~~

~~2. An exception shall be in the event the establishment wishes to advertise a single category and price, but rent any other class or category of room for the single price advertised if such advertised room is not available. "Single" and "double" shall each be considered as separate categories for purpose of this section, and in the event they are both advertised, this exception shall apply to each. Use of the legend "and up" or other wording shall not affect the restriction imposed by this section.~~

~~3. The rate for each class or category shall be clearly stated in numerals of equal size and prominence.~~

~~4. The availability of accommodations in each class or category shall be clearly stated in conjunction with each class or category by use of the words "vacancy" or "no vacancy" or words of similar import. Deillumination or removal of a particular category and price from the sign or display shall be a suitable alternative to the words "no vacancy" if such type of accommodations are no longer available.~~

~~5. Any wording or phrasing that tends to interfere with the ready understandability of a sign or display shall not be considered to be in compliance with this section.~~

**C. False Or Misleading Statements Prohibited:** ~~No outdoor advertising or display of rates or information regarding accommodations that may be available shall contain any statements or representations that are untrue, false, or that may tend to mislead the public. Failure to keep exterior signs and displays current at all times shall be considered to be a violation of this section. (Ord. 2005-11-003, 11-17-2005)~~

**3-2P-5: PENALTY:**

Violation of any provision of this article shall be a class B misdemeanor in accordance with section 3-1-21 of this title or section 1-4-1 of this code, and each day that a violation continues shall be considered to be a separate offense. Owners and proprietors may be guilty of violating this article, as well as on

duty employees or agents, if they employ, manage and supervise employees or agents who permit a violation of this article to occur.



**DRAFT**Agenda Item Number : **6A**

## Request For Council Action

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**Date Submitted** 2016-01-07 12:21:49

**Applicant** City of St. George

**Quick Title** Appoint City Officers

**Subject** Consider appointment of City Officers.

**Discussion** Per City code, City Officers shall be appointed on or before the first February following a municipal election.

**Cost** \$

**City Manager Recommendation** City Officers are required to be appointed in January after a municipal election. The current officers are all recommended to remain in their positions.

**Action Taken**

**Requested by** Christina Fernandez

**File Attachments**

**Approved by Legal  
Department?**

**Approved in Budget?**      **Amount:**

**Additional Comments**

<b>City Recorder</b>	<b>Christina Fernandez</b>
<b>City Treasurer</b>	<b>Aaron Olsen</b>
<b>Chief of Police</b>	<b>Marlon Stratton</b>
<b>Fire Chief</b>	<b>Robert Stoker</b>
<b>Leisure Services</b>	<b>Kent Perkins</b>
<b>Public Works</b>	<b>Cameron Cutler</b>
<b>Water Services</b>	<b>Scott Taylor</b>
<b>Energy Services</b>	<b>Laurie Mangum</b>
<b>Administrative Services</b>	<b>Deanna Brklacich</b>
<b>City Attorney</b>	<b>Shawn Guzman</b>

**Deputy City Recorders:**

**Annette Hansen**

**Genna Singh**

**Rene Fleming**

**DRAFT**Agenda Item Number : **6B****Request For Council Action**

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**Date Submitted** 2016-01-11 12:07:51

**Applicant** PC

**Quick Title** PC Report from January 12, 2016

**Subject** Consider the Planning Commission report from the meeting held on January 12, 2016.

**Discussion** The PC meeting had several items on the agenda. However, five of those items the City Council will simply be setting the public hearing dates. The remaining items consisted of a preliminary plat, three final plats, one lot line adjustment, and five conditional use permits (CUP). CUP's are also listed separately on the agenda.

**Cost** \$0.00

**City Manager Recommendation** Setting of public hearings and plat approvals. Several CUP's were heard with three height variances requested.

**Action Taken**

**Requested by** John Willis

**File Attachments**

**Approved by Legal  
Department?**

**Approved in Budget?** Amount:

**Additional Comments**

**CITY OF ST. GEORGE  
WASHINGTON COUNTY, UTAH**

PLANNING COMMISSION REPORT: JANUARY 12, 2016  
CITY COUNCIL MEETING: JANUARY 21, 2016

1. **PUBLIC HEARINGS TO BE ADVERTISED FOR FEBRUARY 4, 2016**

- A. Consider a request to amend the General Plan (GP) **from LDR** (Low Density Residential) to **MDR** (Medium Density Residential) on a total of 20.43 acres. The project is called "**The Joshuas.**" The property is generally located on Tonaquint Drive. The proposal is to change the General Plan to correct the land use for existing Phase 1 and 2 (*GP clean-up*) and to allow for the future submittal of a zone change to allow development of a proposed Phase 3. The applicant for Phase 3 is Salisbury Homes and the representative is Bush & Gudgell, Inc. The applicant for Phases 1 & 2 is the City of St George. Case No. 2016-GPA-002 (Staff Ray Snyder)
- B. Consider a request to amend the General Plan **from LDR** (Low Density Residential) to **COM** (Commercial) on approximately 10.43 acres. The property is generally located at the intersection of Sugar Leo Road and Pioneer Road (between Pioneer Road and the I-15 Freeway). The applicant is Mr. Denis Lyman. Case No. 2016-GPA-001. (Staff John Willis)
- C. Consider a fourth (4<sup>th</sup>) zone change amendment request to the 'Atkinville Interchange Zone Plan' to add a planned development residential neighborhood within the milepost 2 interchange area to be called '**The Villas at Sun River St George**' on 51.95 acres. The property is located along Interstate 15 to the east, Sun River parkway to the north, a future city park and the Atkinville Wash to the south, and Arrowhead Canyon Drive to the west. The applicant is Sun River St George Development L.C., and the representative is Mr. Scott McCall. Case No. 2016-ZCA-001. (Staff Ray Snyder)
- D. Consider a zone change amendment to the Gordon Palmer / Southgate area Planned Development to create a master **sign plan**. The property is located between Blackridge Drive and Hilton Drive and 1470 South and Dixie Drive. The applicant is **Stephen Wade Auto Group** and the representative is Mr. Bill Western. Case No. 2016-ZCA-003. (Staff – Genna Singh)
- E. Consider a request to rezone approximately a 0.176 acre parcel from PD-R (Planned Development Residential) to RE-12.5 (Residential Estate 12,500 sq. ft. minimum lot size). The project is called the '**Rocky Point Zone Change**' and the property is located on the south side of Colorado Drive, and generally between 2050 E and Colorado Circle. The owner is Red Cliffs Park LLC and the representative is Mr. James Sullivan, S & S Homes. Case No. 2016-ZC-002. (Staff John Willis)

2. **CONDITIONAL USE PERMITS (CUP)**

- A. Consider a conditional use permit request for establishing a **bulk propane business** with a 30,000 gallon tank, protective steel bollards, building, warehouse, loading dock, etc. The applicant is M&C Warren Investments LLC and the representative is Mr. Mark Burgess, Classic Builders. The property is zoned M-1 (Industrial) and is Lot 98 located on Venture Drive in the Ft Pierce Industrial Park. Case No. 2016-CUP-002 (Staff Ray Snyder)
- B. Consider a conditional use permit to allow a maximum of 12 children in an established child family support facility (**Respite**) in the RCC (Residential Central City) zone located at 310 W



200 N. The applicant is "The Family Support Center" and the representative is Ms. Laura Bartschi. Case No. 2016-CUP-001 (Staff Ray Snyder)

- C. Consider a conditional use permit to construct a detached **accessory structure** with a maximum midpoint height of approximately twenty feet (20') for personal auto and RV storage. The structure will be constructed of colored CMU brick with a tile roof and be 2,400 sq. ft. (60 ft. x 40 ft.). The property is zoned R-1-10 (Single family Residential 10,000 sq. ft. minimum lot size) and is located at **3810 Sugar Leo Road**. The applicant is Mr. Richard Nerwinski, DR Builders Inc. case No. 2016-CUP-003 (Staff John Willis)
- D. Consider a conditional use permit to construct a 15,626 sq. ft. single family **residential home** that will exceed thirty five feet (35') and requires a conditional use permit approval. The project **height** measured per ordinance would be approximately **42 feet**. The proposed residence will be located at **2836 South 2300 East Circle** and is zoned RE-12.5 (Residential Estate 12,500 sq. ft. minimum lot size). The applicant is Mr. Kevin Hafen. Case No. 2016-CUP-004. (Staff John Willis)
- E. Consider a conditional use permit to construct a residential **home** that exceeds the allowable **height** of thirty five feet (35') and requires a conditional use permit approval. The project height measured per ordinance would be approximately **48 feet**. The proposed residence would be located at 225 South 1160 West Circle and is zoned PD-R (Planned Development Residential). The applicant is Mr. Carey Blake, C. Blake Homes. Case No. 2016-CUP-005 (Staff John Willis)

3. **PRELIMINARY PLAT (PP)**

Consider approval of a preliminary plat for a eight (8) lot residential subdivision development called the "**Don Cannon**" subdivision. The applicant is Mr. Todd West. The property is zoned R-1-10 (Single family Residential 10,000 sq. ft. minimum lot size) and is located on 750 North Street. Case No. 2016-PP-001. (Staff – Wes Jenkins).

4. **FINAL PLATS (FP)**

- A. Consider approval of a final plat for a one (1) lot residential subdivision for "**St George Elementary Subdivision.**" The property is zoned RCC (Residential Central City) and is located between 100 South Street and 200 South Street at approximately 300 East (west of the 'Sun Bowl'). The representative is Mr. Scott Woolsey, Alpha Engineering. Case No. 2015-FP-064 (Staff – Wes Jenkins).
- B. Consider approval of a final plat for a twelve (12) lot residential subdivision for "**Entrada at Snow canyon 'Chaco West' Phase 3.**" The property is zoned PD-R (Planned Development Residential) and is located along the westerly and northerly sides of Tacheene Drive at approximately 2910 West and 2480 North (in Entrada Development). The representative is Mr. Kevin Bundy, Kevin Bundy Surveying Inc. Case No. 2014-FP-034 (Staff Wes Jenkins)
- C. Consider approval of a final plat for a nineteen (19) lot residential subdivision for "**Meadow Valley Farms Phase 7.**" The property is zoned RE-20 (Residential Estate 20,000 sq. ft. minimum lot size) and is located at approximately 3995 South and Little Valley Road. The representative is Mr. Brad Petersen, Development Solutions. Case No. 2015-FP-059 (Staff – Wes Jenkins)

5. **LOT LINE ADJUSTMENT (LLA)**

Consider approval of a lot line adjustment on residential property between parcel 1 and 2 for “**Magnolia**” in the Green Valley area. The property is zoned PD-R (Planned Development Residential) and is located near the end of 1790 West Street. The representative is Mr. Eric McFadden, Premier Design and Engineering. Case No. 2015-LRE-033 (Staff – Wes Jenkins)

6. **OTHER BUSINESS**

The PC meeting was very long and required approximately 4 ½ hours (5:00 – 9:30 pm).

**General Plans**

The general plan amendment for ‘The Joshuas’ on Tonaquint Drive required 4 minutes while the general plan amendment for LDR to COM on Pioneer Road (Monster Storage) required 41 minutes. Both items are recommended for approval.

**Zone Change Amendments (ZCA)**

The ZCA for the 4<sup>th</sup> amendment to the Atkinville Master Plan / The Villas at Sun River’ project required 1 ½ hours during which time several residents of Sun River spoke and expressed their concern about increased traffic, golf carts in their neighborhood, dogs on their streets, and the location of the grand entrance roadways (*they questioned if they could instead be placed off of Sun River Parkway and not on Arrowhead Canyon Drive*). The applicants spoke and responded to several concerns and the PC recommends approval with conditions. The ZCA for Stephen Wade signage required 10 minutes and the PC recommends approval.

**Zone Change (ZC)**

The ZC for ‘Rocky Point’ required 10 minutes and the PC recommends approval.

**Conditional Use Permits (CUP)**

Five CUP applications were reviewed. The propane business, respite, accessory structure on Sugar Leo, and the home height for Blake Homes are recommended for approval, but the home height for Hafen is recommended for denial.

**Preliminary Plat (PP)**

The PP is recommended for approval.

**Final Plats (FP)**

The three FP are recommended for approval

**Lot Line Adjustment (LLA)**

The LLA is recommended for approval

**TND Discussion**

The PC heard a presentation from Development Solutions regarding TND’s.

## PCR ITEM 4B

### Final Plat

PLANNING COMMISSION AGENDA REPORT:  
CITY COUNCIL MEETING:

01/12/2016  
01/21/2016

#### FINAL PLAT

**Entrada at Snow Canyon "Chaco West" Phase 3**  
Case No. 2014-FP-034

**Request:** Approval of a 12 Lot Residential Subdivision Final Plat.

**Representative:** Kevan Bundy, Bundy Surveying Inc.  
935 North 1300 West #8  
St. George, UT 84770

**Property:** Located along westerly and northerly sides of Tacheene Dr. at approximately 2910 West and 2480 North (in the Entrada Development)

**Zone:** PD-R

**Staff Comments:** All aspects of this Final Plat were carefully looked at and reviewed by the Public Works Department staff, (which includes New Development Division staff and Planning & Zoning staff) and Legal Department staff and it meets all of the Preliminary Plat conditions and approvals.

**P.C.:** The Planning Commission recommends approval.

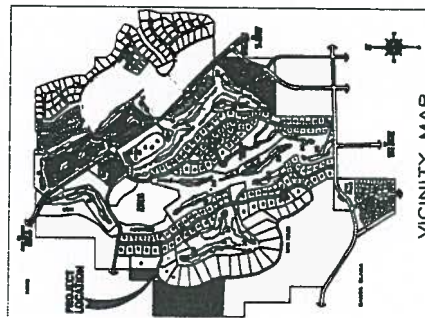




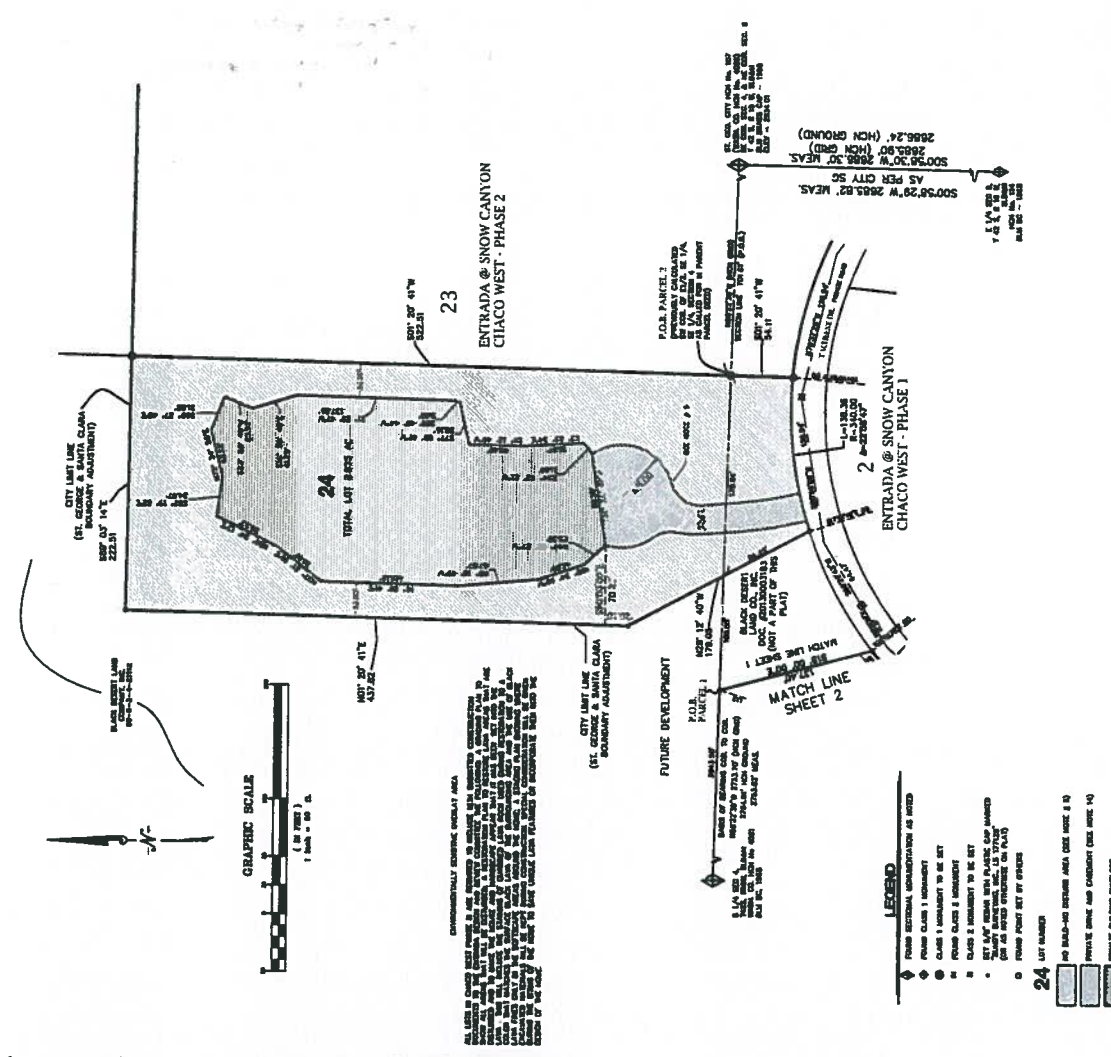


# NOTES AND RESTRICTIONS:

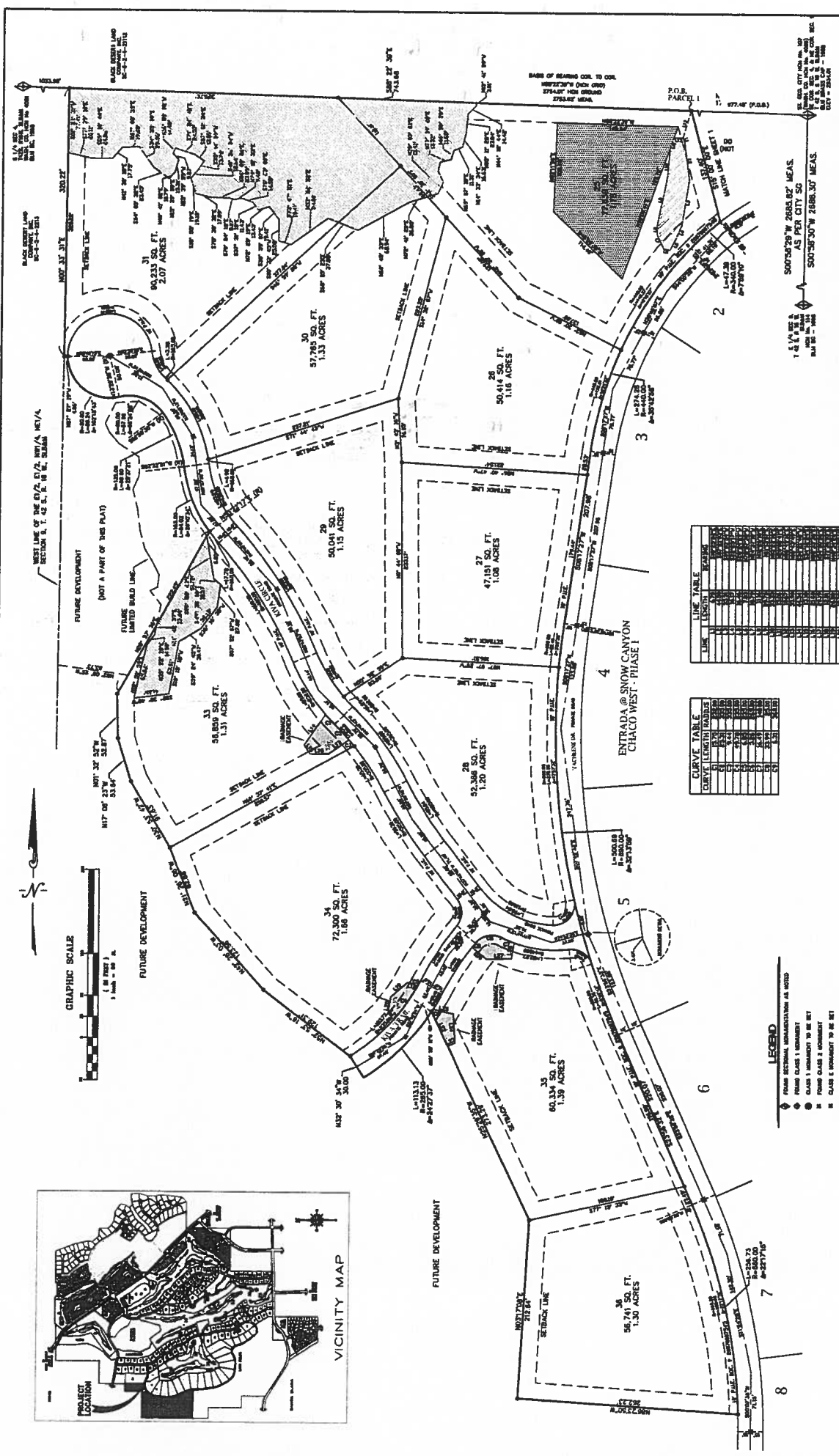
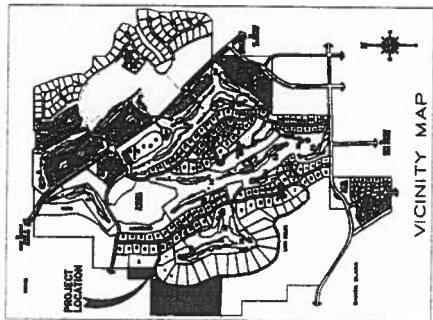
1. ALL LOTS MUST BE SUBMITTED TO THE CITY ENGINEER FOR REVIEW AND APPROVAL BEFORE ANY CONSTRUCTION BEGINS.
2. THE CITY ENGINEER SHALL HAVE THE RIGHT TO REQUIRE ANY LOT TO BE REDESIGNED OR RECONSTRUCTED IF IT IS FOUND TO BE IN VIOLATION OF THE CITY ENGINEER'S STANDARDS.
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13. THE CITY ENGINEER SHALL HAVE THE RIGHT TO REQUIRE ANY LOT TO BE REDESIGNED OR RECONSTRUCTED IF IT IS FOUND TO BE IN VIOLATION OF THE CITY ENGINEER'S STANDARDS.
14. THE CITY ENGINEER SHALL HAVE THE RIGHT TO REQUIRE ANY LOT TO BE REDESIGNED OR RECONSTRUCTED IF IT IS FOUND TO BE IN VIOLATION OF THE CITY ENGINEER'S STANDARDS.
15. THE CITY ENGINEER SHALL HAVE THE RIGHT TO REQUIRE ANY LOT TO BE REDESIGNED OR RECONSTRUCTED IF IT IS FOUND TO BE IN VIOLATION OF THE CITY ENGINEER'S STANDARDS.



## ENTRADA AT SNOW CANYON "CHACO WEST" - PHASE 3 LOCATED IN: THE SE 1/4 OF SECTION 4, AND THE NE 1/4 OF SECTION 9, TOWNSHIP 42 SOUTH, RANGE 16 WEST, SALT LAKE CITY BASE & MERIDIAN SHEET 2 OF 3



**BUNDY SURVEYING**  
INCORPORATED  
100 WEST 400 SOUTH, ST. GEORGE, UTAH 84770  
PHONE: (435) 895-1800  
FAX: (435) 895-1801  
WWW.BUNDYSURVEYING.COM



LINE	LENGTH	BEARING
1	1.00	N 0° 00' 00" E
2	1.00	N 0° 00' 00" E
3	1.00	N 0° 00' 00" E
4	1.00	N 0° 00' 00" E
5	1.00	N 0° 00' 00" E
6	1.00	N 0° 00' 00" E
7	1.00	N 0° 00' 00" E
8	1.00	N 0° 00' 00" E
9	1.00	N 0° 00' 00" E
10	1.00	N 0° 00' 00" E
11	1.00	N 0° 00' 00" E
12	1.00	N 0° 00' 00" E
13	1.00	N 0° 00' 00" E
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28	1.00	N 0° 00' 00" E
29	1.00	N 0° 00' 00" E
30	1.00	N 0° 00' 00" E
31	1.00	N 0° 00' 00" E
32	1.00	N 0° 00' 00" E
33	1.00	N 0° 00' 00" E
34	1.00	N 0° 00' 00" E
35	1.00	N 0° 00' 00" E
36	1.00	N 0° 00' 00" E

CURVE	LENGTH	RADIUS	CHORD	CHORD BEARING	PI	PC	PT	PTC	PTC BEARING
1	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
2	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
3	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
4	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
5	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
6	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
7	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
8	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
9	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
10	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
11	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
12	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
13	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
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16	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
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21	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
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25	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
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27	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
28	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
29	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
30	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
31	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
32	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
33	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
34	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
35	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E
36	1.00	1.00	1.00	N 0° 00' 00" E	0.00	0.00	0.00	0.00	N 0° 00' 00" E

- LEGEND**
- ROAD SECTION: UNDEVELOPED AS NOTED
  - ROAD CLAS 1: UNDEVELOPED
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  - ROAD CLAS 99: UNDEVELOPED
  - ROAD CLAS 100: UNDEVELOPED

**ENTRADA AT SNOW CANYON**  
**"CHACO WEST" - PHASE 3**  
 LOCATED IN:  
 THE SE 1/4 OF SECTION 4, AND THE NE 1/4 OF  
 SECTION 9, TOWNSHIP 42 SOUTH, RANGE 16 WEST,  
 SALT LAKE CITY BASE & MERIDIAN  
 SHEET 3 OF 3

**RUNDY SURVEYING**  
**INCORPORATED**  
 100 WEST 400 SOUTH, ST. GEORGE, UTAH 84778  
 PHONE (435) 841-1940

**REVISIONS:**

NO.	DATE	DESCRIPTION
1	11/11/2010	REVISION

## PCR ITEM 4C

### Final Plan

PLANNING COMMISSION AGENDA REPORT: 01/12/2016  
CITY COUNCIL MEETING: 01/21/2016

#### FINAL PLAT

#### **Meadow Valley Farms Phase 7**

Case No. 2015-FP-059

**Request:** Approval of a 19 Lot Residential Subdivision Final Plat

**Representative:** Brad Petersen, Development Solutions  
120 East St. George Blvd, Suite #300  
St. George, UT 84770

**Property:** Located at approximately 3995 South and Little Valley Road  
(Little Valley Area)

**Zone:** RE-20

**Staff Comments:** All aspects of this Final Plat were carefully looked at and reviewed by the Public Works Department staff, (which includes New Development Division staff and Planning & Zoning staff) and Legal Department staff and it meets all of the Preliminary Plat conditions and approvals.

**P.C.:** The Planning Commission recommends approval.

[illegible]

FURTHER CERTIFY THAT TO THE BEST OF MY KNOWLEDGE, THE LOTS SHOWN ON THIS PLAN MEET THE CURRENT

[illegible]

NOW ALL MEN BY THESE PRESENTS THAT THE UNDESIGNED OWNERS OF ALL THE ABOVE DESCRIBED TRACT OF LAND HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, OPEN SPACE, PUBLIC STREETS, AND EASEMENTS

[illegible]

STATE OF UTAH } ss.  
COUNTY OF KANE }

THE DAY OF 2013 PERSONALLY APPEARED BEFORE ME, ED BURGESS, WHO BEING  
 ARE DUTY SPECIAL, GOT SAY THAT HE IS THE PRESIDENT OF DESERT VALLEY DEVELOPMENT, INC., A UTAH  
 CORPORATION, AND THAT THE FOREGOING CURRENTS DEDICATION WAS SIGNED IN BEHALF OF SAID  
 CORPORATION BY AUTHORITY OF ITS BY-LAWS (BUT BY A RESOLUTION OF ITS BOARD OF DIRECTORS), AND HE DID  
 ACKNOWLEDGE TO ME THAT SUCH CORPORATION EXECUTED THE SAME FOR THE USES AND PURPOSES

**MARY PUBLIC FULL NAME:** \_\_\_\_\_  
**COMMISSION NUMBER:** \_\_\_\_\_  
**COMMISSION EXPIRES:** \_\_\_\_\_

**MARY PUBLIC COMMISSIONED IN UTAH**

# Subdivision Final Plat for

Located in the Southeast Quarter of Section 16,  
Township 43 South, Range 15 West, SLB&M

REASURER APPROVAL	RECORDED NUMBER
-------------------	-----------------

RECORDED NUMBER \_\_\_\_\_

IN COUNTY TREASURER, CERTIFY ON THIS \_\_\_\_\_

THE UNIVERSITY OF CHICAGO

<p>             1. The first part of the paper is a review of the literature on the effects of the 1997 Asian financial crisis on the economies of the Asian countries. The review shows that the crisis had a significant negative impact on the economies of the Asian countries, particularly on the economies of the newly industrialized countries (NICs). The review also shows that the crisis had a significant negative impact on the economies of the Asian countries, particularly on the economies of the newly industrialized countries (NICs).           </p>	<p>             2. The second part of the paper is a review of the literature on the effects of the 1997 Asian financial crisis on the economies of the Asian countries. The review shows that the crisis had a significant negative impact on the economies of the Asian countries, particularly on the economies of the newly industrialized countries (NICs). The review also shows that the crisis had a significant negative impact on the economies of the Asian countries, particularly on the economies of the newly industrialized countries (NICs).           </p>
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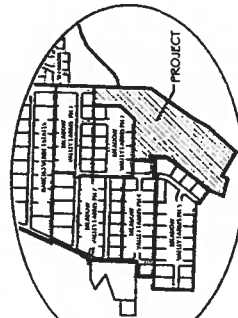
[illegible]

1. THERE EXISTS A 10.00 FOOT PUBLIC UTILITY AND DRAINAGE EASEMENT ALONG ALL STREET SIDE PROPERTY LINES AND A 7.50 FOOT PUBLIC UTILITY AND DRAINAGE EASEMENT ALONG ALL SIDE AND BACK LOT LINES UNLESS OTHERWISE NOTED.
2. REBAR & CAP MARKED 050 PSI SIZES TO BE PLACED AT NEAR LOT CORNER LOCATIONS. CONCRETE ANCHOR TO BE PLACED IN THE SIDEWALK ON A 2' EXTENSION OF THIS PROPERTY LINE FROM THE FRONT PROPERTY CORNER LOCATIONS.

- [illegible]

DATE	TIME	TEMP	WIND	SEA	WAVE	SWELL	WIND	SEA	WAVE	SWELL
10/10/14	10:00	15.0	10	1	1	1	10	1	1	1
10/10/14	11:00	15.0	10	1	1	1	10	1	1	1
10/10/14	12:00	15.0	10	1	1	1	10	1	1	1
10/10/14	13:00	15.0	10	1	1	1	10	1	1	1
10/10/14	14:00	15.0	10	1	1	1	10	1	1	1
10/10/14	15:00	15.0	10	1	1	1	10	1	1	1
10/10/14	16:00	15.0	10	1	1	1	10	1	1	1
10/10/14	17:00	15.0	10	1	1	1	10	1	1	1
10/10/14	18:00	15.0	10	1	1	1	10	1	1	1
10/10/14	19:00	15.0	10	1	1	1	10	1	1	1
10/10/14	20:00	15.0	10	1	1	1	10	1	1	1
10/10/14	21:00	15.0	10	1	1	1	10	1	1	1
10/10/14	22:00	15.0	10	1	1	1	10	1	1	1
10/10/14	23:00	15.0	10	1	1	1	10	1	1	1
10/10/14	00:00	15.0	10	1	1	1	10	1	1	1
10/10/14	01:00	15.0	10	1	1	1	10	1	1	1
10/10/14	02:00	15.0	10	1	1	1	10	1	1	1
10/10/14	03:00	15.0	10	1	1	1	10	1	1	1
10/10/14	04:00	15.0	10	1	1	1	10	1	1	1
10/10/14	05:00	15.0	10	1	1	1	10	1	1	1
10/10/14	06:00	15.0	10	1	1	1	10	1	1	1
10/10/14	07:00	15.0	10	1	1	1	10	1	1	1
10/10/14	08:00	15.0	10	1	1	1	10	1	1	1
10/10/14	09:00	15.0	10	1	1	1	10	1	1	1
10/10/14	10:00	15.0	10	1	1	1	10	1	1	1
10/10/14	11:00	15.0	10	1	1	1	10	1	1	1
10/10/14	12:00	15.0	10	1	1	1	10	1	1	1
10/10/14	13:00	15.0	10	1	1	1	10	1	1	1
10/10/14	14:00	15.0	10	1	1	1	10	1	1	1
10/10/14	15:00	15.0	10	1	1	1	10	1	1	1
10/10/14	16:00	15.0	10	1	1	1	10	1	1	1
10/10/14	17:00	15.0	10	1	1	1	10	1	1	1
10/10/14	18:00	15.0	10	1	1	1	10	1	1	1
10/10/14	19:00	15.0	10	1	1	1	10	1	1	1
10/10/14	20:00	15.0	10	1	1	1	10	1	1	1
10/10/14	21:00	15.0	10	1	1	1	10	1	1	1
10/10/14	22:00	15.0	10	1	1	1	10	1	1	1
10/10/14	23:00	15.0	10	1	1	1	10	1	1	1
10/10/14	00:00	15.0	10	1	1	1	10	1	1	1
10/10/14	01:00	15.0	10	1	1	1	10	1	1	1

NOMENCLATURE TABLE		
LINE	MEANING	SYMBOL
A-B	MEASUREMENT	MEAS
B-C	MEASUREMENT	MEAS



### Vicinity Map

PLANNING AND ZONING MANAGER FOR THE CITY OF S. GEORGE

HAVE THIS THE \_\_\_\_ DAY OF \_\_\_\_ A.D. 20 \_\_\_\_ REVIEWED THE  
 SOME SUBDIVISION FINAL PLAT AND RECOMMENDED THE SAME FOR  
 ACCEPTANCE BY THE CITY OF ST. GEORGE, UT.

RE HERON SUBVERSION FINAL PLAY HAS BEEN APPROVED AS TO FORM, THIS THE

DATE OF \_\_\_\_\_ A.D. 20 \_\_\_\_\_

REVIEWED AND IS APPROVED IN ACCORDANCE WITH THE  
 INFORMATION ON FILE IN THIS OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20 \_\_\_\_\_

APPROVED AS TO FORM, THIS THE \_\_\_\_\_

ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_ THE PLANNING

\_\_\_\_\_, A.D. 20\_\_\_\_

\_\_\_\_ A.D. 20\_\_\_\_ THE PLANNING COMMISSION OF THE CITY OF ST.

BOVE SUBDIVISION FINAL PLAN AND HAVING FOUND THAT IT  
IS IN ACCORDANCE WITH THE CITY'S PLANNING ORDINANCES, AND BY AUTHORITY OF SAID  
CITY ENGINEER, HEREBY CERTIFY TO THE CITY OF ST. CECILIA, LAZARUS

\_\_\_\_\_  
SCHOOL OF THE CITY OF ST.

...AND BY AUTHORITY OF SAID  
...AND FOUND THAT IT  
...THE MINUTES OF ITS MEETING OF THE  
...ABOVE SUBMISSION FINAL PLAT AND  
...A COURT OF THE STATE OF CALIFORNIA, COUNTY OF ST. LOUIS, 1912.

## CITY OF ST. GEORGE, UTAH

DIVISION FINAL PLAT AND BY AUTHORIZATION OF SAID CITY COUNCIL

GEORGE, UTAH  
OF ST GEORGE, UT. HAVE REVIEWED THE

\_\_\_\_ DAY OF \_\_\_\_\_  
SPECIAL ASSESSMENT

\_\_\_\_\_  
J. WASHINGTON COUNTY TREASURER CERTIFY ON THIS

\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_ THAT ALL TAXES,  
SPECIAL ASSESSMENTS, AND FEES DUE AND OWING ON

**TREASURER APPROVAL**

OF \_\_\_\_\_ A.D. 20\_\_ THAT ALL TAXES, ASSESSMENTS, AND FEES DUE AND OWING ON





# PCR ITEM 5

## Lot Line Adjustment

PLANNING COMMISSION AGENDA REPORT:  
CITY COUNCIL MEETING:

01/12/2016  
01/21/2016

### LOT LINE ADJUSTMENT

#### **Magnolia**

Case No. 2015-LRE-033

**Request:** Approval of a Lot Line Adjustment on residential property

**Representative:** Eric McFadden, Premier Design & Engineering  
75 East 100 North  
Ivins, UT 84738

**Property:** Located near the end of 1790 West St (Green Valley Area)

**Zone:** PD-R

**Staff Comments:** The purpose of this Lot Line Adjustment is to adjust the Lot Line between Parcel 1 and Parcel 2 as shown on the attached exhibit. The cross hatched area belongs to Parcel 1 and will be added to Parcel 2. This is to accommodate the subdivision design and plan for Magnolia in the Green Valley area.

All aspects of this Lot Line Adjustment were carefully looked at and reviewed by the Public Works Department staff, (which includes New Development Division staff and Planning & Zoning staff) and Legal Department staff and it meets all of the conditions and approvals.

This Lot Line Adjustment is ready for Planning Commission's consideration for approval.

**Recommendation:** Recommend APPROVAL to City Council of this Lot Line Adjustment for Magnolia



## PCR ITEM 3

### Preliminary Plat

PLANNING COMMISSION AGENDA REPORT:  
CITY COUNCIL MEETING:

01/12/2016  
01/21/2016

#### PRELIMINARY PLAT

Don Cannon

Case No. 2016-PP-001

**Request:** To approve a preliminary plat for an nine (9) lot residential subdivision.

**Location:** The site is located along 750 North at approximately 1200 West.

**Property:** 3.131 acres

**Number of Lots:** 9

**Density:** 2.56 du/ac

**Zoning:** R-1-10 (Single Family, 10,000 s.f. lot sizes)

**Adjacent zones:** This plat is surrounded by the following zones:  
North – C-3  
South – R-1-10  
East – R-1-10  
West – R-1-10

**General Plan:** LDR (Low Density Residential)

**Applicant:** Todd West

**Representative:** Todd West

#### **Comments:**

1. A 6-foot high privacy wall will be required along the north property lines of lots 5 and 6 to separate this residential subdivision from the existing commercial to the north.





## PCR ITEM 4A

### Final Plat

PLANNING COMMISSION AGENDA REPORT:  
CITY COUNCIL MEETING:

01/12/2016  
01/21/2016

#### FINAL PLAT

**St. George Elementary Subdivision**

Case No. 2015-FP-064

**Request:** Approval of a 1 Lot Subdivision Final Plat

**Representative:** Scott Woolsey, Alpha Engineering  
43 South 100 East #100  
St. George, UT 84770

**Property:** Located between 100 South St. and 200 South St. at approximately  
300 East. (West of the Sun Bowl)

**Zone:** RCC

**Staff Comments:** All aspects of this Final Plat were carefully looked at and reviewed  
by the Public Works Department staff, (which includes New  
Development Division staff and Planning & Zoning staff) and  
Legal Department staff and it meets all of the Preliminary Plat  
conditions and approvals.

**P.C.:** The Planning Commission recommends approval.



**DRAFT**Agenda Item Number : **6C**

## Request For Council Action

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**Date Submitted** 2016-01-11 12:32:04**Applicant** Ms. Laura Bartschi, The Family Support Center**Quick Title** CUP to permit an increase of children at a respite facility**Subject** Consider a conditional use permit to allow a maximum of 12 children in an established child family support facility (Respite) in the RCC (Residential Central City) zone located at 310 W 200 N.**Discussion** The Family Support Center is currently operating and was approved for a CUP in 2008, which allowed up to 8 children. The request is to modify the CUP and allow up to 12 children at the facility. The Center provides respite and is a service for the community. Planning Commission recommends approval.**Cost** \$0.00**City Manager Recommendation** PC recommends approval**Action Taken****Requested by** John Willis**File Attachments****Approved by Legal Department?****Approved in Budget?** Amount:**Additional Comments**



## PCR ITEM 2B

### CUP - Respite in RCC

PLANNING COMMISSION AGENDA REPORT: 01/12/2016  
CITY COUNCIL MEETING: 01/21/2016

#### CONDITIONAL USE PERMIT: Case No. 2016-CUP-001

**Request:** This conditional use permit is a request for permission to change from allowing a maximum of 8 children to a maximum of 12 children in an established and operating child family support facility (Respite) in the RCC zone (*at 310 W 200 N*). Note: The State allows up to a maximum of 12.

**History:** Case No. 2007-ZRA-018; on December 6, 2007, the City Council approved a zoning regulation amendment (ZRA) to amend Title 10 Zoning Regulations, Chapter 7 Residential Zones Article "C" Multiple Family Zones (R-2, R-3, R-4), Section 10-7C-3 "Conditional Uses," to allow a residential child family support facility (with conditions listed in code). This allowed the possibility of establishing a 'Respite' in a MF zone (*Note: only in a single family home located in a multi-family zone*) (*Note: at the time, the applicant had expected to establish the respite in a MF zone*).

On February 12, 2008, an applicant submitted a CUP for a daytime only crisis child care in the RCC zone. However, the request could not be processed because a day care center operator must be a resident and live in the home per existing code. The code had not yet been changed to allow a respite in the RCC zone.

Case No. 2008-ZRA-002; on April 4, 2008 the City Council approved amending Title 10, Chapter 2 "Definitions" to add a definition of "Respite" to the code. The council also approved amending language to several sections to allow a respite as a conditional use permit; in Sections 10-7F-2 / RCC zone, 10-7A-3 / RE zones, and 10-7B-3 / R-1 zones.

Case No. 2008-CUP-002; on March 20, 2008, the City Council approved a maximum of 8 children in a residential family support facility (respite) at 310 W 200 N.

**Respite:** By definition a 'respite' is "*a temporary relief facility designed to provide for young children at risk of abuse, maltreatment, and neglect, and to offer an array of support services to the families, caregivers, and primary providers of the children.*"

**Reference:** Case No. 2008-ZRA-002  
Case No. 2008-CUP-002 (*for this same location - 310 W 200 N*)

**Applicant:** "The Family Support Center" (501c-3)

**Rep.:** Ms. Laura Bartschi

**Property:** 310 West 200 North.

**Zoning:** RCC (Residential Central City).

**Parking:** In 2008, parking for a Respite in the multiple family zones was determined to be; "Parking shall be 1 space for each staff member, plus 1 space for each 8 children. However, at the January 12, 2016, meeting the Planning Commission discussed parking and determined that 1 space per 1 staff member per 4 children (State requirement – 1:4) was the minimum requirement. This results in a minimum of 3 spaces. This is a residential zone and 'tandem' parking is allowed. By using the garage and the 3 driveway spaces there are 4 spaces available on-site. Although on street may not be counted, it can be used if the required on-site spaces are provided. (*see photos this report*)

**Ordinance:** 10-7F-2 "Permitted, Conditional, or Accessory Uses." (RCC language)

D. Child family support facility is a conditional use in this district. A child family support facility is a facility that is licensed as a residential support program by the department of human services office of licensing to provide temporary respite, crisis and supplemental care for children from ages zero to eleven (11) at any time of day for no more than thirty (30) days. The use may be conducted only within a single-family dwelling. No multiple-family dwelling may be approved for a child family support facility. The planning commission will determine the maximum number of children to be allowed for overnight stays and the maximum number of children to be allowed for daytime only stays. The facility must comply with all state licensing regulations and guidelines. This use specifically does not include support centers for substance abuse treatment or homeless shelters. The facility would accept children brought and signed in by parents, legal guardians, law enforcement or those entrusted with protective custody such as Utah department of human services and the division of child and family services. Parking shall be one space for each staff member, plus one space for each eight (8) children. The applicant shall provide a narrative and site plan. All other requirements of the zone shall be complied with. A minimum separation of three (3) miles is required between child family support facilities as measured in a straight line from the property line of one facility to the property line of another. (Ord. 2008-04-002, 4-3-2008; amd. Ord. 2009-04-004, 4-2-2009)

**Comments:** This request is a CUP for a maximum of 12 children.

A narrative by the applicant is attached to this report (*see attached*)

Parking shall be 1 space for each staff member, plus 1 space for each 8 children.

The State requires a ratio of 1:4 (one staff member to 4 children)

All other requirements of the RCC zone shall be complied with.

Findings for a CUP are required (*see below*)

**PC:** The Planning Commission recommends approval to increase the facility from a maximum of 8 children to 12 with the CUP findings (*see below*).

**Findings:** The following standards must be met to mitigate the reasonably anticipated detrimental effects **if imposed** as a condition of approval:

Yes	N/A	Category	Description
Contain Noise inside building & to site		A. Noise	1. Excessive noise (unwanted or undesired sound) can cause serious impacts to health, property values, and economic productivity. Conditional uses shall not impose excessive noise on surrounding uses. "Excessive noise" generally means noise that is prolonged, unusual, or a level of noise that in its time, place and use annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others.
	X	B. Dust	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious dust beyond the property line.
Contain all odors to meet standards		C. Odors	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious odors beyond the property line.
Existing Bldg	X	D. Aesthetics	1. Blend harmoniously with the neighborhood so the use does not change the characteristics of the zone and the impact of the use on surrounding properties is reduced.
	X	E. Safety	1. Take the necessary measures to avoid or mitigate any safety problems created by the use, including problems due to traffic, rockfall, erosion, flooding, fire, hazardous materials, or related problems.  2. Uses shall not locate within the 100-year floodplain as identified by FEMA unless expressly recommended by the city engineer in conformance with city engineering standards and all state, local and federal laws.
PC to Discuss any traffic concerns.		F. Traffic	1. Traffic increases due to the conditional use shall not cause streets or nearby intersections to fall more than one grade from the existing level of service grade or fall below a level of service "D". 2. Uses shall follow city access management standards and not create hazards to other drivers or pedestrians.
Existing Bldg	X	G. Height	1. Buildings shall fit into the overall context of the surrounding area. 2. Photo simulations are required showing all sides of the building(s) and showing how the building fits into the surrounding area to include not less than five hundred feet (500') in all directions from the building and including its relationship to nearby ridges, hills, and buildings.

Discuss hours of operation  (see narrative)		H. Hours of Operation	1. Nonresidential uses operating in proximity to or within a residential zone shall limit hours of operation so as not to disturb the peace and quiet of the adjacent residential area.
	X	I. Saturation / Spacing	1. To the extent feasible, nonresidential uses allowed in residential zones as conditional uses shall be dispersed throughout the community rather than concentrated in certain residential areas.
Ref. 2008-ZRA-002		J. Maintain Character and purpose of zone	1. Uses shall be consistent with the character and purpose of the zone within which they are located.
		K. Public Health	1. Use shall comply with all sanitation and solid waste disposal codes. 2. Use shall not create public health concerns. (Ord. 2007-01-001, 1-4-2007)

Z:\Planning and Zoning\Common\CUP\2016 CUP\2016-CUP-001 Family Support Center\Staff Rpts\CC-2016-CUP-001 respite in RCC 310 W 200 N.doc

## Request change for maximum amount of children in facility

Asking that the amount be changed to 12  
instead of 8

12/10/2015

While we are asking that the amount be changed to 12, please note that  
the center very rarely exceeds 10.



NARRATIVE



Dedicated to Protecting Children & Strengthening Families

310 W. 200 N.  
St. George, Utah 84770  
Phone # 435-674-5133

**24 HOUR CRISIS HOTLINE # 435-773-0585 OR 435-703-4666**

**[www.thefamilysupportcenter.com](http://www.thefamilysupportcenter.com)**

Dear Parents,

Welcome to the Family Support Center of Washington County's crisis and respite care nursery. We are delighted to have your children spend time with us. Attached is our Parent Handbook. Our services are designed to provide your children with a safe and enjoyable time with us. This will help make your time away from them worry free.

Please keep this Information available for your own reference and never hesitate to call with any questions or concerns. Our phone number is 435-674-5133. This number will also connect you to our 24 hour crisis hotline in case of emergency situations.

The Family Support Center is founded on a set of principles designed to maintain the dignity and rights of all persons. Policies have been established which are conducive to both individual well-being and program achievement.

We will not discriminate based on race, religion, natural origin, age, gender, or disability. We will provide services to anyone who meets the guidelines of our program and for whom we are licensed to provide services to. We will treat all clients with respect and dignity and ask that you give us the same courtesy. Thank you for trusting us with your children.

The Family Support Center of Washington County reserves the right to refuse services to anyone who has been uncooperative, abusive, or neglectful in dealing with Center staff and or policies. We reserve the right to refuse services to children who have a history of violence, sexually reactive behaviors, may attempt to run away, or who are at risk of harming other children or themselves.

## **What services does the Family Support Center provide?**

### **~ Respite Care ~**

Respite Care is designated for children ages birth through eleven. Respite Care is typically scheduled in advance no more than 3 hours per week unless there are extenuating circumstances in which those times will need to be approved by the family support center Director.

We can schedule children for almost any reason EXCEPT for care related to parents attending work or school. Some of the reasons parents schedule their children for respite care include: medical or therapy appointments, support groups (AA, NA, Grief, DV, etc.) parenting skills classes, job search & other DWS meetings, generic "Stress Breaks" (Date Nights, Alone Time, etc).

### **~ Crisis Care ~**

Crisis Care is also designated for children ages birth through eleven. This service is available seven days a week, 24 hours per day. Parents can have their children signed in for Crisis Care for up to 72 consecutive hours (3 full days). We cannot take children for more than 72 hours straight regardless of the crisis situation. Any single crisis stay longer than 72 hours may be subject to scrutiny if the center believes the parent(s) are taking advantage of the center's services.

It is requested that you schedule as far in advance as possible for crisis care although we understand that this is rarely possible in emergency situations. Some of the reasons parents may consider leaving their children for crisis care include: emergency medical situations, birth of a sibling, serving jail time, struggling with family emergencies, overwhelming grief or mental distress, etc. Crisis care can be requested for any time the child may be put into an unsafe situation.

Other available services:

~ visitation exchange ~  
~ Parent support services ~  
~ Adoption Support Respite ~

**\*Please note:** Children are scheduled on a "First scheduled, First Served" basis for respite care BUT children requiring crisis care will always take priority over any other scheduling. Please understand that we will call you if we need to cancel scheduled respite care appointments for your children to make room for children in crisis. If possible, we will attempt to reschedule the respite care to another date and time available.

## HEALTH CARE AND GUIDELINES

Children who are ill are not allowed to be at the Center due to risk of infecting others. The following are standard guidelines to go by when trying to determine whether you should bring your child in to the Center. **A child will not be accepted with:**

- **Fever (Child must be fever free for 24 hours before returning)**
  - **Diarrhea**
  - **Vomiting**
  - **Mouth Sores**
  - **Rash (Bleeding & increased pain which causes crying)**
  - **Eye Infections (Child must be treated for 24 hours before returning)**
  - **Infestation (Lice, Pinworm, Scabies, etc.)**
  - **Impetigo (Infectious Sores)**
  - **Strep-Throat**
  - **Ringworm Infections**
  - **Green Runny Nose**
  - **Uncontrolled coughing**
  - **Chicken Pox (Child & exposed siblings may not return until all lesions have dried & crusted)**
  - **Any other illness that may cause pain or prolonged crying that should be soothed by a parent.**
1. **The Center reserves the right to deny any child that staff members feel have any of the above symptoms or is obviously too sick to be at the Center.**
  2. **A child will not be allowed to return until the Center staff feels that the child is well enough. A note from the physician may be requested.**
  3. **If a child experiences signs of illness while at the Center the parent WILL be contacted to pick up their children immediately.**

## **DAYS CLOSED:**

New Years Eve ½ day

**New Years Day**

**Martin Luther King Day**

**Presidents Day**

**Memorial Day**

**4<sup>th</sup> of July**

**24<sup>th</sup> of July**

**Labor Day**

**Columbus Day**

**Veterans Day**

**Thanksgiving Day**

Day after thanksgiving

Christmas Eve

**Christmas Day**

Day after Christmas

### **Operating Hours:**

<b>MONDAY</b>	<b>9a.m.-6p.m.</b>
<b>TUESDAY</b>	<b>9a.m.-6p.m.</b>
<b>WEDNESDAY</b>	<b>12-8p.m.</b>
<b>THURSDAY</b>	<b>9a.m.-6p.m.</b>
<b>FRIDAY</b>	<b>12-8p.m.</b>



AERIAL

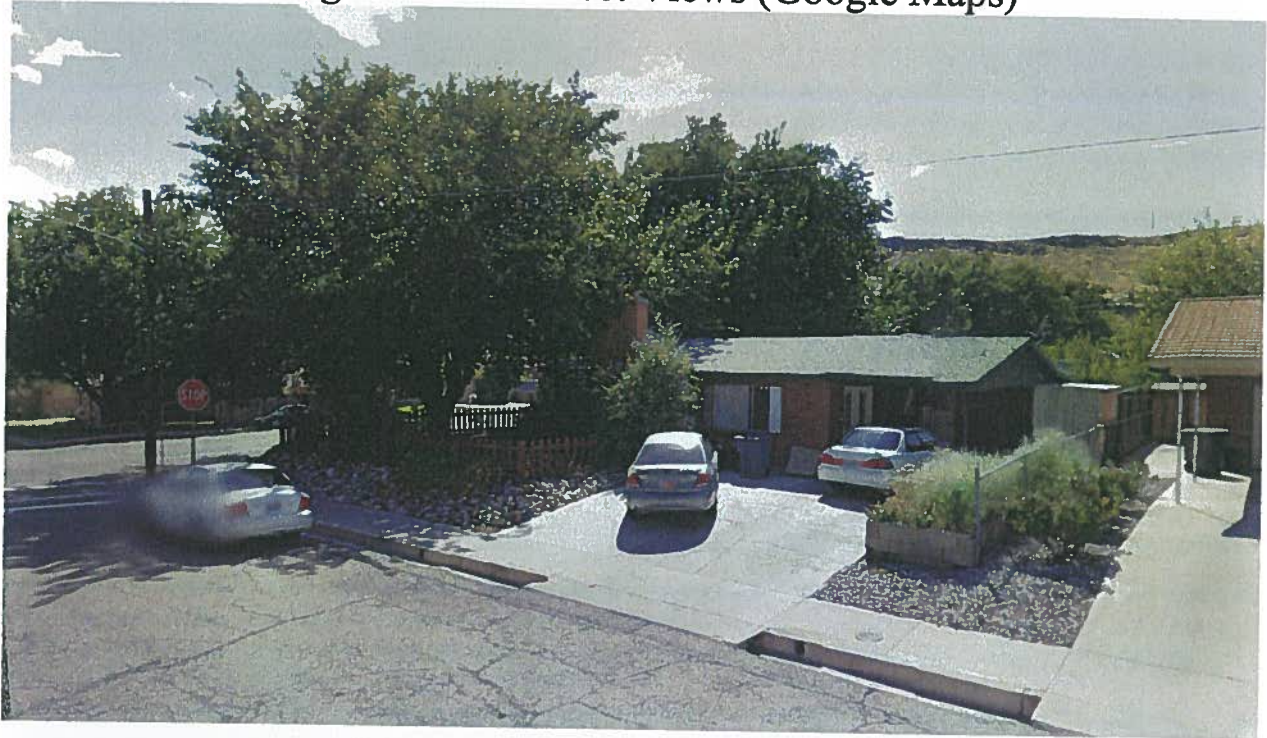


ZONING = RCC





**August 2011 - Street Views (Google Maps)**









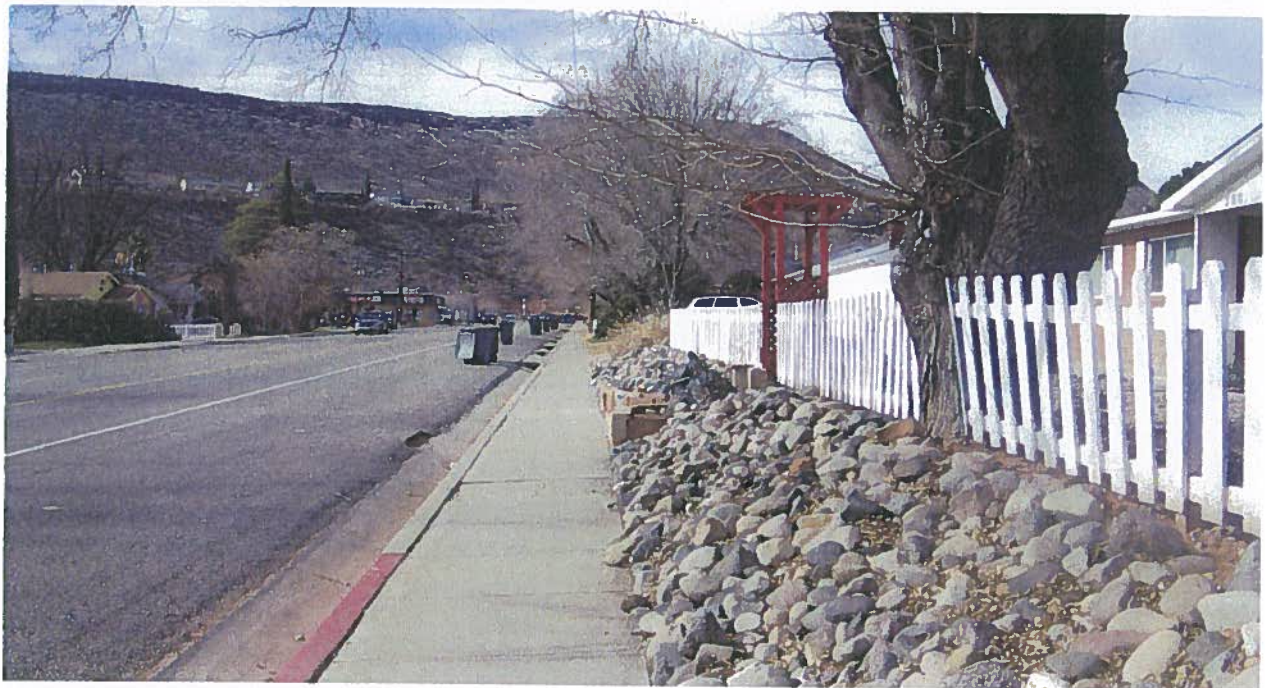
**January 13, 2016 - Street Views (Staff Photos)**









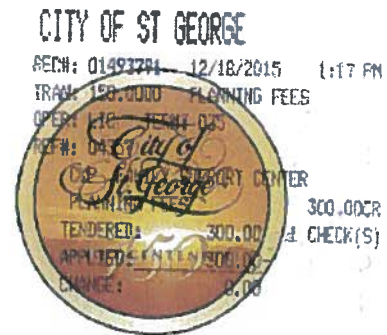






## APPLICATION

### CONDITIONAL USE PERMIT APPLICATION & CHECKLIST



#### I. PROPERTY OWNER(S) / APPLICANT INFORMATION

APPLICANT: \_\_\_\_\_

(If different than owner)

MAILING ADDRESS: The Family Support Center  
310 W 200 N St. George UT 84770

PHONE: \_\_\_\_\_

2 FAX: \_\_\_\_\_

E-MAIL ADDRESS: famsupportofwcc@gmail.com

LOCATION OF SUBJECT PROPERTY: \_\_\_\_\_

CONTACT PERSON / REPRESENTATIVE (if applicable): Laura Bartschi

(If different than owner)

MAILING ADDRESS: N/A

PHONE: \_\_\_\_\_

CELL: \_\_\_\_\_

FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

#### II. PROPERTY INFORMATION

ZONING: RCC SUBDIVISION: -

TAX I.D. NUMBER (PARCEL SERIAL NUMBER): \_\_\_\_\_

EXISTING USE: \_\_\_\_\_

Use of property and/or Buildings

PROPOSED USE: \_\_\_\_\_

Use of property and/or Buildings

#### OFFICE STAFF USE ONLY

CASE NO. 2016-CUP-001 FILING DATE: 12/10/15 RECEIVED BY: [Signature] RECEIPT: \_\_\_\_\_

FEE: \$300.00 - PAYABLE BY CHECK OR MONEY ORDER. CASH WILL NOT BE ACCEPTED



## PROPERTY OWNERS LIST DECLARATION

City of St. George

175 East 200 North - St. George, UT 84770 - (435) 627-4000 - www.sgcity.org

The property owners listed identifies the owners of properties within a certain distance or radius of the external boundaries of a project or property. The labels may be prepared by the Washington County Recorder's Office, Title Company, or by another approved party. A complete property owners list shall consist of the following:

1. Completed and signed declaration
2. List identifying each property owners name, mailing address, and Assessor's Parcel Number (APN)
3. Typed set of mailing labels for each property owner prepared on 8-1/2"x11" sheets of self-adhesive labels in three column format, as shown on the attached sample. All type shall be in capital letters with no punctuation or APN's.
4. Property owner radius map identifying all properties within the required radius. An example radius map is attached.

The property owners list and the required radius shall be based on the application type as described below:

- **Zone Change**
  - ☐ Record owner of each parcel within 500 feet of that property (2 sets)
- **Conditional Use Permit or Variance**
  - ☐ Record owner of each parcel within 300 feet of that property (1 set)
- **Amended Final Plat**
  - ☐ Record owner of each parcel within 300 feet of that property (1 set)
    - if each (100%) record owner of the subdivision gives their consent to the amendment, then labels are not required
- **Vacating a Roadway or Abandoning an Easement**
  - ☐ Record owner of each parcel within 300 feet of that property (1 set)

### LABELS PREPARED BY:

\_\_\_\_\_  
Organization Name

The attached list contains the names and addresses of all persons to whom all property is assessed, and as they appear on the most current County Assessment Roll. This list identifies all properties located within the required area measured from the exterior boundaries of the property legally described by Assessor's Parcel Number(s).

\_\_\_\_\_  
Legal Owner/Agent of property

Date: \_\_\_\_\_

\*The list of property owners shall be submitted with the application applying for.

### III. SUBMITTAL CHECKLIST

- ☐ 1. General Information Form - completed. (*This application-first page*)
- ☐ 2. Mailing Labels - Property Owner's (*The mailing labels can be obtained from the Washington County Recorder's Office*)
- ☐ 3. Radius Map - Property Owner's- identifying all properties within the required 300 ft. radius. (*The radius map can be obtained from the Washington County Recorder's Office*).
- ☐ 4. Narrative - minimum one (1) page of proposed use. (*ALL projects*).
- ☐ 5. Two (2) copies of the Subdivision Plat.
- ☐ 6. Two (2) copies of the Site Plan - minimum size 22" x 34" (ANSI D).
- ☐ 7. Two (2) copies of the Elevation(s) - minimum size 22" x 34" (ANSI D) for building height requests
- ☐ 8. One (1) copy (each) - 8-1/2" x 11" reduction of the subdivision plat and site plan.
- ☐ 9. One (1) copy - 8-1/2" x 11" reduction of the elevation(s) for building height requests.
- ☐ 10. Color and Materials Board (*or approved equivalent as required*).
- ☐ 11. Payment of \$300.00 filing fee by Check or Money Order .

### IV. SITE PLAN REQUIRED INFORMATION CHECKLIST

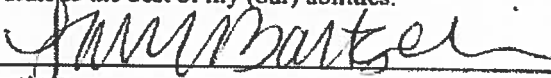
- ☐ 1. Current address of project, County Assessor's parcel number(s), and the applicant's and plan preparer's name, address, email address, phone and fax numbers.
- ☐ 2. North Arrow and scale.
- ☐ 3. Property Lines, with dimensions, and the location, width and description of any easements.
- ☐ 4. Existing and proposed streets, including names, centerlines, widths, and future rights of way and improvements.
- ☐ 5. Show existing fire hydrants within 300 feet of the project site.
- ☐ 6. Show proposed Fire Department access lane(s) (*if applicable*).
- ☐ 7. Show and dimension all existing and proposed buildings and structures:
  - Show distances between existing and/or proposed buildings.
  - Show distances from existing and/or proposed buildings to property line.
  - Show all required and proposed building setback lines.
  - Show any nearby buildings, proposed or existing, within 30 feet of the subject property lines.
  - Show proposed walls, fences, trash enclosures, accessory buildings, etc.
- ☐ 8. Show proposed and existing parking, driveways and on-site access points (where applicable show any off-site parking within the vicinity). Indicate width of driveways and drive aisles, and show distances between driveways. Show parking space dimensions, handicapped accessible spaces, and indicate one-way and two-way drive aisles.
- ☐ 9. Show any significant natural features such as rock outcroppings and water courses.
- ☐ 10. Show proposed landscaping, including quantity and, locations; a separate landscaping plan may be substitutes instead of showing information on the site plan.
- ☐ 11. Show locations and dimensions of pedestrian access ways, loading areas, and access to service

5. Are there any deed restrictions affecting the use of the property involved? Give the expiration date of these restrictions, if applicable.

6. Required site improvements such as pavement for parking areas, curb and gutter, privacy walls, landscaping, storm drain facilities, and all other improvements required under City Ordinance shall be completed prior to the issuance of a certificate of occupancy or approval for permanent electric power service. In the event such improvements cannot be completed prior to receiving permanent or a certificate due to weather conditions or other unusual circumstances, a financial guarantee in the form of a cashiers check, bond, escrow, or other financial guarantee acceptable to the City attorney shall be provided to the City guaranteeing that such improvements will be fully completed within ninety (90) days of the issuance of permanent power and/or a certificate of occupancy.

#### VII. APPLICANT AGREEMENT

I (we) have read and understood the requirements of this application and all information is true and accurate to the best of my (our) abilities.



Signature

Date

12-18-15

Signature

Date

			2. Uses shall not locate within the 100-year flood plain as identified by FEMA unless expressly recommended by the city engineer in conformance with city engineering standards and all state, local and federal laws.
		F. Traffic	1. Traffic increases due to the conditional use shall not cause streets or nearby intersections to fall more than one grade from the existing level of service grade or fall below a level of service "D".  2. Uses shall follow city access management standards and not create hazards to other drivers or pedestrians.
		G. Height	1. Buildings shall fit into the overall context of the surrounding area.  2. Photo simulations are required showing all sides of the building(s) and showing how the building fits into the surrounding area to include not less than five hundred feet (500') in all directions from the building and including its relationship to nearby ridges, hills, and buildings.
		H. Hours of Operation	1. Nonresidential uses operating in proximity to or within a residential zone shall limit hours of operation so as not to disturb the peace and quiet of the adjacent residential area.
		I. Saturation / Spacing	1. To the extent feasible, nonresidential uses allowed in residential zones as conditional uses shall be dispersed throughout the community rather than concentrated in certain residential areas
		J. Maintain Character and purpose of zone	1. Uses shall be consistent with the character and purpose of the zone within which they are located.
		K. Public Health	1. Use shall comply with all sanitation and solid waste disposal codes.  2. Use shall not create public health concerns. (Ord. 2007-01-001, 1-4-2007)

#### VI. COMMENTS

1. Please be aware that, if determined necessary by City staff, additional information and/or special studies may be required to review the project. These studies may include, but not be limited to: a soils report, hydrology report, traffic study, etc.
2. Until the following information is submitted, your application will be considered incomplete:
3. The applicant has the ability and intention to utilize said **CONDITIONAL USE PERMIT** within twelve (12) months from date of final approval by the City Council; and the applicant understands this **CONDITIONAL USE PERMIT** application, if granted, becomes null and void and of no effect if unused within twelve (12) months from the date of filing the application, or if any time after granting the use is discontinued for a period of twelve (12) months, or developed by someone other than the applicant
4. A **CONDITIONAL USE PERMIT** approval does not eliminate the necessity of obtaining a building permit, which is required for construction of all buildings in the project.



- ☐ 12. Show proposed lighting fixtures in parking areas, adjacent to walkways, and on buildings, and indicate type.
- ☐ 13. Show all existing and proposed public improvements, including water, sewer, catch basins, curbs, gutters, sidewalks, street lights, signals, power lines, utility vaults, and utility poles.
- ☐ 14. Show existing contour lines and proposed contour lines indicating finished grade on the site; a grading plan may be substituted instead of showing contours on the plan, if desired.
- ☐ 15. Show location of on-site and off-site drainage, both existing and proposed.
- ☐ 16. Provide a legend (data box) on the site plan that includes:
  - a. Current Zoning
  - b. Total lot square footage
  - c. Total building square footage
  - d. Percentage of Lot Coverage
  - e. Setbacks (Existing and/or Proposed)
  - f. Building Height (Proposed)
  - g. Parking (show calculations)
  - h. Open Space
  - i. Landscaping (show calculations and % of coverage)
  - j. Proposed Use (e.g. restaurant, retail, office, etc.)(show square footage allocated to each use within building(s).
  - k. For multiple family residential projects; include unit type, number of bedrooms, square footage per unit, unit mix, etc.
  - l. Indicate the intended occupancy type of all buildings.
  - m. Identify building sprinkled and/or non-sprinkled

#### V. GENERAL STANDARDS FOR APPROVAL OF CONDITIONAL USES (Section 10-17-7)

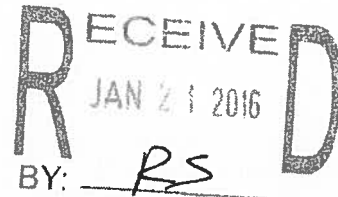
The following standards must be met to mitigate the reasonably anticipated detrimental effects if imposed as a condition of approval: (if category applies, attach a separate sheet with explanation)

Yes	N/A	Category	Description
		A. Noise	1. Excessive noise (unwanted or undesired sound) can cause serious impacts to health, property values, and economic productivity. Conditional uses shall not impose excessive noise on surrounding uses. "Excessive noise" generally means noise that is prolonged, unusual, or a level of noise that in its time, place and use annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others.
		B. Dust	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious dust beyond the property line.
		C. Odors	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious odors beyond the property line.
		D. Aesthetics	1. Blend harmoniously with the neighborhood so the use does not change the characteristics of the zone and the impact of the use on surrounding properties is reduced.
		E. Safety	1. Take the necessary measures to avoid or mitigate any safety problems created by the use, including problems due to traffic, rock fall, erosion, flooding, fire, hazardous materials, or related problems.

1  
City Council Item #6C  
(Respite) (2016-01-001)

Jan. 15, 2016

Ray Snyder, Planner II  
City of St. George



Re: Conditional Use Permit, 310 W 200 North

I feel that this request should be granted to increase the number of children from 8 to 12 on the above referenced property. This facility has been an asset to the neighborhood and we hardly know they are in residence because the children are so quiet. The grounds are well cared for and continually upgraded which means that the people who run the establishment care about what they do and have the staff/volunteers to take on the responsibility of more children.

As I stated to Gloria Shakespeare when she fought this home being bought for the use of children who needed protection, I would rather have a business that will take care of the home and grounds than have it turn into a dump or possible drug home. This has been the case, and as I said, the children have not presented any problem. Four more children who can be taken out of abusive environments is a very good idea.

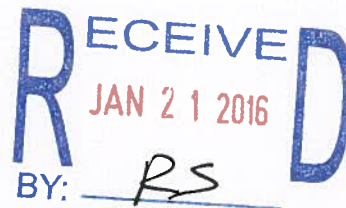
Beverly J. Bundy  
Evan aka Bundy  
Beverly Bundy  
254 N 300 West  
St. George, UT 84770

CC: 310 W 200 North

City Council Item # 6C  
(Respite) (2016-cup-001)

Jan. 15, 2016

Ray Snyder, Planner II  
City of St. George



Re: Conditional Use Permit, 310 W 200 North

I feel that this request should be granted to increase the number of children from 8 to 12 on the above referenced property. This facility has been an asset to the neighborhood and we hardly know they are in residence because the children are so quiet. The grounds are well cared for and continually upgraded which means that the people who run the establishment care about what they do and have the staff/volunteers to take on the responsibility of more children.

As I stated to Gloria Shakespeare when she fought this home being bought for the use of children who needed protection, I would rather have a business that will take care of the home and grounds than have it turn into a dump or possible drug home. This has been the case, and as I said, the children have not presented any problem. Four more children who can be taken out of abusive environments is a very good idea.

*Beverly G. Bundy*  
*Evan aka Bundy*  
Beverly Bundy  
254 N 300 West  
St. George, UT 84770

CC: 310 W 200 North

**DRAFT**Agenda Item Number : **6D**

## Request For Council Action

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**Date Submitted** 2016-01-11 12:23:55**Applicant** M&C Warren Investments LLC**Quick Title** CUP for a bulk propane business**Subject** Consider a conditional use permit request for establishing a bulk propane business with a 30,000 gallon tank. The property is zoned M-1 (Industrial) and is Lot 98 located on Venture Drive in the Ft Pierce Industrial Park.**Discussion** The property is located in a M-1 zone, which requires a CUP for a bulk propane business. The applicant is proposing to install protective steel bollards, a building, warehouse, and loading dock on the site. Planning Commission recommends approval.**Cost** \$0.00**City Manager Recommendation** PC recommends approval**Action Taken****Requested by** John Willis**File Attachments****Approved by Legal Department?****Approved in Budget? Amount:****Additional Comments**



## PCR ITEM 2A

### CUP – Propane Business

PLANNING COMMISSION AGENDA REPORT: 01/12/2016  
CITY COUNCIL MEETING: 01/21/2016

CONDITIONAL USE PERMIT:  
Case # 2016-CUP-002

**Request:** Consider a request for a conditional use permit for establishing a bulk propane business with a 30,000 gallon tank, protective steel bollards, building, warehouse, loading dock, trash enclosure, parking, landscaping, etc.

**Location:** This property is located on Lot 98 in the Ft Pierce Industrial Park on Venture Drive.

**APN:** SG-5-3-20-437

**Property:** 1.99 acres (86,881 sq. ft.)

**Building:** 14,400 sq. ft. (16.6% of site)  
Office area = 1,590 sq. ft.  
Warehouse area = 12,810 sq. ft.

**Building Height:** 25'-6"

**Applicant:** M & C Warren Investments LLC

**Representative:** Mr. Mark Burgess, Classic Builders

**Zoning:** M-1 (Industrial)

**Setbacks Required:** F = 60 ft., S = 10 ft., R = 10 ft.

**Setbacks Proposed:** F (North) = 92 ft., S (West) = Varies 130 - 150 ft., S (East) = 58 ft., R (South) = 58 ft.

**Landscape Area:** 6,991 sq. ft. (8 % of site)

**Parking:** Office area = 6.4 spaces (1:250) (1,590/250)  
Warehouse area = 12.8 spaces (1:1,000) (12,810/1,000)  
Required = 19.2  
Provided = 23

**Storage Yard:** The rear storage yard will be located behind a solid block wall with two (2) rolling fence gates (as seen from Venture Drive). The sides and rear will have open chain link (allowed per code).

**Tank:** A 30,000 gallon propane gas tank; 65 ft. lg. x 10 ft. diameter set back at 50 feet from the west and south property line. Surrounded by protective steel bollards at 5 ft. maximum spacing.

**Ordinance:** A conditional use permit is required for a bulk plant in the M-1 zone; Shown below is a portion of Section 10-11-2

#### 10-11-2: USES:

In the following list of possible uses, those designated in any zone as "P" will be a permitted use. Uses designated with the letter "C" are allowed on a conditional use basis. Uses designated as "N" will not be permitted in that zone.

	M-1	M-2
ATVs and parts sales and repair (indoor only)	N	P
Auto salvage yard, storage yards for wrecked or partially dismantled vehicles	C	N
Automobile repair shop	P	N
Body piercing establishment	P	N
Building materials sales	P	N
➡ Bulk plants (class 1 and 2 flammable liquids and gases)	C	C
Caretaker's residence, incidental to the use of the land for industrial purposes	C	C
Carpenter, electrical, plumbing or heating shops	P	P

**PC:**

The Planning Commission recommends approval with conditions:

1. Facility; the site plan and elevations as presented for a bulk plat are recommended for approval to the City Council.
2. Fencing; install a solid block wall as seen from Venture Drive with chain link on sides and rear (as presented in site plan).
3. Safety; Steel bollards shall be installed at a maximum of 5 ft. spacing around the proposed 30,000 gallon propane gas storage tank. Comply with all applicable City, State, and Federal requirements. Meet all applicable fire codes.
4. Landscaping; the landscaping shall comply with Title 10 Chapter 25.
5. SPR; Submit a SPR (Site Plan Review) application along with the required civil engineering plans for staff review and processing.
6. A letter from the Ft Pierce Owners Association shall be provided before development plans are approved.
7. A copy of the cross access agreement shall be provided to the City (for review & case file).

**Findings:**

The following standards must be met to mitigate the reasonably anticipated detrimental effects if imposed as a condition of approval:

Yes	N/A	Category	Description
Contain all noise on site		A. Noise	1. Excessive noise (unwanted or undesired sound) can cause serious impacts to health, property values, and economic productivity. Conditional uses shall not impose excessive noise on surrounding uses. "Excessive noise" generally means noise that is prolonged, unusual, or a level of noise that in its time, place and use annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others.
Mitigate all dust during construction.		B. Dust	1. Comply with all air quality standards, state, federal and local.  2. Use shall not create unusual or obnoxious dust beyond the property line.

Meet all applicable codes		C. Odors	<p>1. Comply with all air quality standards, state, federal and local.</p> <p>2. Use shall not create unusual or obnoxious odors beyond the property line.</p>
Landscaping and fencing shall be used to mitigate site aesthetics		D. Aesthetics	<p>1. Blend harmoniously with the neighborhood so the use does not change the characteristics of the zone and the impact of the use on surrounding properties is reduced.</p>
<p>Meet all applicable fire codes</p> <p>Fencing shall prevent site access by non-employees</p>		E. Safety	<p>1. Take the necessary measures to avoid or mitigate any safety problems created by the use, including problems due to traffic, rockfall, erosion, flooding, fire, hazardous materials, or related problems.</p> <p>2. Uses shall not locate within the 100-year floodplain as identified by FEMA unless expressly recommended by the city engineer in conformance with city engineering standards and all state, local and federal laws.</p>
	X	F. Traffic	<p>1. Traffic increases due to the conditional use shall not cause streets or nearby intersections to fall more than one grade from the existing level of service grade or fall below a level of service "D".</p> <p>2. Uses shall follow city access management standards and not create hazards to other drivers or pedestrians.</p>
Single story and shall comply with approved elevations and rendering	X	G. Height	<p>1. Buildings shall fit into the overall context of the surrounding area.</p> <p>2. Photo simulations are required showing all sides of the building(s) and showing how the building fits into the surrounding area to include not less than five hundred feet (500') in all directions from the building and including its relationship to nearby ridges, hills, and buildings.</p>
		H. Hours of Operation	<p>1. Nonresidential uses operating in proximity to or within a residential zone shall limit hours of operation so as not to disturb the peace and quiet of the adjacent residential area.</p>

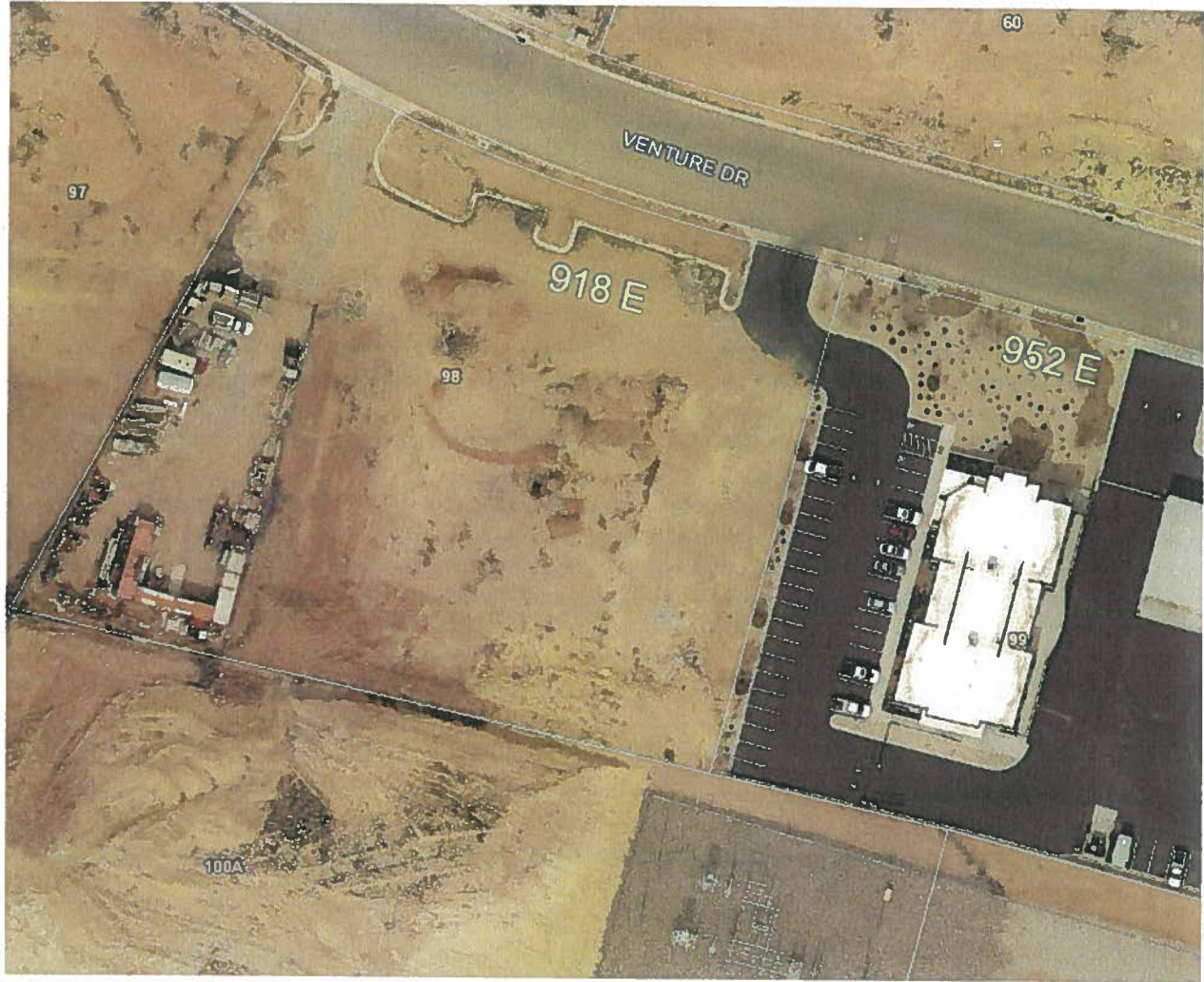


	X	I. Saturation / Spacing	1. To the extent feasible, nonresidential uses allowed in residential zones as conditional uses shall be dispersed throughout the community rather than concentrated in certain residential areas
Obtain Ft Pierce association approval and City approval		J. Maintain Character and purpose of zone	1. Uses shall be consistent with the character and purpose of the zone within which they are located.
Meet all applicable state requirements		K. Public Health	1. Use shall comply with all sanitation and solid waste disposal codes. 2. Use shall not create public health concerns. (Ord. 2007-01-001, 1-4-2007)

## Aerial - Vicinity

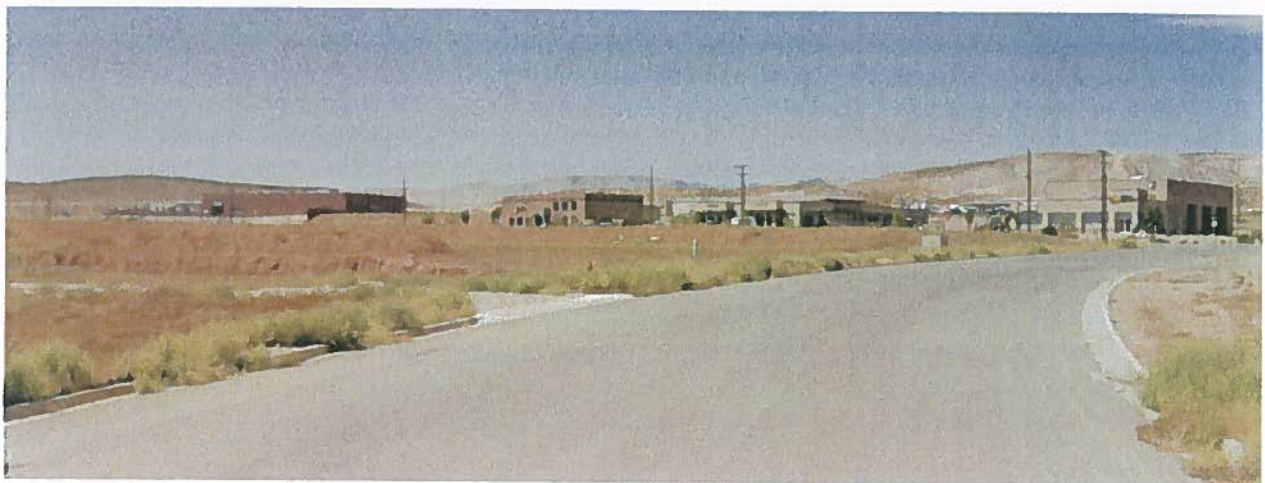


## Lot 98 - Vacant Property



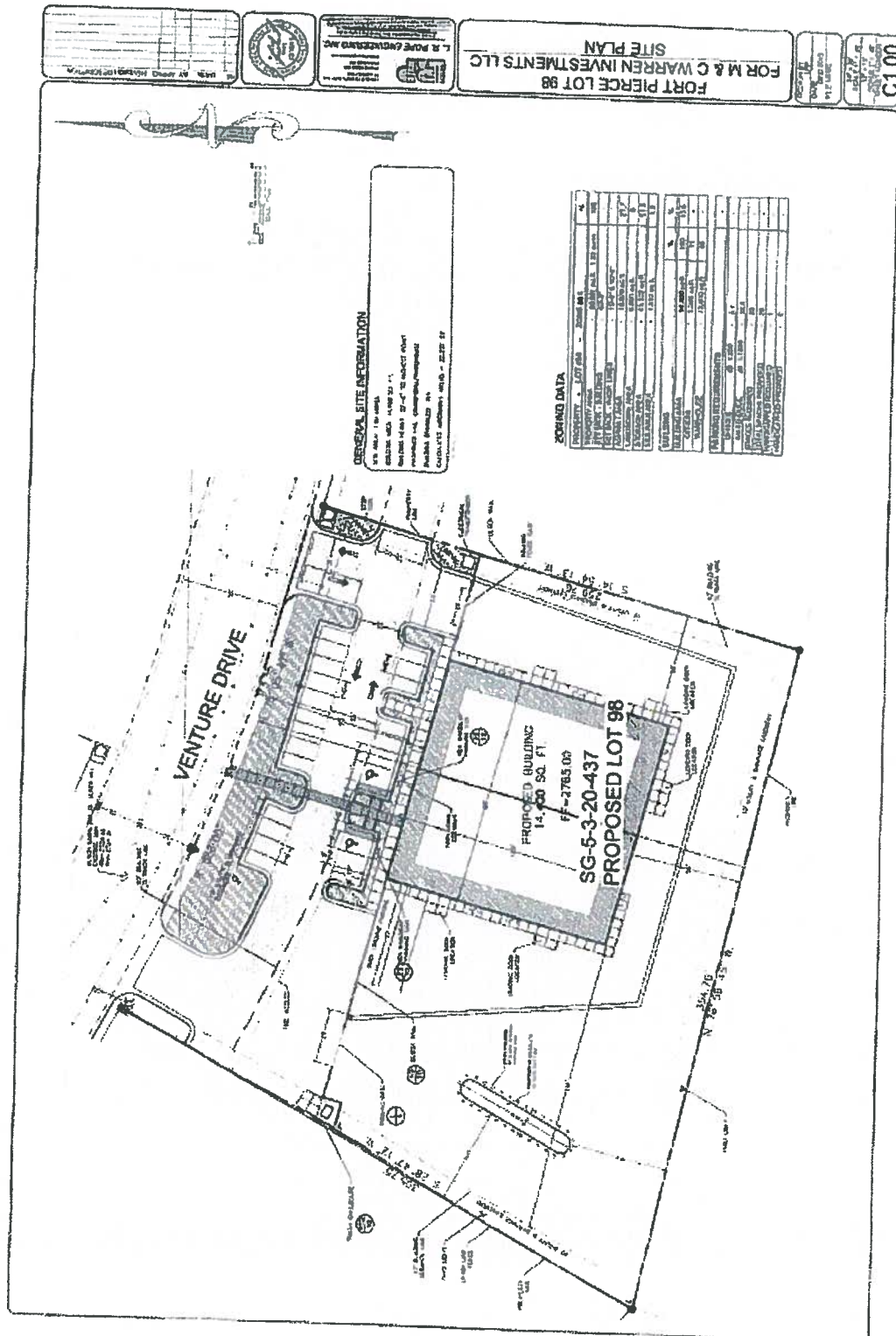


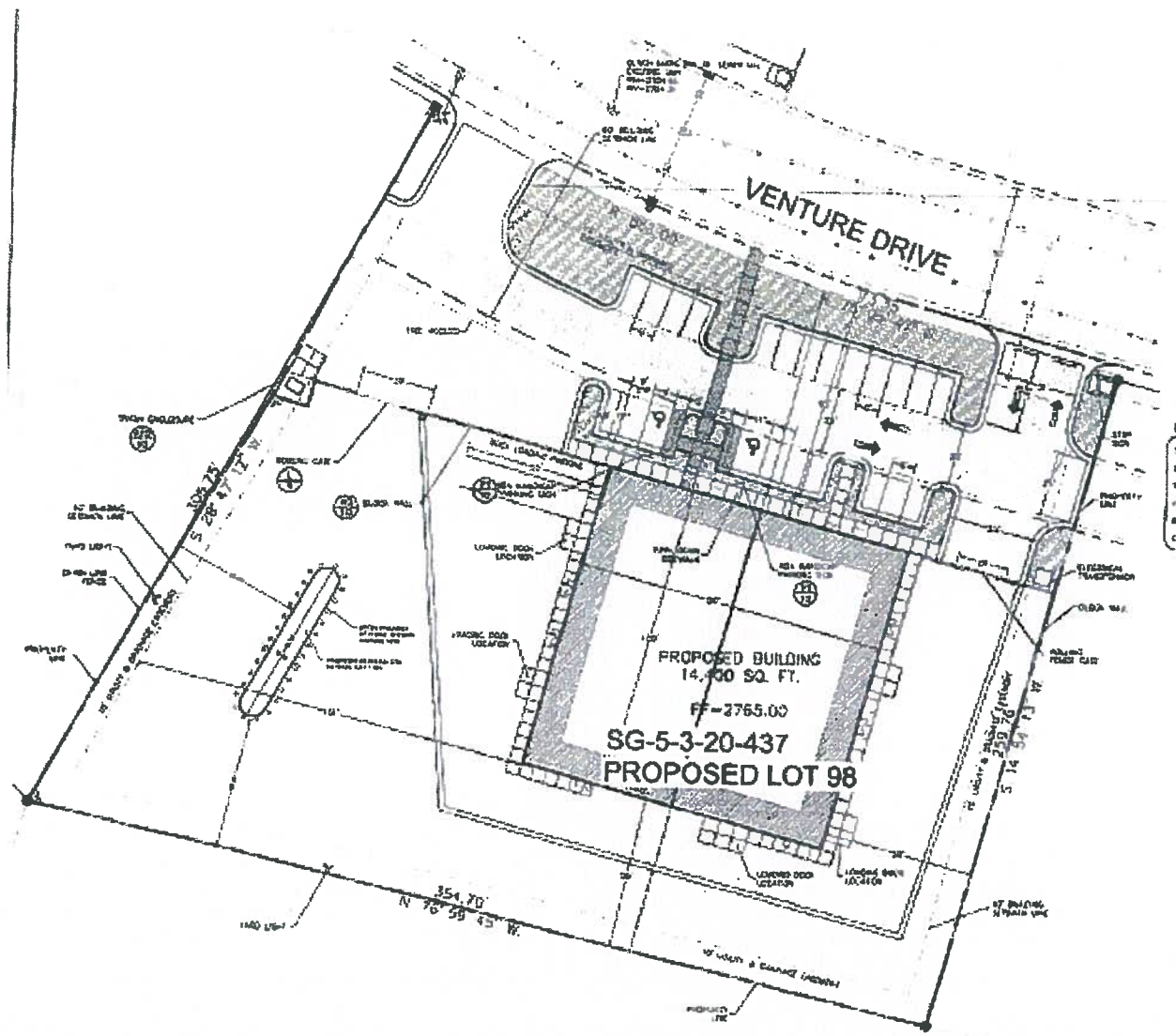
## Google Maps – Street Views





## Site Plan





**Ray Snyder**

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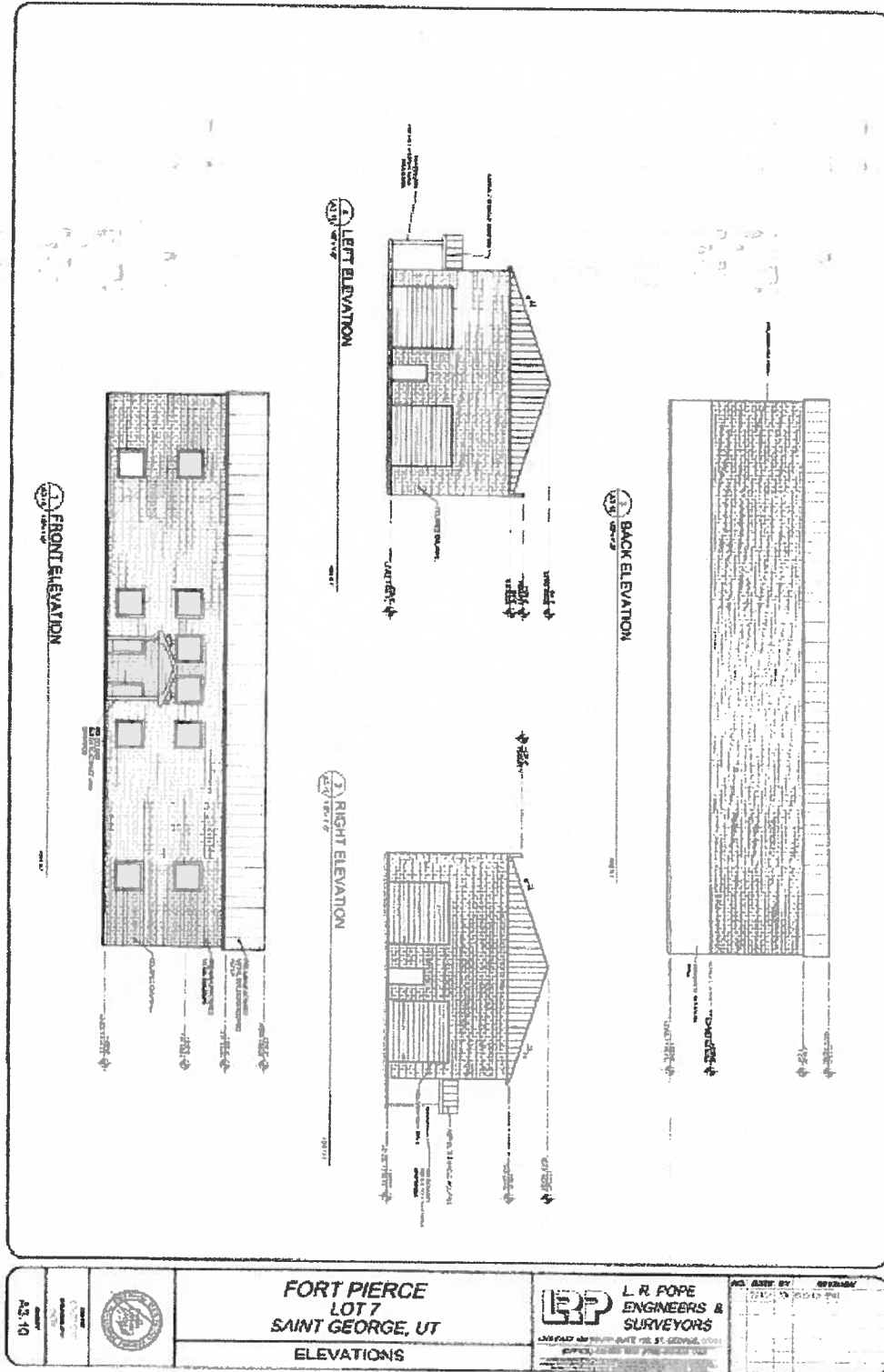
**From:** Mark Burgess [classicbuildersinc@yahoo.com]  
**Sent:** Friday, December 18, 2015 1:23 PM  
**To:** Ray Snyder  
**Subject:** Fort Pierce Industrial Park lot 98 Conditional Use permit request  
**Attachments:** IMG\_1472.JPG; A3.10.pdf

Ray,

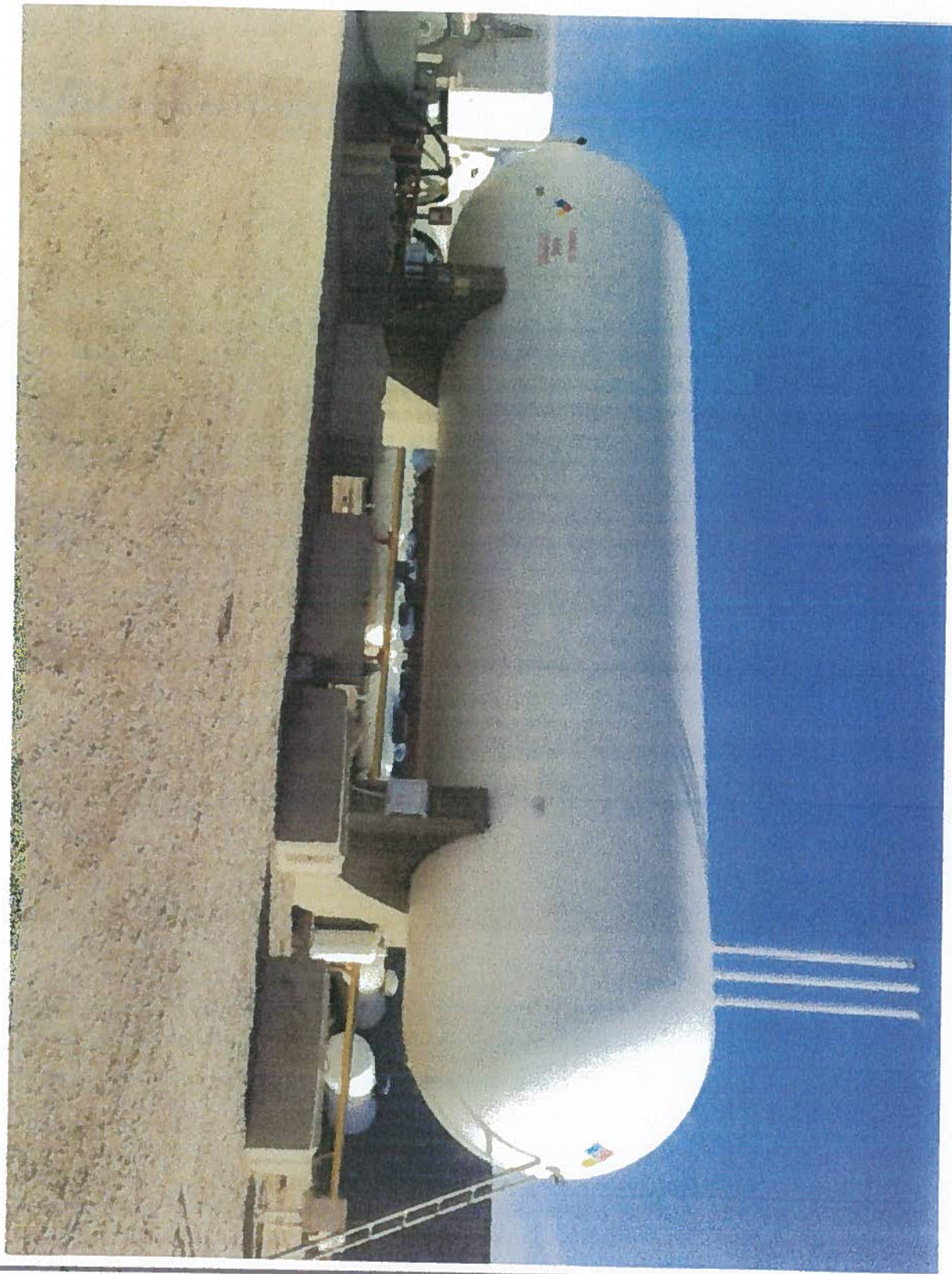
Here is a picture of an existing tank found in the Fort Pierce Industrial park of the exact size as the one we are proposing to install.

Also, I have attached a copy of building elevations of a similar building built in the park. The front and back elevations are 120 feet in width but the sides are only fifty in this elevation. We would increase the width of the building to 120 feet also to make the building 14,400 sq. ft. in size or slightly smaller. Building we are proposing would be a combination of masonry and metal.

Reference: Similar Building on Lot 7 is proposed for Lot 98  
(Actual plans will be submitted with a SPR (Site Plan Review))







Re: Ft Pierce Property Owners Association

December 18, 2015

Fort Pierce Lot 98 Conditional Use Permit Application

Dear Ray,

I have met with Gilbert Jennings of the Fort Pierce Industrial Park review Board on the proposed 30,000 gallon tank placement on lot 98 in the park. Mike Warren also has talked with Steve Jennings and sent him information on the tank.

Gilbert Jennings indicated verbally that he didn't see a reason to oppose the tank as long as the State Fire marshal and the local Fire Marshal approved the proposed tank placement on the lot. However, he did indicate that the board would have to review and approve the site plan to make sure that it met the park requirements.

He indicated that the board would review the request if and when the city had reviewed and approved the Conditional use permit.

Feel free to contact either Steve or Gilbert with any additional questions or concerns.

Thank You

  
Mark Burgess

## Application

**CONDITIONAL USE PERMIT  
APPLICATION & CHECKLIST**



**I. PROPERTY OWNER(S) / APPLICANT INFORMATION**

APPLICANT: 114C Warren Investments LLC  
(If different than owner)  
MAILING ADDRESS: P.O. Box 524 St. George ut 84771

PHONE: \_\_\_\_\_ CELL: 435-619-1408 FAX: 435-656-3348  
E-MAIL ADDRESS: michel.warren@beyondhb.com  
LOCATION OF SUBJECT PROPERTY: Lot # 98 Fort Pierce Industrial

CONTACT PERSON / REPRESENTATIVE (if applicable): Mark Burgess (Classic Builders)  
(If different than owner)  
MAILING ADDRESS: 1483 E. 3850S St George, ut 84790

PHONE: 435-613-5999 CELL: 435-862-6240 FAX: \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_

**II. PROPERTY INFORMATION**

ZONING: M1 SUBDIVISION: Fort Pierce

TAX I.D. NUMBER (PARCEL SERIAL NUMBER): SG-5-3-20-437

EXISTING USE: Raw Ground  
Use of property and/or Buildings

PROPOSED USE: Propane Business / Warehouse  
Use of property and/or Buildings

**OFFICE STAFF USE ONLY**

CASE NO. 2015-CUP-02 FILING DATE: 12/2/15 RECEIVED BY: RS RECEIPT: \_\_\_\_\_  
FEE: \$300.00 PAYABLE BY CHECK OR MONEY ORDER. CASH WILL NOT BE ACCEPTED

**III. SUBMITTAL CHECKLIST**

- ☐ 1. General Information Form - completed. (This application-first page)
- ☐ 2. Mailing Labels - Property Owner's (The mailing labels can be obtained from the Washington County Recorder's Office)
- ☐ 3. Radius Map - Property Owner's - identifying all properties within the required 300 ft. radius. (The radius map can be obtained from the Washington County Recorder's Office).
- ☒ 4. Narrative - minimum one (1) page of proposed use. (ALL projects).
- ☒ 5. Two (2) copies of the Subdivision Plat.
- ☒ 6. Two (2) copies of the Site Plan - minimum size 22" x 34" (ANSI D).
- ☒ 7. Two (2) copies of the Elevation(s) - minimum size 22" x 34" (ANSI D) for building height requests.
- ☐ 8. One (1) copy (each) - 8-1/2" x 11" reduction of the subdivision plat and site plan.
- ☐ 9. One (1) copy - 8-1/2" x 11" reduction of the elevation(s) for building height requests.
- ☐ 10. Color and Materials Board (or approved equivalent as required).
- ☐ 11. Payment of \$300.00 filing fee by Check or Money Order.

**IV. SITE PLAN REQUIRED INFORMATION CHECKLIST**

- ☐ 1. Current address of project, County Assessor's parcel number(s), and the applicant's and plan preparer's name, address, email address, phone and fax numbers.
- ☒ 2. North Arrow and scale.
- ☒ 3. Property Lines, with dimensions, and the location, width and description of any easements.
- ☒ 4. Existing and proposed streets, including names, centerlines, widths, and future rights of way and improvements.
- ☒ 5. Show existing fire hydrants within 300 feet of the project site.
- ☒ 6. Show proposed Fire Department access line(s) (if applicable).
- ☒ 7. Show and dimension all existing and proposed buildings and structures:
  - Show distances between existing and/or proposed buildings.
  - Show distances from existing and/or proposed buildings to property line.
  - Show all required and proposed building setback lines.
  - Show any nearby buildings, proposed or existing, within 30 feet of the subject property lines.
  - Show proposed walls, fences, trash enclosures, accessory
- ☒ 8. Show proposed and existing parking, driveways and on-site any off-site parking within the vicinity). Indicate width of distances between driveways. Show parking space dimensions indicate one-way and two-way drive aisles.
- ☒ 9. Show any significant natural features such as rock outcrops.
- ☒ 10. Show proposed landscaping, including quantity and, location substitutes instead of showing information on the site plan.
- ☒ 11. Show locations and dimensions of pedestrian access ways, areas.
- ☒ 12. Show proposed lighting fixtures in parking areas, adjacent to walkways, and on buildings, and indicate type.
- ☒ 13. Show all existing and proposed public improvements, including water, sewer, catch basins, curbs, gutters, sidewalks, street lights, signals, power lines, utility vaults, and utility poles.
- ☐ 14. Show existing contour lines and proposed contour lines indicating finished grade on the site; a grading plan may be substituted instead of showing contours on the plan, if desired.
- ☐ 15. Show location of on-site and off-site drainage, both existing and proposed.
- ☒ 16. Provide a legend (data box) on the site plan that includes:
  - a. Current Zoning
  - b. Total lot square footage
  - c. Total building square footage
  - d. Percentage of Lot Coverage
  - e. Setbacks (Existing and/or Proposed)
  - f. Building Height (Proposed)
  - g. Parking (show calculations)
  - h. Open Space
  - i. Landscaping (show calculations and % of coverage)
  - j. Proposed Use (e.g. restaurant, retail, office, etc.) (show square footage allocated to each use within building(s)).
  - k. For multiple family residential projects; include unit type, number of bedrooms, square footage per unit, unit mix, etc.
  - l. Indicate the intended occupancy type of all buildings.
  - m. Identify building sprinkled and/or non-sprinkled

**V. GENERAL STANDARDS FOR APPROVAL OF CONDITIONAL USES (Section 19.17.7)**

The following standards must be met to mitigate the reasonably anticipated detrimental effects if imposed as a condition of approval: (If category applies, attach a separate sheet with explanation)

Yes	N/A	Category	Description
		A. Noise	1. Excessive noise (unwanted or undesired sound) can cause serious impacts to health, property values, and economic productivity. Conditional uses shall not impose excessive noise on surrounding uses. "Excessive noise" generally means noise that is prolonged, unusual, or a level of noise that in its time, place and use annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others.
		B. Dust	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious dust beyond the property line.
		C. Odors	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious odors beyond the property line.
		D. Aesthetics	1. Blend harmoniously with the neighborhood so the use does not change the characteristics of the zone and the impact of the use on surrounding properties is reduced.
		E. Safety	1. Take the necessary measures to avoid or mitigate any safety problems created by the use, including problems due to traffic, rock fall, erosion, flooding, fire, hazardous materials, or related problems.



			2. Uses shall not locate within the 100-year flood plain as identified by FEMA unless expressly recommended by the city engineer in conformance with city engineering standards and all state, local and federal laws.
		F. Traffic	1. Traffic increases due to the conditional use shall not cause streets or nearby intersections to fall more than one grade from the existing level of service grade or fall below a level of service "D". 2. Uses shall follow city access management standards and not create hazards to other drivers or pedestrians.
		G. Height	1. Buildings shall fit into the overall context of the surrounding area. 2. Photo simulations are required showing all sides of the building(s) and showing how the building fits into the surrounding area to include not less than five hundred feet (500') in all directions from the building and including its relationship to nearby ridges, hills, and buildings.
		H. Hours of Operation	1. Nonresidential uses operating in proximity to or within a residential zone shall limit hours of operation so as not to disturb the peace and quiet of the adjacent residential area.
		I. Saturation / Spacing	1. To the extent feasible, nonresidential uses allowed in residential zones as conditional uses shall be dispersed throughout the community rather than concentrated in certain residential areas.
		J. Maintain Character and purpose of zone	1. Uses shall be consistent with the character and purpose of the zone within which they are located.
		K. Public Health	1. Use shall comply with all sanitation and solid waste disposal codes. 2. Use shall not create public health concerns. (Ord. 2007-01-001, 1-4-2007)

#### VI. COMMENTS

- Please be aware that, if determined necessary by City staff, additional information and/or special studies may be required to review the project. These studies may include, but not be limited to: a soils report, hydrology report, traffic study, etc.
- Until the following information is submitted, your application will be considered incomplete:
- The applicant has the ability and intention to utilize said **CONDITIONAL USE PERMIT** within twelve (12) months from date of final approval by the City Council; and the applicant understands this **CONDITIONAL USE PERMIT** application, if granted, becomes null and void and of no effect if unused within twelve (12) months from the date of filing the application, or if any time after granting the use is discontinued for a period of twelve (12) months, or developed by someone other than the applicant.
- A **CONDITIONAL USE PERMIT** approval does not eliminate the necessity of obtaining a building permit, which is required for construction of all buildings in the project.

- Are there any deed restrictions affecting the use of the property involved? Give the expiration date of these restrictions, if applicable.

No

- Required site improvements such as pavement for parking areas, curb and gutter, privacy walls, landscaping, storm drain facilities, and all other improvements required under City Ordinance shall be completed prior to the issuance of a certificate of occupancy or approval for permanent electric power service. In the event such improvements cannot be completed prior to receiving permanent or a certificate due to weather conditions or other unusual circumstances, a financial guarantee in the form of a cashiers check, bond, escrow, or other financial guarantee acceptable to the City attorney shall be provided to the City guaranteeing that such improvements will be fully completed within ninety (90) days of the issuance of permanent power and/or a certificate of occupancy.

#### VII. APPLICANT AGREEMENT

I (we) have read and understood the requirements of this application and all information is true and accurate to the best of my (our) abilities.

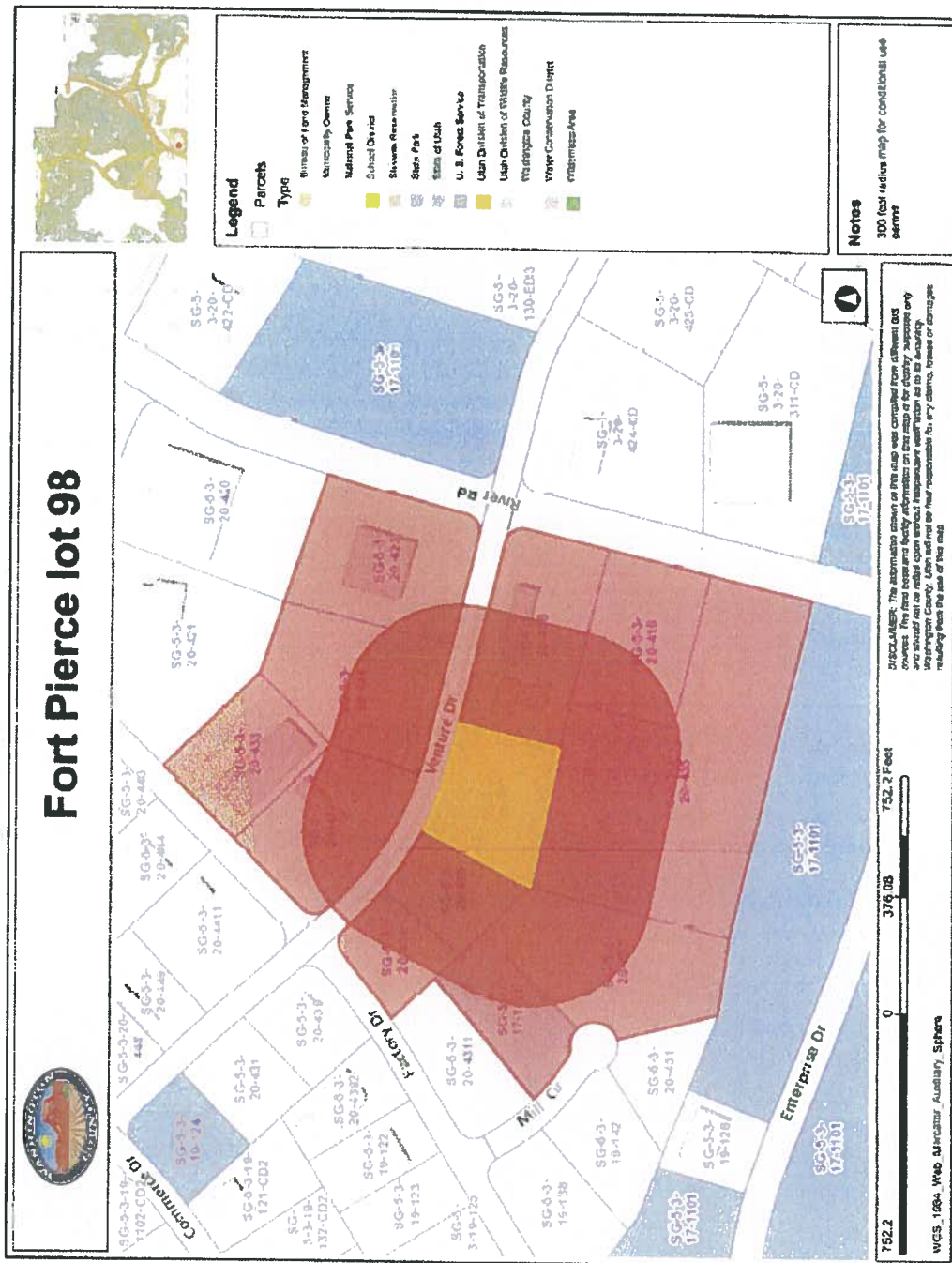
Mark Burgess  
Signature

12-16-15  
Date

Signature

Date

## Mailing - Radius List



**DRAFT**Agenda Item Number : **6E**

## Request For Council Action

---

**Date Submitted** 2016-01-11 12:37:14**Applicant** Mr. Richard Nerwinski, DR Builders Inc**Quick Title** CUP to construct a detached accessory structure 20' in height

**Subject** Consider a conditional use permit to construct a detached accessory structure with a maximum midpoint height of approximately twenty feet (20'±) for personal auto and RV storage. The structure will be constructed of colored CMU brick with a tile roof and be 2,400 sq. ft. (60 ft. x 40 ft.). The property is zoned R-1-10 (Single family Residential 10,000 sq. ft. minimum lot size) and is located at 3810 Sugar Leo Road.

**Discussion** The applicant is requesting a detach garage that is greater than permitted without a CUP. The building will be built using colored CMU bricks, in order to match the existing house. Planning Commission recommends approval.

**Cost** \$0.00

**City Manager Recommendation** PC recommends approval.

**Action Taken****Requested by** John Willis**File Attachments****Approved by Legal Department?****Approved in Budget?** Amount:**Additional Comments**

# PCR ITEM 2C

## CUP- Height

PLANNING COMMISSION AGENDA REPORT:  
CITY COUNCIL MEETING:

01/12/2016  
01/21/2016

### CONDITIONAL USE PERMIT Case No. 2016-CUP-003

**Request:** To construct a **detached accessory structure** with a maximum midpoint height of approximately twenty feet (20') for personal auto and RV storage. The structure will be colored CMU brick with a tile roof and be 2,400 sq. ft. (60 ft. x 40 ft.)

**Property:** The property is located at 3810 S Sugar Leo RD.

**Applicant:** Richard Nerwinski, DR Builders Inc

**Zoning:** R-1-10 (Single Family Residential)

**Ordinance:** The Title 10, Chapter 14 "HEIGHT REGULATIONS," Section 10-14-12:6. reads: *"Accessory buildings shall be limited to one story and an overall height of fifteen feet (15') for pitched roofs (i.e., gable end roof) and twelve feet (12') for flat roofs (shed style), unless a conditional use permit is granted for a greater height;"*

The proposed structure is approximately twenty (20') feet in height measured from the mid-point, thus necessitating the purpose of this conditional use permit request. The applicant is proposing a twenty four feet (24') setback from the rear property line and three feet (3') from the side property line. The applicant is proposing to encroach into the side yard easement, therefore, approval from JUC will be required prior to issuance of a permit if the CUP is approved.

The applicant is proposing tile roof and CMU brick, which will be colored similar to the main structure

**Adj. Land:** Single-family residences and the Virgin River

**Notice:** Notice letters were sent to property owners within a 300 ft. radius and notice was posted in four (4) public places: the City website, State website, and on two (2) bulletin boards in the City.

**Comments:**

1. According to the applicant, the garage will be for personal auto and RV storage.
2. The proposed detached structure will be setback 24 ft. from the rear, 3' from the side property line, and 27' from existing home. Proposed side and rear yard setback is in compliance with code.



3. The structure is proposing to encroach into a easement. Must receive approval from JUC prior to issuance of a building permit.
4. The proposed height to the midpoint of roof is approximately twenty feet (20') to accommodate an RV.
5. The detached structure will be constructed with CMU brick, which is different than the main structure. However, it will be colored brick to match the house. Tile roof proposed to match the house.

**PC:**

The Planning Commission recommends approval with staff's comments (as conditions) and with findings.

**Findings:**

The following standards must be met to mitigate the reasonably anticipated detrimental effects if imposed as a condition of approval:

Yes	N/A	Category	Description
	N/A	A. Noise	1. Excessive noise (unwanted or undesired sound) can cause serious impacts to health, property values, and economic productivity. Conditional uses shall not impose excessive noise on surrounding uses. "Excessive noise" generally means noise that is prolonged, unusual, or a level of noise that in its time, place and use annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others.
	N/A	B. Dust	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious dust beyond the property line.
	N/A	C. Odors	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious odors beyond the property line.
The detached structure will be color CMU brick and tile.		D. Aesthetics	1. Blend harmoniously with the neighborhood so the use does not change the characteristics of the zone and the impact of the use on surrounding properties is reduced.
	N/A	E. Safety	1. Take the necessary measures to avoid or mitigate any safety problems created by the use, including problems due to traffic, rock fall, erosion, flooding, fire, hazardous materials, or related problems.  2. Uses shall not locate within the 100-year floodplain as identified by FEMA unless expressly recommended by the city engineer in conformance with city engineering standards and all state, local and federal laws.

	N/A	F. Traffic	<p>1. Traffic increases due to the conditional use shall not cause streets or nearby intersections to fall more than one grade from the existing level of service grade or fall below a level of service "D".</p> <p>2. Uses shall follow city access management standards and not create hazards to other drivers or pedestrians.</p>
The detached structure will be approximately 20 feet in height.		G. Height	<p>1. Buildings shall fit into the overall context of the surrounding area.</p> <p>2. Photo simulations are required showing all sides of the building(s) and showing how the building fits into the surrounding area to include not less than five hundred feet (500') in all directions from the building and including its relationship to nearby ridges, hills, and buildings.</p>
	N/A	H. Hours of Operation	<p>1. Nonresidential uses operating in proximity to or within a residential zone shall limit hours of operation so as not to disturb the peace and quiet of the adjacent residential area.</p>
	N/A	I. Saturation / Spacing	<p>1. To the extent feasible, nonresidential uses allowed in residential zones as conditional uses shall be dispersed throughout the community rather than concentrated in certain residential areas.</p>
This detached structure is within the existing character of the residential estate zone. Several detached garages are located in the area and CUP's have been approved for increase of height.		J. Maintain Character and purpose of zone	<p>1. Uses shall be consistent with the character and purpose of the zone within which they are located.</p>
	N/A	K. Public Health	<p>1. Use shall comply with all sanitation and solid waste disposal codes.</p> <p>2. Use shall not create public health concerns. (Ord. 2007-01-001, 1-4-2007)</p>

2016-CUP-003

3810 S Sugar Leo



Overhead View



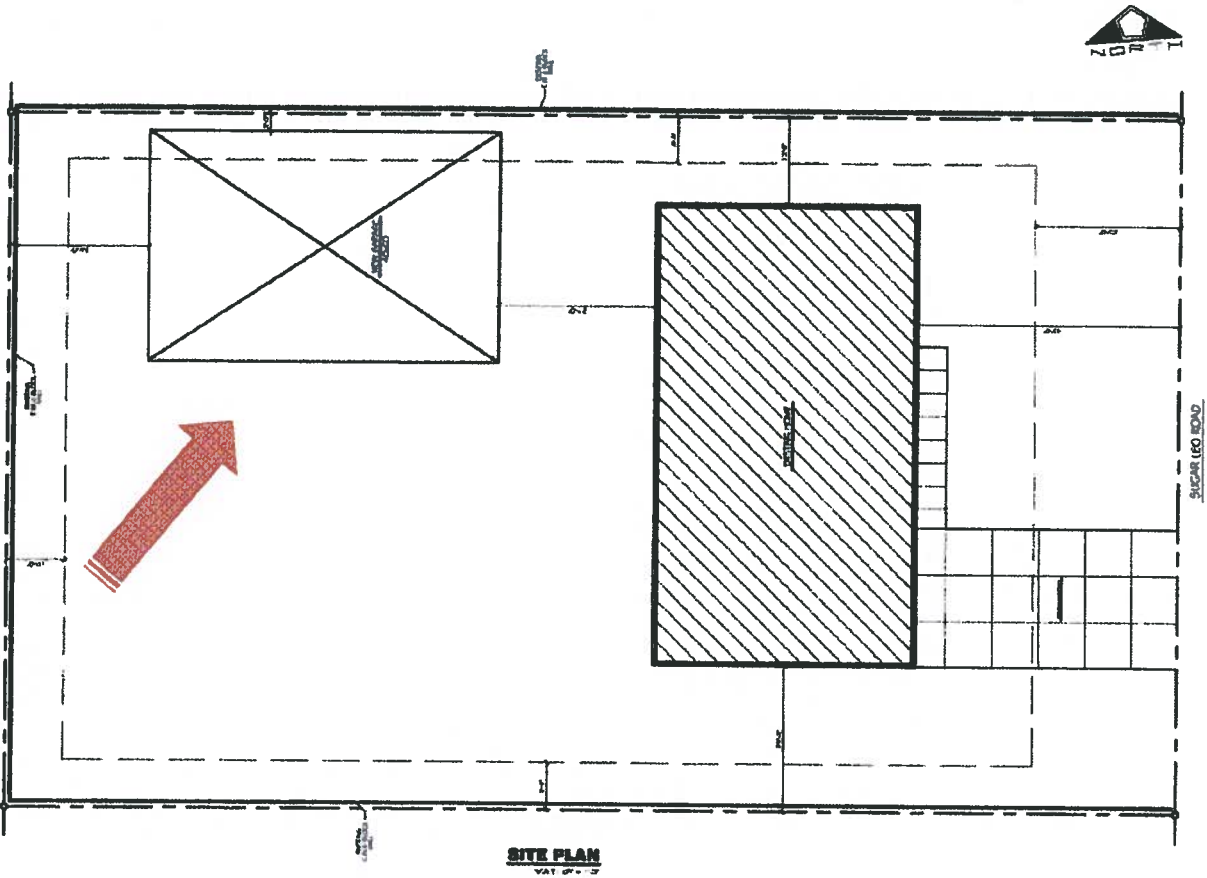
# Site Plan

SD-1

Copyright © 2000 by R.N. Custom Home Design, Inc. All rights reserved. This drawing is the property of R.N. Custom Home Design, Inc. and is not to be reproduced without written permission.

**RN Custom Home Design**  
**DR Builders (Sugar leo garage Addition)**

DATE	10/1/00
BY	DR
CHECKED	DR
APPROVED	DR



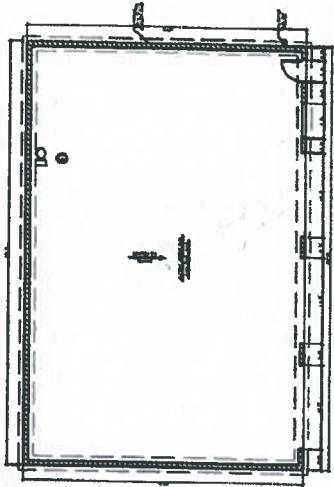
DATE	10/10/00
BY	J. L. B. / J. L. B.
CHECKED BY	J. L. B. / J. L. B.
SCALE	1/8" = 1'-0"

**DR Builders (Sugar Ice garage Addition)**

**RV Custom Home Design**

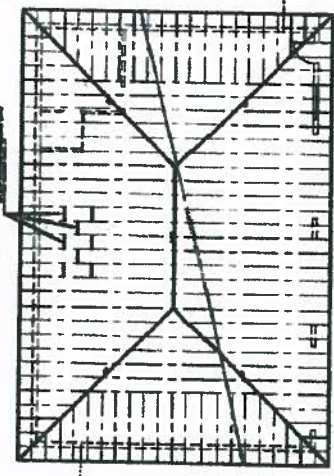
Copyright © 2000 RV Custom Home Design. All rights reserved. This drawing is the property of RV Custom Home Design and may not be reproduced or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without prior written permission from RV Custom Home Design.

**FOUNDATION PLAN**  
SCALE: 1/8" = 1'-0"



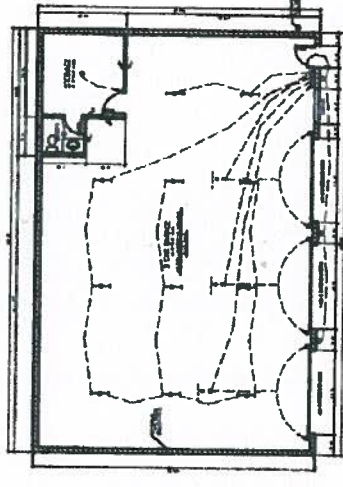
- NOTES:**
1. CONCRETE SHALL BE PLACED WITH AN AIR ENTRAINMENT OF 1.0% TO 1.2%.
  2. ALL CONCRETE SHALL BE PLACED IN 4" SLABS.
  3. ALL CONCRETE SHALL BE PLACED IN 12" DEEP CHAIRS.
  4. ALL CONCRETE SHALL BE PLACED IN 12" DEEP CHAIRS.
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  10. ALL CONCRETE SHALL BE PLACED IN 12" DEEP CHAIRS.

**ROOF FRAMING PLAN**  
SCALE: 1/8" = 1'-0"



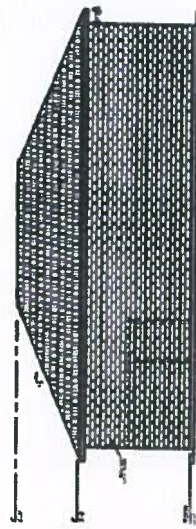
- NOTES:**
1. ROOF TRUSSES SHALL BE 12" x 12" LVL.
  2. ROOF RAFTERS SHALL BE 12" x 12" LVL.
  3. ROOF TRUSSES SHALL BE 12" x 12" LVL.
  4. ROOF RAFTERS SHALL BE 12" x 12" LVL.
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  9. ROOF TRUSSES SHALL BE 12" x 12" LVL.
  10. ROOF RAFTERS SHALL BE 12" x 12" LVL.

**MAIN FLOOR PLAN**  
SCALE: 1/8" = 1'-0"

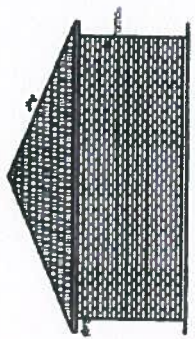


- NOTES:**
1. FLOOR TRUSSES SHALL BE 12" x 12" LVL.
  2. FLOOR RAFTERS SHALL BE 12" x 12" LVL.
  3. FLOOR TRUSSES SHALL BE 12" x 12" LVL.
  4. FLOOR RAFTERS SHALL BE 12" x 12" LVL.
  5. FLOOR TRUSSES SHALL BE 12" x 12" LVL.
  6. FLOOR RAFTERS SHALL BE 12" x 12" LVL.
  7. FLOOR TRUSSES SHALL BE 12" x 12" LVL.
  8. FLOOR RAFTERS SHALL BE 12" x 12" LVL.
  9. FLOOR TRUSSES SHALL BE 12" x 12" LVL.
  10. FLOOR RAFTERS SHALL BE 12" x 12" LVL.

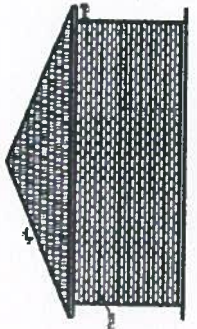
**REAR ELEVATION**  
SCALE: 1/8" = 1'-0"



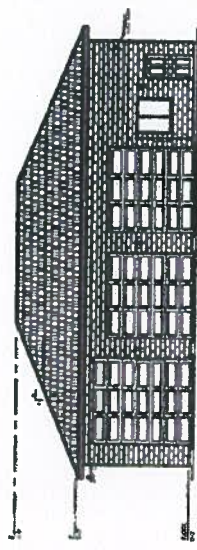
**RIGHT ELEVATION**  
SCALE: 1/8" = 1'-0"



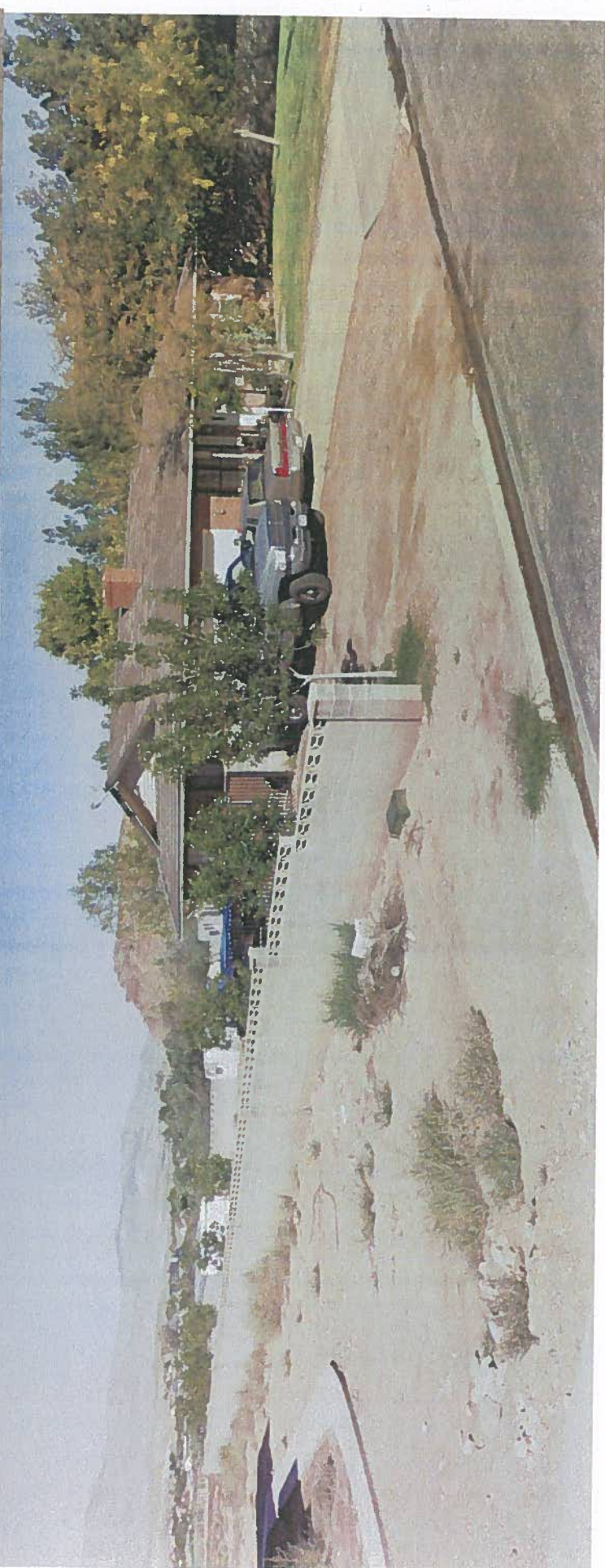
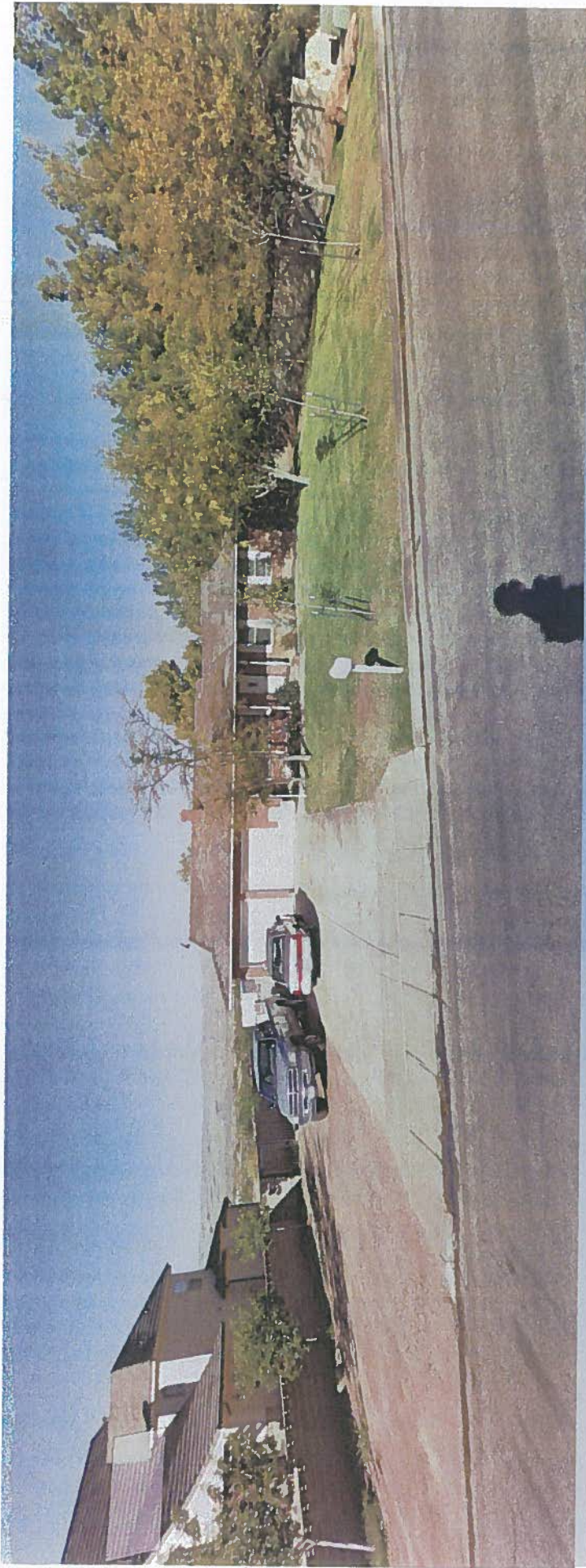
**LEFT ELEVATION**  
SCALE: 1/8" = 1'-0"



**FRONT ELEVATION**  
SCALE: 1/8" = 1'-0"









**DRAFT**Agenda Item Number : **6F**

## Request For Council Action

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**Date Submitted** 2016-01-11 12:43:10**Applicant** Mr. Kevin Hafen**Quick Title** CUP to construct a single family house 42' in height

**Subject** Consider a conditional use permit to construct a 15,626 sq. ft. single family residential home that will exceed thirty five feet (35'±) and requires a conditional use permit approval. The project height measured per ordinance would be approximately 42 feet. The proposed residence will be located at 2836 South 2300 East Circle and is zoned RE-12.5 (Residential Estate 12,500 sq. ft. minimum lot size).

**Discussion** The Zoning Ordinance requires buildings over 35' request a CUP. The applicant is building a single family house that is approximately 42 feet, which exceeds the permitted height without a CUP. The house is located in the middle of a large parcel of land and setbacks that exceed requirements. Planning Commission recommends denial.

**Cost** \$0.00

**City Manager Recommendation** Planning Commission recommended denial finding in their opinion the building height variance was not in harmony with the surrounding neighborhood.

**Action Taken****Requested by** John Willis**File Attachments****Approved by Legal Department?****Approved in Budget?** **Amount:****Additional Comments**



## **PCR ITEM 2D**

### **CUP- Height (Single Family Home)**

PLANNING COMMISSION AGENDA REPORT:  
CITY COUNCIL MEETING:

01/12/2016  
01/21/2016

**CONDITIONAL USE PERMIT**  
**Hafen Single Family Height**  
Case # 2016-CUP-004

**Request:** To construct a 15,626 square feet single family residence that will exceed the allowable height of thirty-five (35') feet. The height will exceed 35 ft. and requires a conditional use permit approval. The proposed height measured per ordinance would be approximately 42 feet. The proposed residence will be located at 2836 South 2300 East Circle and is zoned RE-12.5.

**Applicant:** Mr. Kevin Hafen

**Location:** 2836 South 2300 East Circle

**APN:** SG-5-3-9-1320

**Zoning:** RE-12.5 (Residential Estate Zone)

**General Plan:** LDR (Low Density Residential)

**Project:** The applicant is proposing to construct a single family residence

**Ordinance(s):** Section 10-7A-4: Height Regulations: A. No building shall be erected to a height greater than two and one-half ( $2\frac{1}{2}$ ) stories or thirty five feet (35'), whichever is less, unless reviewed by the planning commission and approved by the city council as a conditional use permit.

**Section 10-2-1: Zoning Definitions:**

**BUILDING, HEIGHT OF:** The vertical distance from the grade of the average of the midpoint of the walls of the two (2) tallest elevations as measured to the highest point of the coping of a flat roof or to the deck line of a mansard roof, or to the main height level between ridge and eaves of a gable, hip, or gambrel roof.

**GRADE:** A. For buildings adjoining one street only, the elevation of the sidewalk at the center of that wall adjoining the street.

B. For buildings adjoining more than one street, the average of the elevations of the sidewalks at the centers of all walls adjoining the street.

C. For buildings having no wall adjoining the street, the average level of the ground (finished surface) adjacent to the exterior walls of the building. All

walls approximately parallel to and not more than five feet (5') from a street line are to be considered as adjoining a street.

**Setbacks:** Setbacks for the zone are as follows:

Front yard: Required: 25' Proposed: 233,  
Side yard: Required: 10' Proposed: 119' and 30'  
Rear yard: Required: 10' Proposed: 110'

**Acreage:** 2.96 acres

**Layout:** See attached site plan and elevations.

**Height:** Height is determined by averaging the center of the two highest elevations, from grade to midpoint of roof which are 35' and 50', therefore, the height per code is 42.5' in height.

**PC:** The Planning Commission recommends denial (4-1) with the finding that the height is not in harmony with the neighborhood.

**Findings:** The following standards must be met to mitigate the reasonably anticipated detrimental effects **if imposed** as a condition of approval:

Yes	N/A	Category	Description
Noise only anticipated during construction - control levels to prevent disturbing neighbors.	N/A	A. Noise	1. Excessive noise (unwanted or undesired sound) can cause serious impacts to health, property values, and economic productivity. Conditional uses shall not impose excessive noise on surrounding uses. "Excessive noise" generally means noise that is prolonged, unusual, or a level of noise that in its time, place and use annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others.
Comply with Local, State, and Federal air quality	N/A	B. Dust	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious dust beyond the property line.
Contain odors to meet city and state std.	N/A	C. Odors	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious odors beyond the property line.
		D. Aesthetics	1. Blend harmoniously with the neighborhood so the use does not change the characteristics of the zone and the impact of the use on surrounding properties is reduced.
During construction follow all	N/A	E. Safety	1. Take the necessary measures to avoid or mitigate any safety problems created by the use, including problems due to traffic, rockfall, erosion, flooding, fire, hazardous materials, or related problems.

City, State, & Federal const. req'mts)			2. Uses shall not locate within the 100-year floodplain as identified by FEMA unless expressly recommended by the city engineer in conformance with city engineering standards and all state, local and federal laws.
	N/A	F. Traffic	1. Traffic increases due to the conditional use shall not cause streets or nearby intersections to fall more than one grade from the existing level of service grade or fall below a level of service "D". 2. Uses shall follow city access management standards and not create hazards to other drivers or pedestrians.
Approx. 42' average measured from midpoint		G. Height	1. Buildings shall fit into the overall context of the surrounding area. 2. Photo simulations are required showing all sides of the building(s) and showing how the building fits into the surrounding area to include not less than five hundred feet (500') in all directions from the building and including its relationship to nearby ridges, hills, and buildings.
	N/A	H. Hours of Operation	1. Nonresidential uses operating in proximity to or within a residential zone shall limit hours of operation so as not to disturb the peace and quiet of the adjacent residential area.
	N/A	I. Saturation / Spacing	1. To the extent feasible, nonresidential uses allowed in residential zones as conditional uses shall be dispersed throughout the community rather than concentrated in certain residential areas.
Residential		J. Maintain Character and purpose of zone	1. Uses shall be consistent with the character and purpose of the zone within which they are located.
During const. Comply with City, State, & Federal standards	N/A	K. Public Health	1. Use shall comply with all sanitation and solid waste disposal codes. 2. Use shall not create public health concerns. (Ord. 2007-01-001, 1-4-2007)

**2016-CUP-004**

**Hafen Single Family Residence Increase in  
Height CUP Request**

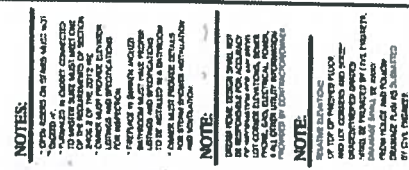








Zoning

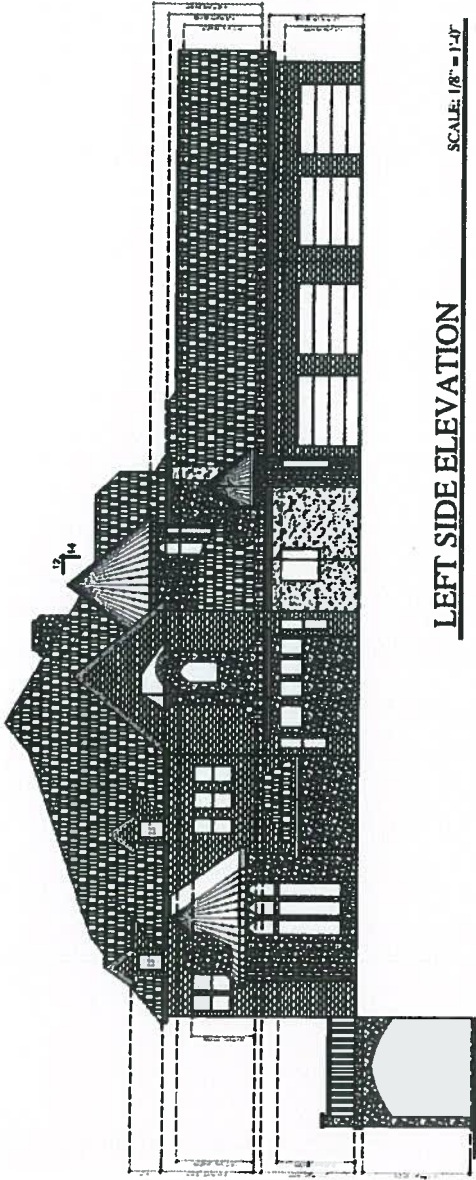


# PLOT PLAN

### LEGAL DESCRIPTION

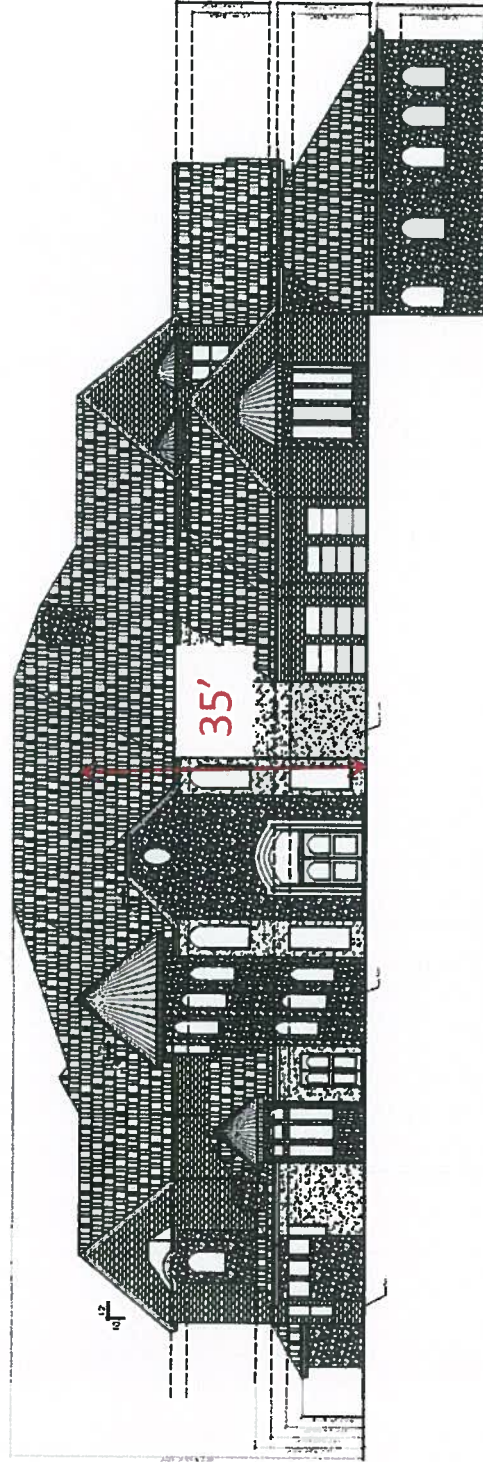
2.96 ACRES  
PARCEL NO. 5G-5-3-9-1320  
22300 EAST 2800 SOUTH  
ST. GEORGE, UTAH 84790





LEFT SIDE ELEVATION

SCALE: 1/8" = 1'-0"

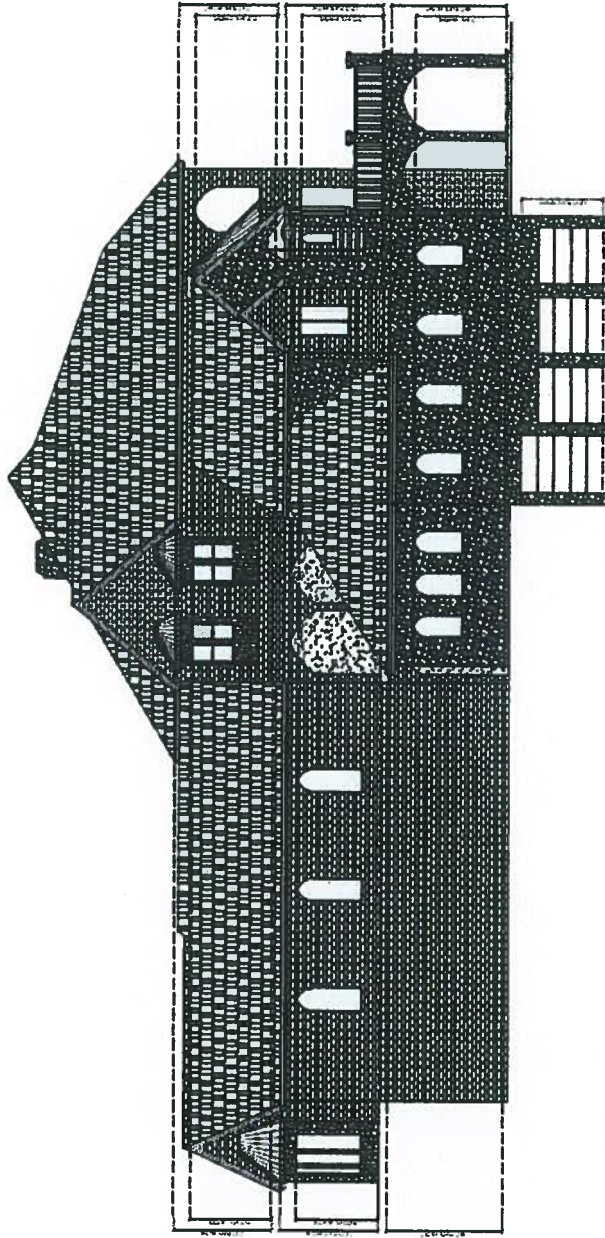


FRONT ELEVATION

SCALE: 1/8" = 1'-0"

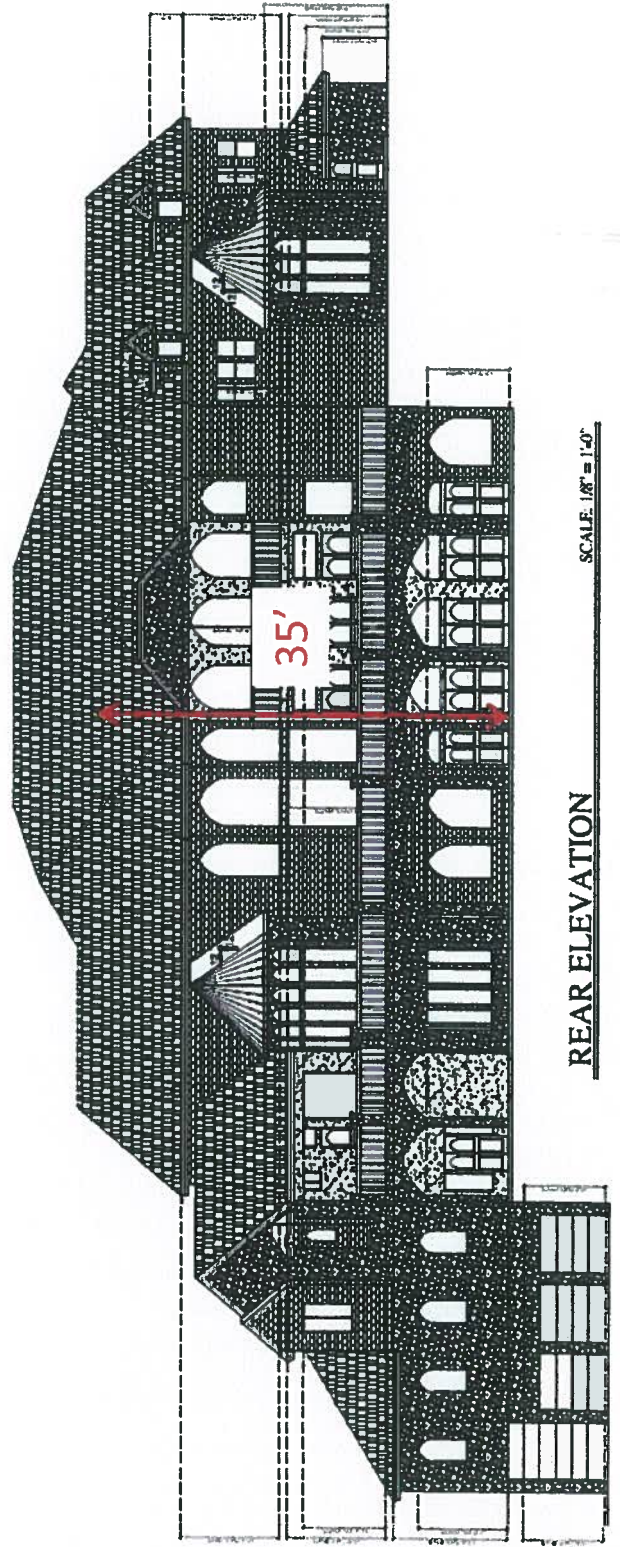
NOTE  
 ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE  
 ALL MATERIALS AND FINISHES TO BE DETERMINED BY THE ARCHITECT  
 ALL WORK TO BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE BUILDING CODES





**RIGHT SIDE ELEVATION**

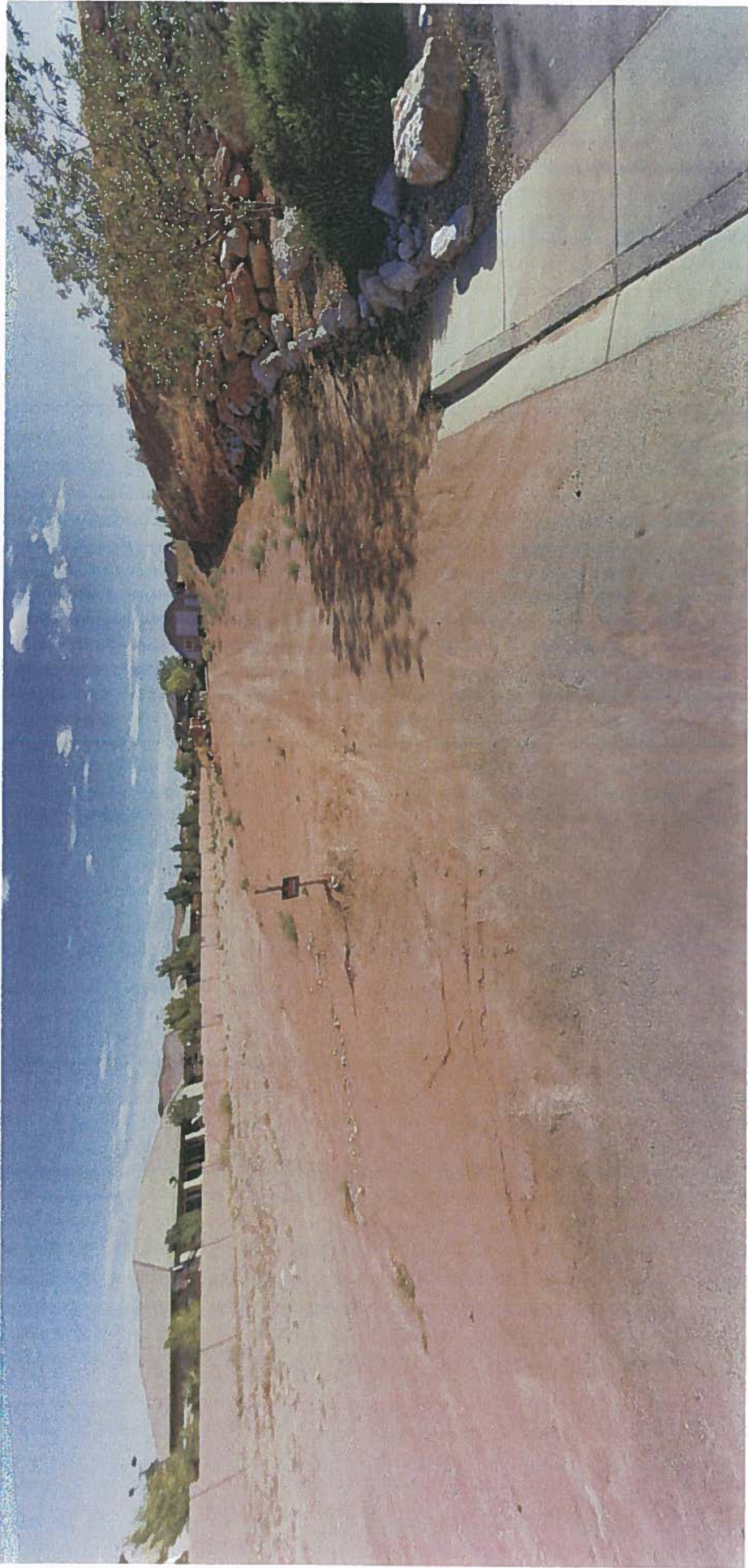
SCALE: 1/8" = 1'-0"

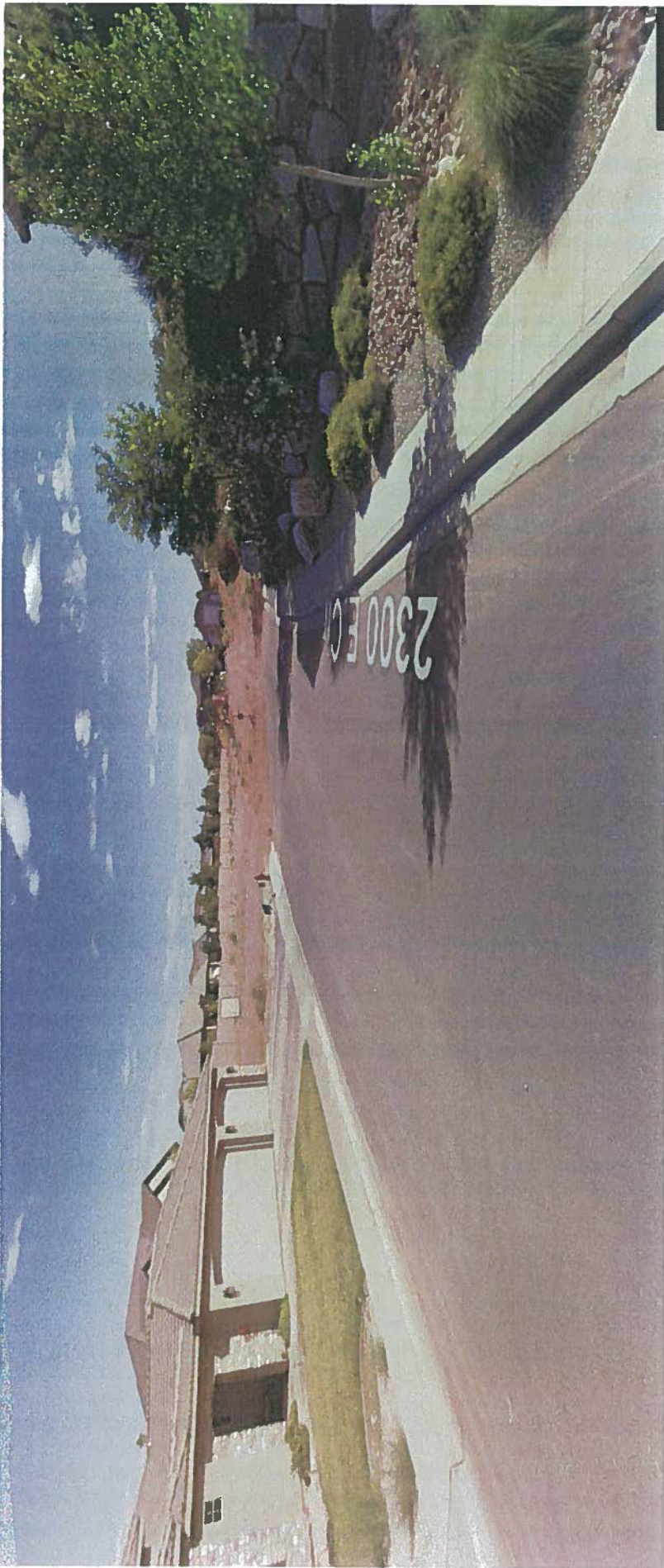


**REAR ELEVATION**

SCALE: 1/8" = 1'-0"









Dear Planning Commission,

Our names are James and Janel Hood and we own a home at 2840 South 2350 East in Meadow Valley Phase 3 lot 108.

We are writing this in hopes that you will NOT approve the request of Mr. Kevin Hafen for a Conditional Use Permit for a single family residence height that would exceed the allowable limit. Case No. 2016-cup-004

Some of the reasons for our opposition to the request include.

First and for most: According to the findings: Category D. Aesthetics, a house this size does not blend harmoniously with the other houses in the area. This house is to be located behind the homes on the west side of 2350 East and between 2800 to 2860 South. Most of these homes are single level 1/3 acre lots. This lot is 2.96 acres! That is not a good fit!

Based on the size of the lots and homes on the corners of 2800 South and 2300 East Circle, we question if it was ever planned or zoned for a house this size to be built there. We thought it was planned for other 1/3 acre lots to be developed, which would have been phase 1 of Meadow Valley Subdivision.

The grade level for the Hafen home is also located about 16 feet higher in elevation than our home, so it is already going to sit above us. There is one level that will be visible below the grade level. Then you have the 35 ft. height limit. That is a two story home with high roof pitch above the grade level. That would make a total of a three visible levels plus the roof pitch view from our home. Now if they get to add another 7ft. We feel it would just be this huge thing we would have to see from our yard, out our windows and the view from our home. There would be no privacy. We can't build a wall or plant big enough trees to provide enough privacy for my family.

The placement on the lot of this residence is directly behind our home, so when I look out the back of our single level 2300sq foot home all I am going to see is the Hafen's Home. I invite any of you to come make a site visit and see for yourselves what this will do to the view and look of the neighborhood.

We are afraid that having this home (The Hafen's ) directly behind our house may affect the value or resale value of our home.

Honestly we wish they would have realized before now that this house will not fit well with the other homes in the area. The home they want to build is better suited for an estate sized neighborhood rather than one huge house built on what should be many other single family residences.

Thank you for consideration.

James and Janel Hood



Genna Singh

---

**From:** John Willis  
**Sent:** Tuesday, January 12, 2016 4:05 PM  
**To:** Genna Singh  
**Subject:** Fwd: Hafen code variance request

Sent from my iPhone

Begin forwarded message:

**From:** Eric Woodward <[ewoodward@skywest.com](mailto:ewoodward@skywest.com)>  
**Date:** January 12, 2016 at 2:45:49 PM MST  
**To:** "[john.willis@sgcity.org](mailto:john.willis@sgcity.org)" <[john.willis@sgcity.org](mailto:john.willis@sgcity.org)>  
**Subject:** Hafen code variance request

John –

I received the notification letter regarding Hafen's request to accept his proposed code/zoning variance on the height of his home. I won't be able to attend the planning meeting tonight. I don't have any other information about Hafen's variance request, other than what included in the letter. Without any additional information, unfortunately, I would need to take a position against the request. It's not my intention to create a conflict with a person's aspirations to build their home, but without any other information, a 7' height variance is something like a 20% variance ask. I don't know exactly where on the property he is proposing to build, but there is a sizable hillside in that area, and depending on where the home is built, the elevation of the ground could amplify how towering the home would be.

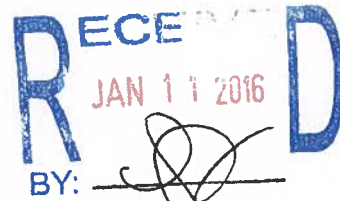
Best regards,

Eric Woodward

January 11, 2016

Attn: St. George City Planning Commission

Re: Conditional Use Permit request from Mr. Hafen, #2016-CUP-004



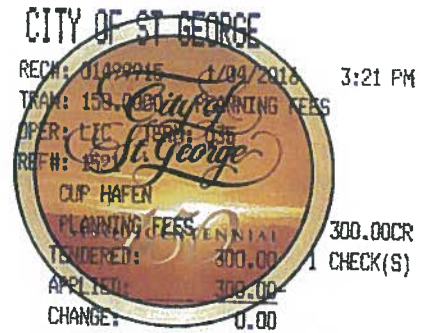
We are opposed to the request from Mr. Hafen for a conditional use permit at the address 2836 South 2300 East Circle requesting the allowed new structure height to be changed from 35' to 42' because of the following:

- 1) the height standard is already established by the City of St. George to maintain uniformity in size and appearance of buildings and we feel this standard should be maintained in neighborhoods
- 2) the residential area of 2800 South is already established and the existing neighboring residences are of similar height to each other as required by the City ordinance and we feel the additional height would detract from the area
- 3) the builder and owner of any new residence are expected to be aware of City ordinances from the start of their project and should design their plans accordingly to comply with these ordinances
- 4) the increased height of the residence will directly affect our property

Thank you for considering our concerns in opposing this conditional use permit.

*Stewart & Kelly Bringhurst*  
Stewart & Kelly Bringhurst  
Adjoining lot owners

**CONDITIONAL USE PERMIT  
APPLICATION & CHECKLIST**



**I. PROPERTY OWNER(S) / APPLICANT INFORMATION**

APPLICANT: Kevin Hafen  
(If different than owner)  
MAILING ADDRESS: 1146 W - 2320 S. St. George 84720  
PHONE: \_\_\_\_\_ CELL: [REDACTED] FAX: \_\_\_\_\_  
E-MAIL ADDRESS: Kevin.Hafen@yahoo.com  
LOCATION OF SUBJECT PROPERTY: 2836 S. 2300 E ST George 84720  
CONTACT PERSON / REPRESENTATIVE (if applicable): Kirk Hafen  
(If different than owner)  
MAILING ADDRESS: 1352 W South Wind Dr. St George UT 84770  
PHONE: \_\_\_\_\_ CELL: [REDACTED] FAX: \_\_\_\_\_  
E-MAIL ADDRESS: KSHfamily@Beyondbb.com

**II. PROPERTY INFORMATION**

ZONING: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_  
TAX I.D. NUMBER (PARCEL SERIAL NUMBER): SG-5-3-9-1320  
EXISTING USE: \_\_\_\_\_  
Use of property and/or Buildings  
PROPOSED USE: \_\_\_\_\_  
Use of property and/or Buildings.

**OFFICE STAFF USE ONLY**

CASE NO. 2014-CUP-024 FILING DATE: 1/4/18 RECEIVED BY: [Signature] RECIEPT: \_\_\_\_\_  
FEE: \$300.00 - PAYABLE BY CHECK OR MONEY ORDER. CASH WILL NOT BE ACCEPTED

**DRAFT**Agenda Item Number : **6G**

## Request For Council Action

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**Date Submitted** 2016-01-11 12:47:53**Applicant** Mr. Cary Blake, C. Blake Homes**Quick Title** CUP to construct a single family house 48 feet in height

**Subject** Consider a conditional use permit to construct a residential home that exceeds the allowable height of thirty five feet (35'±) and requires a conditional use permit approval. The project height measured per ordinance would be approximately 48 feet. The proposed residence would be located at 225 South 1160 West Circle and is zoned PD-R (Planned Development Residential).

**Discussion** The applicant is proposing to build a single family house approximately 48 feet in height, which exceeds the permitted 35' without a CUP. The property has substantial elevation change, which increases the height of house. Planning Commission recommends approval.

**Cost** \$0.00

**City Manager Recommendation** Planning Commission felt the request was in harmony with the neighborhood and recommended approval.

**Action Taken****Requested by** John Willis**File Attachments****Approved by Legal Department?****Approved in Budget?** Amount:**Additional Comments**



## PCR ITEM 2E

### Single Family Height

PLANNING COMMISSION AGENDA REPORT:  
CITY COUNCIL MEETING:

01/12/2016  
01/21/2016

#### CONDITIONAL USE PERMIT

#### **Blake Single Family Height**

Case # 2016-CUP-005

- Request:** To construct a 12,226 square feet single family residence that will exceed the allowable height of thirty-five (35') feet. The height will exceed 35 ft. and requires a conditional use permit approval. The proposed height measured per ordinance would be approximately 48 feet. The proposed residence will be located at 225 South 1160 West Circle and is zoned PD-R.
- Applicant:** Mr. Carey Blake, C. Blake Homes
- Location:** 225 South 1160 West Circle
- APN:** SG-SM-8-309
- Zoning:** PD-R (Planned Development Residential)
- Project:** The applicant is proposing to construct a single family residence
- Ordinance(s):** Two sections regulate height for buildings and specify processes for requesting higher buildings. The PD zone allows the request at the time of the zoning approval. Chapter 14 Supplementary and Qualifying Regulations allows for a CUP, in order to increase the height. Given the project has already received zone approval back in 1997, staff is processing the additional height request as a CUP, because they are not making amendments to the PD zone.

#### **10-8-5: RESIDENTIAL DEVELOPMENT STANDARDS**

G. Height Regulations: No building shall be erected to a height greater than thirty five feet (35') unless specifically approved as a part of the zone change approval.

#### **10-14-13: HEIGHT REQUIREMENTS; EXCEPTIONS:**

A. Additional Height Allowed: Buildings and structures, when authorized in a zoning district, may be erected to a height greater than the height allowed by the district subject to conditional use recommendation by the planning commission and approval by the city council. (1998 Document § 3-11)

**Section 10-2-1: Zoning Definitions:**

**BUILDING, HEIGHT OF:** The vertical distance from the grade of the average of the midpoint of the walls of the two (2) tallest elevations as measured to the highest point of the coping of a flat roof or to the deck line of a mansard roof, or to the main height level between ridge and eaves of a gable, hip, or gambrel roof.

**GRADE:** A. For buildings adjoining one street only, the elevation of the sidewalk at the center of that wall adjoining the street.

B. For buildings adjoining more than one street, the average of the elevations of the sidewalks at the centers of all walls adjoining the street.

C. For buildings having no wall adjoining the street, the average level of the ground (finished surface) adjacent to the exterior walls of the building. All walls approximately parallel to and not more than five feet (5') from a street line are to be considered as adjoining a street.

**Setbacks:** Setbacks for the zone are as follows:

Front yard: Required: 25'

Side yard: Required: 10'

Rear yard: Required: 10'

**Acreage:** 28,572 square feet

**Layout:** See attached site plan and elevations.

**Height:** Height is determined by averaging the center of the two highest elevations, from grade to midpoint of roof which are approximately 49' and 47'. Therefore, the height per code is approximately 48' in height. The property is located on a hill with changes in elevation from front to rear, which creates several exposed elevations. Other homes on the street have utilized retaining walls to raise the elevation of the building pad, oppose to building to contours of the hill. As such, the overall elevations of the proposed and existing homes appear to be similar.

**PC:** The Planning Commission recommends approval with findings that the height blends harmoniously with the other homes in the neighborhood.

**Findings:**

The following standards must be met to mitigate the reasonably anticipated detrimental effects **if imposed** as a condition of approval:

Yes	N/A	Category	Description
Noise only anticipated during construction - control levels to prevent disturbance of neighbors.	N/A	A. Noise	1. Excessive noise (unwanted or undesired sound) can cause serious impacts to health, property values, and economic productivity. Conditional uses shall not impose excessive noise on surrounding uses. "Excessive noise" generally means noise that is prolonged, unusual, or a level of noise that in its time, place and use annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others.
(Comply with Local, State, and Federal air quality)	N/A	B. Dust	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious dust beyond the property line.
(Contain all odors to meet city and state standards)	N/A	C. Odors	1. Comply with all air quality standards, state, federal and local. 2. Use shall not create unusual or obnoxious odors beyond the property line.
		D. Aesthetics	1. Blend harmoniously with the neighborhood so the use does not change the characteristics of the zone and the impact of the use on surrounding properties is reduced.
During construction  follow all City, State, & Federal const. req'mts)	N/A	E. Safety	1. Take the necessary measures to avoid or mitigate any safety problems created by the use, including problems due to traffic, rockfall, erosion, flooding, fire, hazardous materials, or related problems.  2. Uses shall not locate within the 100-year floodplain as identified by FEMA unless expressly recommended by the city engineer in conformance with city engineering standards and all state, local and federal laws.
	N/A	F. Traffic	1. Traffic increases due to the conditional use shall not cause streets or nearby intersections to fall more than one grade from the existing level of service grade or fall below a level of service "D". 2. Uses shall follow city access management standards and not create hazards to other drivers or pedestrians.
Approx. 42' average measured		G. Height	1. Buildings shall fit into the overall context of the surrounding area. 2. Photo simulations are required showing all sides of the building(s) and showing how the building fits into the

from midpoint			surrounding area to include not less than five hundred feet (500') in all directions from the building and including its relationship to nearby ridges, hills, and buildings.
	N/A	H. Hours of Operation	1. Nonresidential uses operating in proximity to or within a residential zone shall limit hours of operation so as not to disturb the peace and quiet of the adjacent residential area.
	N/A	I. Saturation / Spacing	1. To the extent feasible, nonresidential uses allowed in residential zones as conditional uses shall be dispersed throughout the community rather than concentrated in certain residential areas.
Residential		J. Maintain Character and purpose of zone	1. Uses shall be consistent with the character and purpose of the zone within which they are located.
During const. Comply with City, State, & Federal standards	N/A	K. Public Health	1. Use shall comply with all sanitation and solid waste disposal codes. 2. Use shall not create public health concerns. (Ord. 2007-01-001, 1-4-2007)



**CONDITIONAL USE PERMIT  
APPLICATION & CHECKLIST**



**I. PROPERTY OWNER(S) / APPLICANT INFORMATION**

APPLICANT: C Blake Hance

(If different than owner)

MAILING ADDRESS: 112 N. Painted Hills Dr.

1425 UT 84738

PHONE: [REDACTED] CELL: [REDACTED] FAX: (435) 688-0350

E-MAIL ADDRESS: cblake@infvest.com

LOCATION OF SUBJECT PROPERTY: 225 South 1160 West Circle

Shadow Mountain Phase B, Lot 309

CONTACT PERSON / REPRESENTATIVE (if applicable): CARY BLAKE

(If different than owner)

MAILING ADDRESS: Same As Above

PHONE: Same CELL: Same FAX: Same

E-MAIL ADDRESS: Same

**II. PROPERTY INFORMATION**

ZONING: \_\_\_\_\_ SUBDIVISION: Shadow Mountain

TAX I.D. NUMBER (PARCEL SERIAL NUMBER): SG-SM-8-309

EXISTING USE: Residential Home

Use of property and/or Buildings

PROPOSED USE: Residential Home

Use of property and/or Buildings.

**OFFICE STAFF USE ONLY**

CASE NO. 20\_\_-CUP-\_\_ FILING DATE: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_ RECEIPT: \_\_\_\_\_

**FEE: \$300.00 – PAYABLE BY CHECK OR MONEY ORDER. CASH WILL NOT BE ACCEPTED**

**2016-CUP-005**

**C. Blake Homes**

**Single Family Residence Increase in Height  
CUP Request**





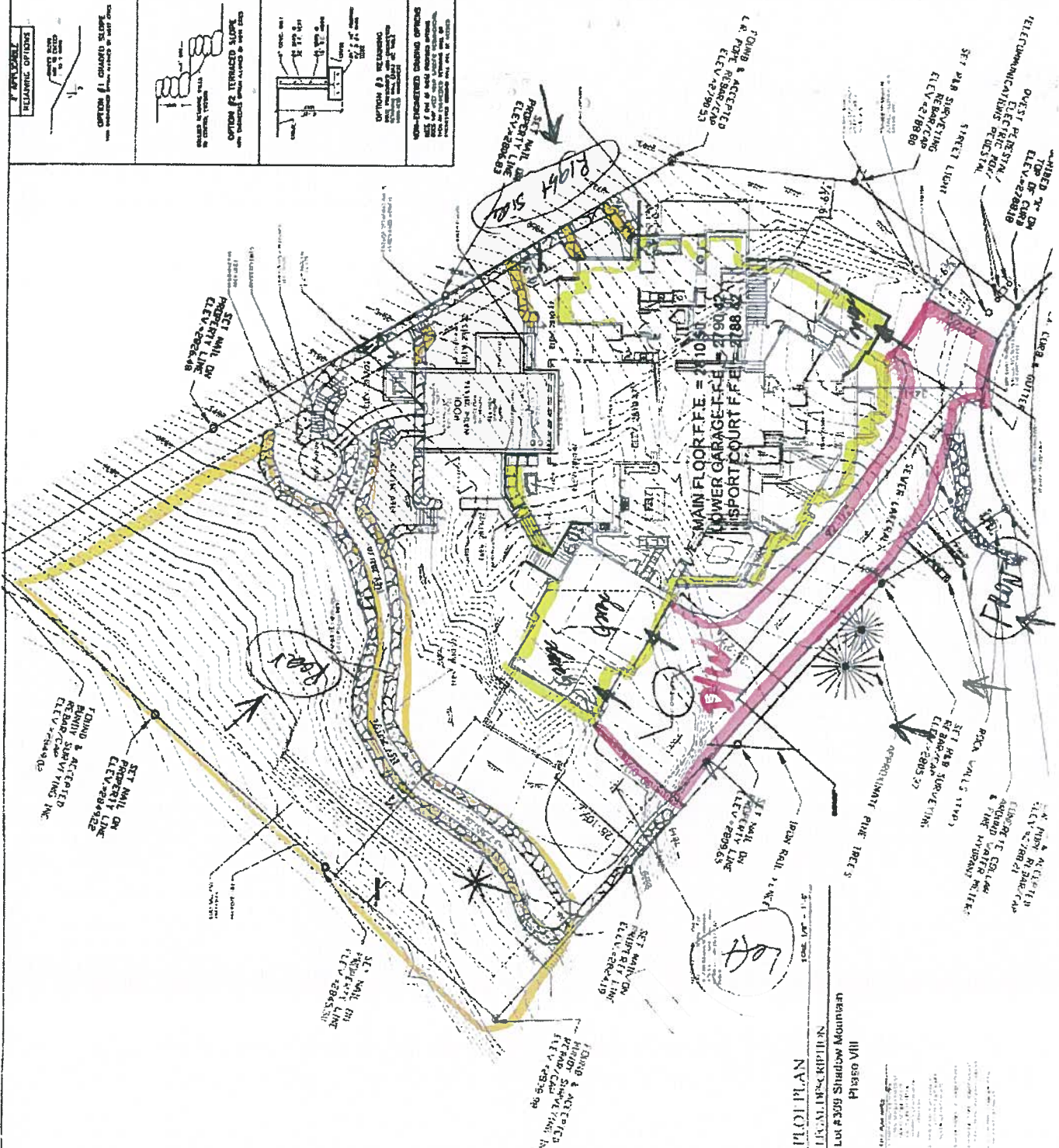




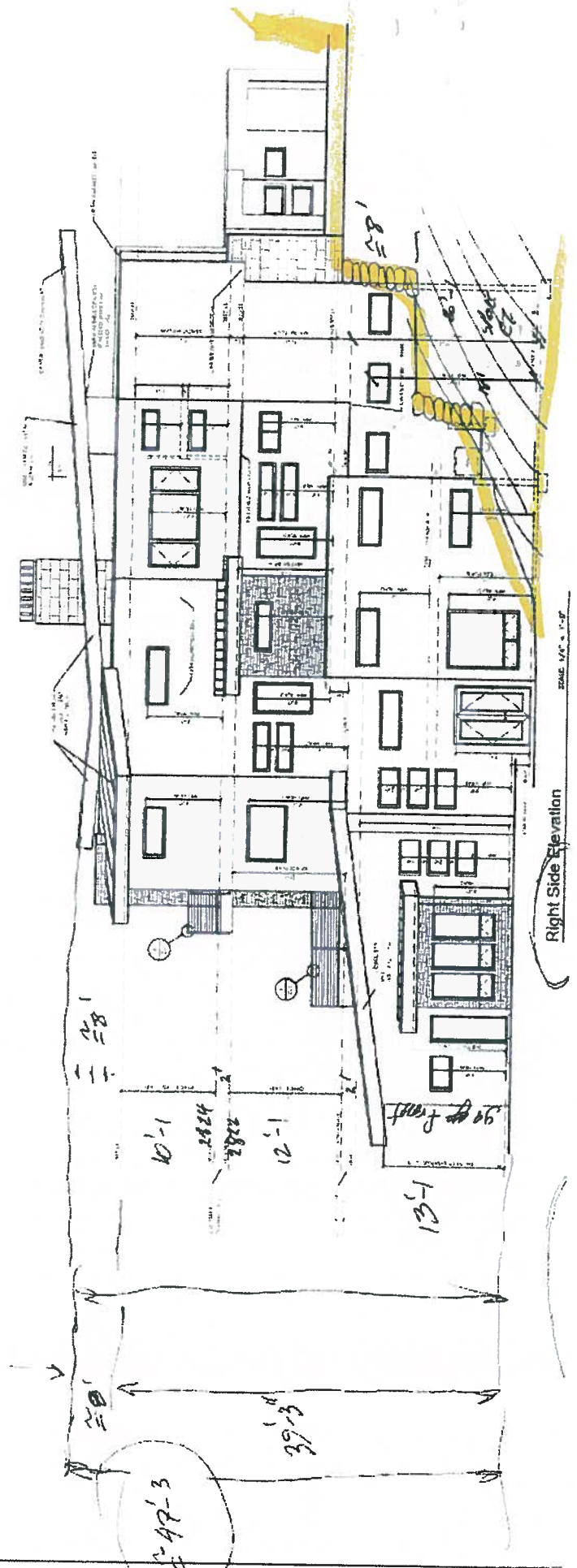
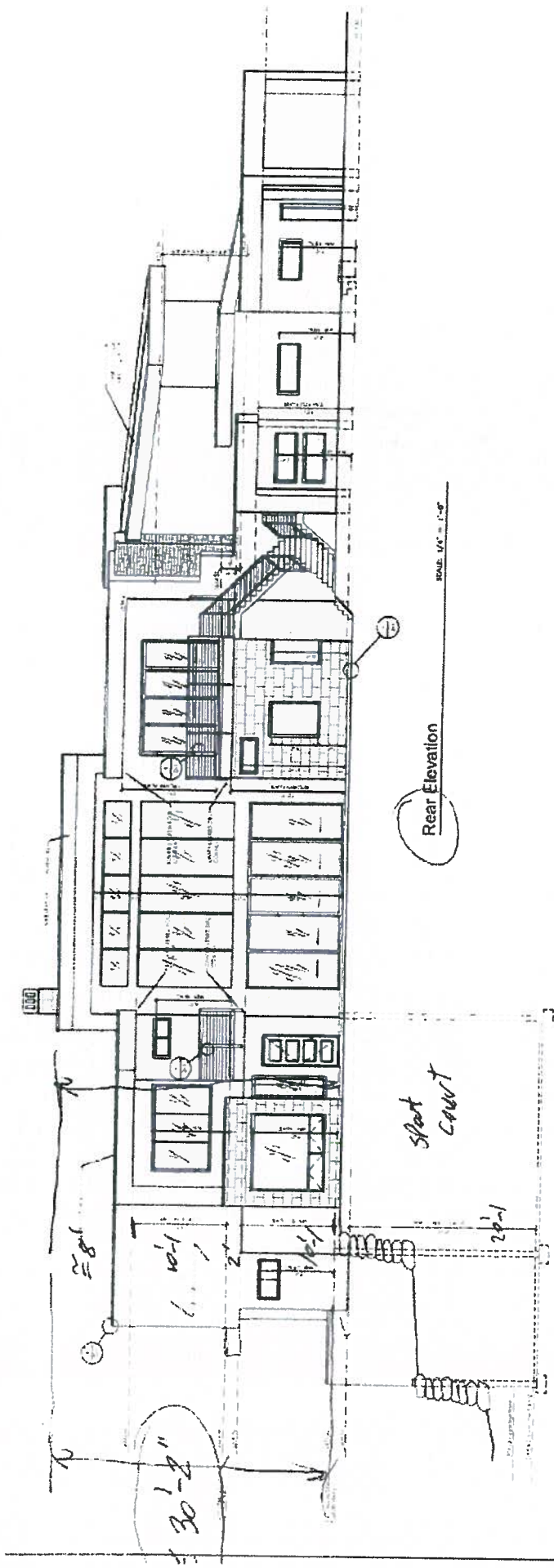
Zoning



**Allred Residece**  
**Lot #309 Shadow Mountain**  
**Phase VIII**

[illegible][illegible][illegible]

PLAN  
 DESCRIPTION  
 Lot #339 Shadow Mountain  
 Phase VIII





48.25' A149. height


$$\text{MSE} = 1/8 = 12.5\%$$

10



1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 26

FRONT ELEVATION





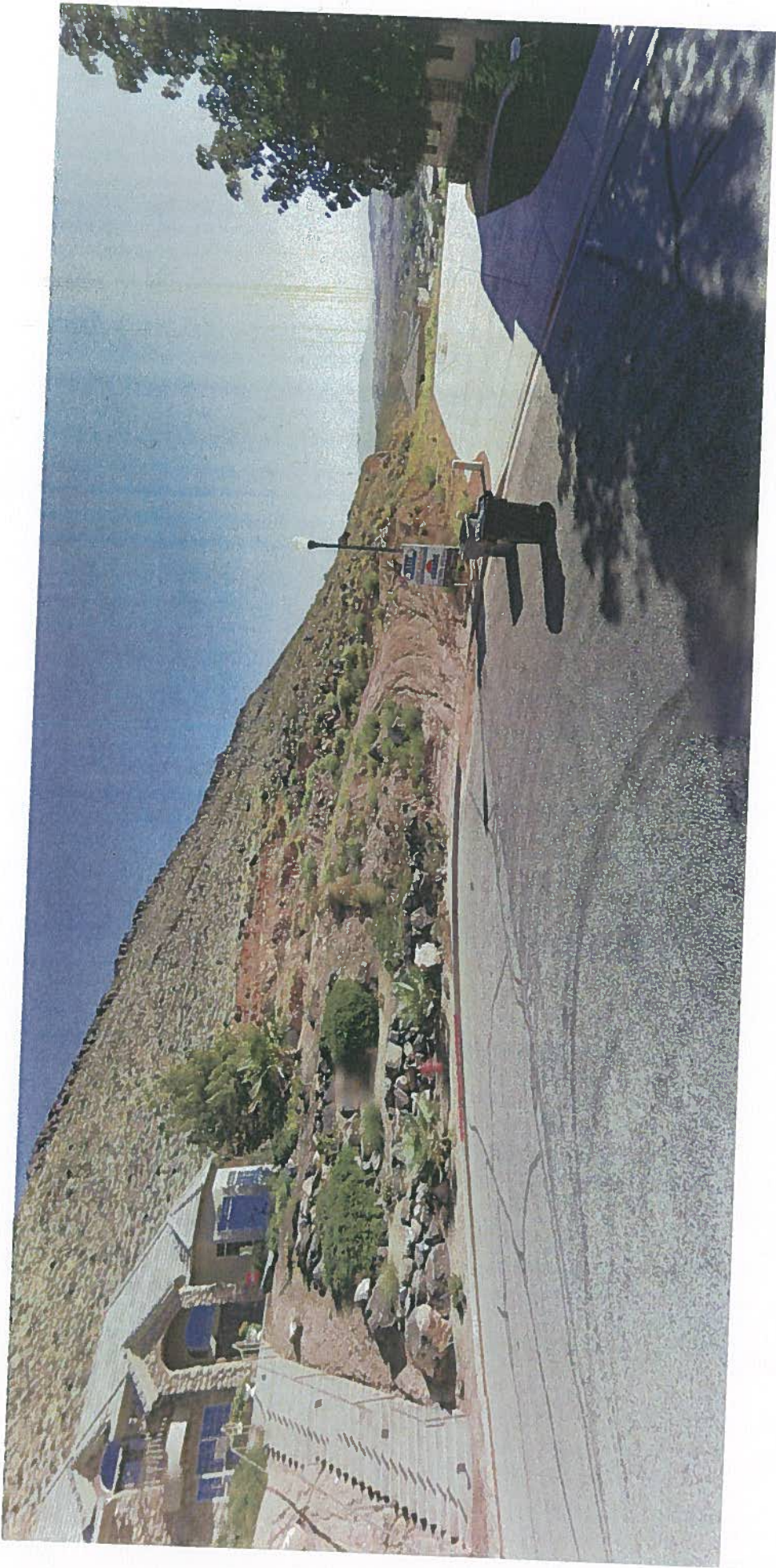




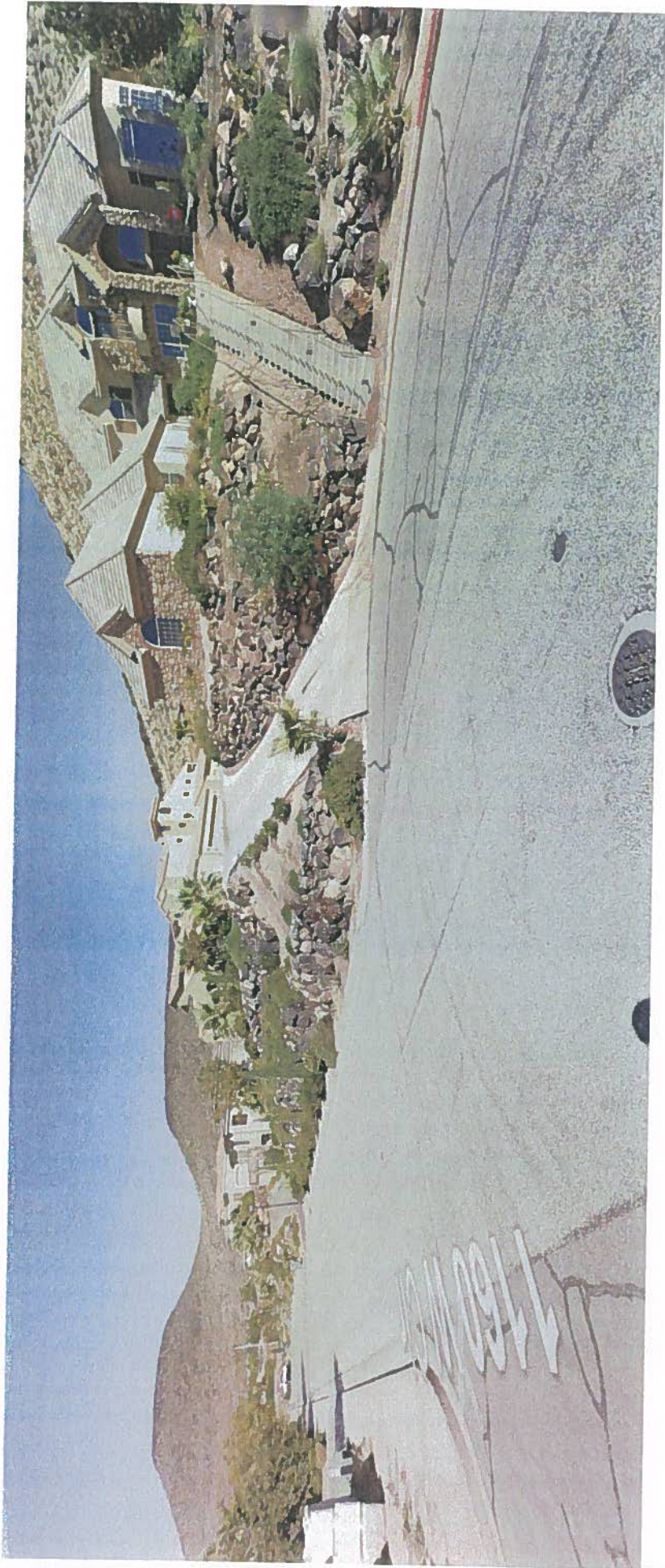




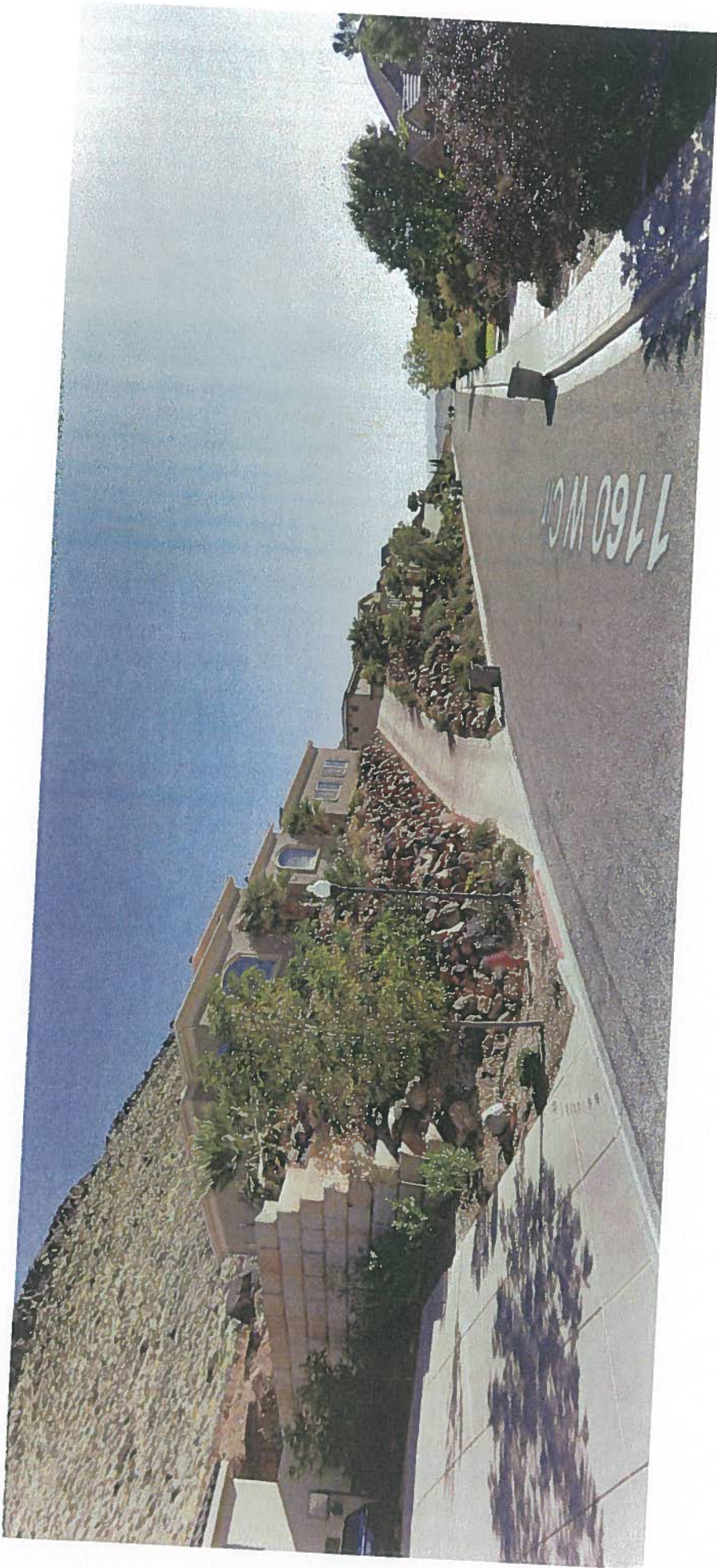












**ST. GEORGE CITY COUNCIL MINUTES  
WORK MEETING  
DECEMBER 10, 2015, 4:00 P.M.  
ADMINISTRATIVE CONFERENCE ROOM**

**PRESENT:**

**Mayor Jon Pike  
Councilmember Gil Almquist  
Councilmember Jimmie Hughes  
Councilmember Michele Randall  
Councilmember Joe Bowcutt  
Councilmember Bette Arial  
City Manager Gary Esplin  
City Attorney Shawn Guzman  
City Recorder Christina Fernandez**

**OPENING:**

Mayor Pike called the meeting to order and welcomed all in attendance. The Pledge of Allegiance to the Flag was led by Councilmember Hughes and the invocation was offered by Reverend Alex Wilkie.

Mayor Pike stated that next Thursday will be the last meeting for the year. He reminded those in attendance about the reception for Councilmember Almquist on Thursday, December 17<sup>th</sup> at 4:00 p.m. and the swearing in for Councilmember Hughes, Councilmember Arial, and Ed Baca on Monday, January 4<sup>th</sup> at 12:00 p.m. He mentioned the Electric Theater's show starting tonight called Christmas on Broadway.

**DISCUSSION REGARDING A PROPOSED CELL TOWER ON THE BLOOMINGTON PARK BASEBALL FIELD:**

City Manager Gary Esplin explained that staff has been approached by Verizon regarding a cell tower at the Bloomington Park baseball field. Cell service in Bloomington is not very well. He outlined the proposed location as shown in a photo provided by Verizon. Staff does not feel it is intrusive to the aesthetics of the park.

Leisure Services Director Kent Perkins stated that staff worked with Verizon to determine the best location. Staff's concern is that there are two elements – the pole and the fenced yard around the pole.

Mayor Pike commented that he would prefer have the pole installed near the arena.

Reverend Alex Wilkie asked if the pole will be tall enough for those who use the tower. If not, the proposed location is the wrong location.

Mayor Pike noted that Verizon would not install the pole unless it will help.

Ray Draper, with the Bloomington Community Council stated that their preference is to have the pole near the arena. He commented they are trying to keep Bloomington beautiful. The proposed location would make the pole visible from Man of War. They have a concern with the base of the pole; he suggested they install a block wall around the pole.



City Manager Gary Esplin advised this is City property therefore, the Council can tell them where to install it.

Mr. Draper asked if any funds received for this can be set aside for improvements at the park.

A discussion took place on possible locations. The consensus of the Council is to have them install the signal on one of the existing light poles to the north, near the arena if the neighbors are okay with it, or in the outfield on the northwest field. Verizon should contact the neighbors. The Council added that they should install a block wall.

**DISCUSISON REGARDING THE PHILOSOPHY FOR NAMING STREETS:**

City Manager Gary Esplin explained that the current philosophy is to use numbers as much as possible, unless a road is curved. He asked the Council if they wanted to continue naming streets as they are currently. Staff has received requests to change to names rather than numbers.

The Council commented that if they change to street names rather than numbers, they still would like to have to have the numbers, having both alternatives.

Public Works Director Cameron Cutler gave an example of a request for a street name change in the Little Valley area. He explained that emergency services would rather have the coordinate number; the post office would rather have names. This particular request was to change the name of a street in the middle of a subdivision. He noted that most of the streets in that area have more coordinates than names. Staff has talked about changing the policy so that if the street is short, they can use a name rather than the coordinate. Staff is not proposing to change current street names.

Deputy Chief of Police Rich Farnsworth stated that this is a non-issue for their patrol cars.

The consensus of the Council is to continue with the current philosophy. If there is a request and the street is short rather than a major street, they will consider it. Staff can request a name change for historical purposes.

**PRESENTATION FROM THE GIS DEPARTMENT:**

GIS Administrator Dave Evans showed the Council the system they use in the GIS Department. It shows a base map, City limits and streets. He presented several maps such as maps showing empty lots, building permits, floodways, roads, etc.

City Manager Gary Esplin commented that in the Little Valley area, staff will have to address roads once the MPO study is done. Additionally, staff will return in the future to discuss the SITLA projects in the Bloomington area.



Mr. Evans showed the maps application on the City's website as well as internal applications.

**DISCUSSION REGARDING ROAD IMPROVEMENTS ON 3000 EAST, BETWEEN 1450 SOUTH AND MALL DRIVE:**

City Manager Gary Esplin stated this area is where the new Lin's Market is being built. Although City policy states street improvements are paid for by the property owner, if the City doesn't do anything, those wanting to turn into Lin's from the north on 3000 East will be impeding traffic. He explained that funds are put into the budget each year for developer matching projects. He recommends putting in fifteen feet of asphalt in front of the property on the west side to create a turn lane now. Projects such as this is why these funds are in the budget. The impact fees paid by the developer can be used as well. Staff suggests entering into a contract with the current contractor to put the road in while they are already out there.

Public Works Director Cameron Cutler stated that they are paving the section in front of Lins on December 22<sup>nd</sup>.

The consensus of the Council is to move forward with the City Manager's recommendation.

**REPORTS FROM MAYOR, COUNCILMEMBERS AND CITY MANAGER:**

Councilmember Almquist mentioned the Historic Preservation Commission meeting he recently attended. They asked about the Potter House on Main Street as they have cut down the tree. Although it was not approved, the owner repaired the roof. The owner stated that he will take the home off the historic home register.

City Attorney Shawn Guzman advised that property is still zone residential.

City Manager Gary Esplin explained that they cannot use the home for anything other than residential unless it has the historic designation.

Councilmember Almquist noted that the Commission made that very clear to him. They would like to have a map showing the homes with the historic designation.

City Attorney Shawn Guzman commented that this is an issue with the Legislators this year because of Salt Lake City. There will be legislation this session that will restrict the ability of a city to create historic districts and restrict property on what they can do on these homes.

Councilmember Almquist explained that a grant was given to City to find the historic homes and make a book. Many of the home owners are grateful for being recognized in the book. He then mentioned the Flood Control Board meeting and explained that the Hillside Review Board discussed the hill on River Road, across from Mr. D's. The Council will have to decide if the hill is significant or if it can be removed. The Board feels the ordinance should be updated and clarified. A motion

was made to approve to tear it down if the Council feels it is okay and it failed. The owners would like the hill gone.

City Manager Gary Esplin stated that there are additional problems with that project. He asked how they propose to remove the hill and where will the dirt go.

Councilmember Almquist commented that there are three developers who would like the dirt.

City Manager Gary Esplin noted that this item was on the Planning Commission meeting agenda earlier in the week.

Councilmember Bowcutt had no reports.

Councilmember Hughes mentioned that a new board member is needed for the St. George Housing Authority. They are currently working on salary comparisons for Director Mike Barben.

Councilmember Arial commented that this year's museum tour was very successful. She mentioned the Administrative Services party she attended last night.

Some of the Councilmembers mentioned the Fire Department's Christmas party.

Mayor Pike reported that he officiated Aaron Metler's wedding.

Councilmember Randall asked Deputy Police Chief Rich Farnsworth to thank Officer Matt Schuman for his heroic efforts in saving the lives of two children yesterday.

Councilmember Arial reported that the Children's Museum representatives are very supportive of renting the building; however, they are concerned with security as the back door is sometimes left open when the top floor is rented out.

City Manager Gary Esplin explained this issue was addressed in the fee structure. The fees are such that a staff member can be present if needed.

Councilmember Almquist mentioned that Rusty with the Dinosaur Museum Board is retiring; they have interviewed a possible replacement.

City Manager Gary Esplin stated there are issues at SwitchPoint regarding the shower with the plumbing and leaks. Staff will have to make an emergency expenditure to correct that. He mentioned that citizens can only pay for a business license by check. City Treasurer Aaron Olsen has put together a program allowing credit cards to be used to pay the business license fees. The City will lose approximately \$15,000 per year by allowing the use of credit cards; however, the fees can be amended to cover the cost if necessary.

The Council feels that change needs to be made.

Councilmember Almquist suggested staff look at not requiring renewing business license annually.

City Manager Gary Esplin explained that the fees can differ as it is based upon the number of employees. He then provided an update on the Wastewater Treatment Plan roof. Removing the roof will be completed within two weeks.

The meeting adjourned at approximately 5:50 p.m.

---

Christina Fernandez, City Recorder



1  
2  
3 **ST. GEORGE CITY COUNCIL MINUTES**  
4 **REGULAR MEETING**  
5 **DECEMBER 17, 2015, 5:00 P.M.**  
6 **CITY COUNCIL CHAMBERS**  
7

8 **PRESENT:**

9 **Mayor Jon Pike**  
10 **Councilmember Gil Almquist**  
11 **Councilmember Jimmie Hughes**  
12 **Councilmember Michele Randall**  
13 **Councilmember Joe Bowcutt**  
14 **City Manager Gary Esplin**  
15 **City Attorney Shawn Guzman**  
16 **City Recorder Christina Fernandez**  
17

18 **EXCUSED:**

19 **Councilmember Bette Arial**  
20

21 **OPENING:**

22 Mayor Pike called the meeting to order and welcomed all in attendance. The Pledge  
23 of Allegiance to the Flag was led by Scouts from Troup 534 and the invocation was  
24 offered by Reverend Jimi Kestin.  
25

26 Mayor Pike introduced Frank and Kim Kuhn and Dan and Jill Olsen who have both won  
27 the Great Christmas Light Fight on NBC. He then introduced Russ Mitchell with the  
28 Kiwanis Club who presented a \$5,000 donation for the All Abilities Park.  
29

30 **DONATION OF HISTORICAL ITEMS FOR THE SEEGMILLER FARM PROJECT:**

31 **Consider accepting donations of historical items for the Seegmiller Farm project.**  
32

33 Leisure Services Director Kent Perkins advised that staff was approached by the Jennings  
34 family who would like to donate historical farm items to the Hela Seegmiller Historic  
35 Farm. Additionally, the Gardner family would like to donate historical buildings. He  
36 showed pictures of the items, many of which are already on display at the farm.  
37

38 Councilmember Hughes commented that it will be incredible to have the items at the  
39 farm.  
40

41 **MOTION:** A motion was made by Councilmember Almquist to accept the  
42 donations for Seegmiller Park from the Jennings' and Gardner's.

43 **SECOND:** The motion was seconded by Councilmember Hughes.

44 **VOTE:** Mayor Pike called for a vote, as follows:  
45

46 Councilmember Almquist – aye  
47 Councilmember Hughes – aye  
48 Councilmember Randall – aye  
49 Councilmember Bowcutt – aye  
50

51 The vote was unanimous and the motion carried.  
52

53 **FINANCIAL REPORT:**

54 **Consider approval of the November, 2015 financial report.**  
55

5 City Manager Gary Esplin stated that things are continuing to look good. The report  
6 shows that property tax is down because the funds are not received until next month.  
7 Expenditures are less than expected.  
8

9 **MOTION:** A motion was made by Councilmember Randall to approve the  
10 financial report for November, 2015.

11 **SECOND:** The motion was seconded by Councilmember Almquist.

12 **VOTE:** Mayor Pike called for a vote, as follows:  
13

14 Councilmember Almquist – aye  
15 Councilmember Hughes – aye  
16 Councilmember Randall - aye  
17 Councilmember Bowcutt – aye  
18

19 The vote was unanimous and the motion carried.  
20

21 **AWARD OF BID:**

22 **Consider award of bid for the annual crack seal project.**  
23

24 City Manager Gary Esplin explained this is the annual crack seal project as part of the  
25 annual pavement management program. Staff recommends the bid be awarded to  
26 Superior Asphalt in the amount of \$517,825.  
27

28 Purchasing Manager Connie Hood noted that the prices are 7% lower than previous  
29 years.  
30

31 City Manager Gary Esplin stated the packet includes a diagram of the roads that will be  
32 sealed.  
33

34 **MOTION:** A motion was made by Bowcutt to award the bid for the annual crack  
35 seal project to Superior Asphalt in the amount of \$517,825.

36 **SECOND:** The motion was seconded by Councilmember Almquist.

37 **VOTE:** Mayor Pike called for a vote, as follows:  
38

39 Councilmember Almquist – aye  
40 Councilmember Hughes – aye  
41 Councilmember Randall - aye  
42 Councilmember Bowcutt – aye  
43

44 The vote was unanimous and the motion carried.  
45

46 **AWARD OF BID:**

47 **Consider award of bid for the Virgin River FEMA Mitigation project.**  
48

49 City Manager Gary Esplin explained that this project is part of the FEMA grants received  
50 for the 2010 floods. This project will go along the Virgin River along the Dixie Center. He  
51 stated that this will be the final project for mitigation efforts for that flood and  
52 commended Administrative Services Director Deanna Brklacich for her efforts in working  
53 with FEMA.  
54

55 Purchasing Manager Connie Hood recommended awarding the bid to Spring Creek  
56 Landscape in the amount of \$156,981.96.  
57

5 **MOTION:** A motion was made by Councilmember Randall to award the bid to  
6 Spring Creek Landscape in the amount of \$156,981.96 for the Virgin  
7 River FEMA mitigation project.

8 **SECOND:** The motion was seconded by Councilmember Hughes.  
9

10 Councilmember Almquist noted that although this contractor is out of Heber City, the  
11 bidder closest did not meet the requirement for a local contractor to match the bid.  
12

13 **VOTE:** Mayor Pike called for a vote, as follows:  
14

15 Councilmember Almquist – aye  
16 Councilmember Hughes – aye  
17 Councilmember Randall – aye  
18 Councilmember Bowcutt – aye  
19

20 The vote was unanimous and the motion carried.  
21

22 **SEWER SLIP-LINING PROJECT:**

23 **Consider approval of a sewer slip-lining project to rehabilitate approximately**  
24 **6,000 linear feet of failing sewer line in the Bloomington area.**  
25

26 City Manager Gary Esplin explained this project is for preventative maintenance to the  
27 sewer lines in Bloomington. Staff found that the lines were put in a number of years ago  
28 and have the potential to fail. The low bid was approximately \$653,000. As there are  
29 not enough funds in the budget, staff recommends doing some of the work and reducing  
30 the per foot basis to \$449,176 – that would get the areas staff cannot do. The low bidder  
31 is Val Kotter and Sons.  
32

33 **MOTION:** A motion was made by Almquist to approve the bid in the amount of  
34 \$449,176 to Val Kotter and Sons for the replacement lining of sewer  
35 lines in the Bloomington area.

36 **SECOND:** The motion was seconded by Councilmember Bowcutt.

37 **VOTE:** Mayor Pike called for a vote, as follows:  
38

39 Councilmember Almquist – aye  
40 Councilmember Hughes – aye  
41 Councilmember Randall – aye  
42 Councilmember Bowcutt – aye  
43

44 The vote was unanimous and the motion carried.  
45

46 **PUBLIC HEARING/VACATE A PORTION OF POWER EASEMENT/ORDINANCE:**

47 **Public hearing to consider vacating a portion of an existing power easement**  
48 **located at approximately 1790 West and 970 South. David Nasal, applicant.**  
49

50 Assistant Public Works Director Wes Jenkins presented the request to vacate a portion of  
51 an existing power easement located at approximately 1790 West and 970 South. The  
52 easement is not being used; therefore the applicant is requesting it be vacated. He  
53 showed a map of the power easement.  
54  
55



5 City Manager Gary Esplin commented there are sufficient easements in the area to  
6 provide power without this one. The request went through JUC as well.  
7

8 Mayor Pike opened the public hearing. There being no public comment, he closed the  
9 public hearing.  
10

11 **MOTION:** A motion was made by Councilmember Hughes to vacate the existing  
12 power easement located at approximately 1790 West and 970 South.

13 **SECOND:** The motion was seconded by Councilmember Randall.

14 **VOTE:** Mayor Pike called for a roll call vote, as follows:  
15

16 Councilmember Almquist – aye  
17 Councilmember Hughes – aye  
18 Councilmember Randall – aye  
19 Councilmember Bowcutt – aye  
20

21 The vote was unanimous and the motion carried.  
22

23 **PUBLIC HEARING/VACATATE A UTILITY AND DRAINAGE EASEMENT/ORDINANCE:**

24 **Public hearing to consider vacating a utility and drainage easement located at**  
25 **approximately 1050 South Riverside Drive. Advanced Health Care Corporation,**  
26 **applicant.**  
27

28 Assistant Public Works Director Wes Jenkins presented the request to vacate a utility and  
29 drainage easement located at approximately 1050 South Riverside Drive. He showed a  
30 map of the area and stated that the easement is not in use. The applicant will dedicate a  
31 new easement over where the line actually sits.  
32

33 Mayor Pike opened the public hearing. There being no public comment, he closed the  
34 public hearing.  
35

36 **MOTION:** A motion was made by Councilmember Randall to vacate of a utility  
37 and drainage easement located at approximately 1050 South Riverside  
38 Drive.

39 **SECOND:** The motion was seconded by Councilmember Almquist.

40 **VOTE:** Mayor Pike called for a roll call vote, as follows:  
41

42 Councilmember Almquist – aye  
43 Councilmember Hughes – aye  
44 Councilmember Randall – aye  
45 Councilmember Bowcutt – aye  
46

47 The vote was unanimous and the motion carried.  
48

49 **PUBLIC HEARING/AMEND THE HIDDEN VALLEY MASTER PLAN/ORDINANCE:**

50 **Public hearing to consider amending the Hidden Valley PD Master Plan by**  
51 **relocating the proposed church and school sites. Ivory Homes, applicant.**  
52

53 Planner Ray Snyder presented the request to amend the Hidden Valley PD Master Plan by  
54 relocating the proposed church and school sites. He presented a PowerPoint presentation

5 as included in the agenda packet, covering the following topics: outline of the request;  
6 vicinity map; aerial map, general plan map, zoning map; narrative from Ivory Homes;  
7 Exhibit 3.2 (Amended); Exhibit 3.3 (Amended); Exhibit 3.5 (Amended); and photos of  
8 the area. He then mentioned and read an email, included in the agenda packet, received  
9 from Alpha Engineering pertaining to the concerns of the Washington County School  
10 District. These items will be taken care of during the planning process. When the School  
11 District has a formal agreement in place, they will provide a letter of support.  
12

13 City Manager Gary Esplin stated there is a lot of history for this request. At the time the  
14 zone change was done, there were discussions on the school and church sites. There was  
15 a subsequent request to change the location of the facilities; however, the Council at that  
16 time denied the request. Since this is a PD zone, the current Council needs to know that  
17 it meets the original requirements. He believes that the biggest concern of the School  
18 District had then and now is the elevation of the road, the usability of the properties and  
19 the cost. If approved, it would have to be subject to a letter of approval from the School  
20 District.  
21

22 Jair Almaraz with Ivory Homes explained that they are perfectly fine addressing the  
23 issues outlined in the email. He addressed the concerns including the width of Hidden  
24 Valley Road and the cost of relocating existing utilities. He hopes that they can work  
25 through the issues.  
26

27 Councilmember Almquist commented the current school site has issues with topography  
28 and elevation change, a church can fit on that site better. Moving the school further to  
29 the west will present fewer difficulties.  
30

31 Councilmember Bowcutt asked if the width of the road matters to the City.  
32

33 City Manager Gary Esplin stated that staff is okay with the reduction in the width of the  
34 road.  
35

36 Mayor Pike opened the public hearing. There being no public comment, he closed the  
37 public hearing.  
38

39 **MOTION:** A motion was made by Councilmember Hughes to approve the zone  
40 change and to amend the PD-R as discussed subject to a letter of  
41 approval from the School District.

42 **SECOND:** The motion was seconded by Councilmember Bowcutt.  
43

44 Councilmember Almquist asked that the email be included in the official documents  
45 or minutes. At least have it referenced.  
46

47 **VOTE:** Mayor Pike called for a roll call vote, as follows:  
48

49 Councilmember Almquist – aye  
50 Councilmember Hughes – aye  
51 Councilmember Randall – aye  
52 Councilmember Bowcutt – aye  
53

54 The vote was unanimous and the motion carried.

6 **PUBLIC HEARING/ZONE CHANGE/ORDINANCE:**

7 **Public hearing to consider a zone change from RE-37.5 to R-1-10 on**  
8 **approximately 3.131 acres located north of 750 North Street between**  
9 **1300 West Street and Picturesque Drive. Don Cannon, applicant.**

10  
11 Planner Ray Snyder presented the request for a zone change from RE-37.5 to R-1-10 on  
12 approximately 3.131 acres located north of 750 North Street between 1300 West Street  
13 and Picturesque Drive. He presented a PowerPoint presentation as included in the  
14 agenda packet, covering the following topics: aerial map; record of survey; zoning map;  
15 general plan use map; and photos of the area. Planning Commission recommended  
16 approval.

17  
18 Councilmember Randall asked about the palm trees.

19  
20 A gentleman from the audience stated that they will be removed.

21  
22 Mayor Pike opened the public hearing. There being no public comment, he closed the  
23 public hearing.  
24

25 **MOTION:** A motion was made by Councilmember Randall to change the zone  
26 from RE-37.5 to R-1-10 on approximately 3.13 acres located north of 750  
27 North Street between 1300 West Street and Picturesque Drive.

28 **SECOND:** The motion was seconded by Councilmember Hughes.

29 **VOTE:** Mayor Pike called for a roll call vote, as follows:  
30

31 Councilmember Almquist – aye  
32 Councilmember Hughes – aye  
33 Councilmember Randall – aye  
34 Councilmember Bowcutt – aye  
35

36 The vote was unanimous and the motion carried.  
37

38 **PUBLIC HEARING/AMEND THE LEDGES PD MASTER PLAN/ORDINANCE:**

39 **Public hearing to consider amending The Ledges PD Master Plan to change from**  
40 **Golf Course/Park Open Space to residential and to increase designated short**  
41 **term rental areas on 11.80 acres located near SR-18, south of Winchester Hills.**  
42 **Development Solutions Group, applicant.**  
43

44 Assistant Public Works Director John Willis presented the request for an amendment to  
45 The Ledges PD Master Plan to change from Golf Course/Park Open Space to residential  
46 and to increase designated short term rental areas on 11.80 acres located near SR-18,  
47 south of Winchester Hills. He presented a PowerPoint presentation as included in the  
48 agenda packet, covering the following topics: request; aerial map; general plan map;  
49 zoning map; existing Ledges Master Plan; Proposed Master Plan; Existing and proposed  
50 master plans side by side. Although the White Rocks short term rentals were approved  
51 for 64 units, they are requesting 40, so there will be a reduction in the short term rental  
52 units. The applicant meets the requirements for short term rentals.  
53

54 Mayor Pike opened the public hearing. There being no public comment, he closed the  
55 public hearing.



**MOTION:** A motion was made by Councilmember Hughes to approve the zone change and amend the PD-R for The Ledges, including the location swaps.

**SECOND:** The motion was seconded by Councilmember Almquist.

**VOTE:** Mayor Pike called for a roll call vote, as follows:

Councilmember Almquist – aye  
Councilmember Hughes – aye  
Councilmember Randall – aye  
Councilmember Bowcutt – aye

The vote was unanimous and the motion carried.

**PUBLIC HEARING/ZONE CHANGE/ORDINANCE:**

**Public hearing to consider a zone change from Mining & Grazing and A-1 to R-1-8 on approximately 47.957 acres located at approximately 3500 South and 3400 East. Development Solutions Group, applicant.**

Planner Ray Snyder presented the request to change the zone from Mining & Grazing and A-1 to R-1-8 on approximately 47.957 acres located at approximately 3500 South and 3400 East. He presented a PowerPoint presentation as included in the agenda packet, covering the following topics: vicinity map; aerial map; zoning map; general plan land use map; engineer plans; and photos of the area. Planning Commission recommended approval.

Mayor Pike opened the public hearing. There being no public comment, he closed the public hearing.

**MOTION:** A motion was made by Councilmember Almquist to approve the zone change from Mining & Grazing and A-1 to R-1-8 on approximately 47.957 acres.

**SECOND:** The motion was seconded by Councilmember Bowcutt.

Councilmember Hughes noted that this is part of the master plan.

**VOTE:** Mayor Pike called for a roll call vote, as follows:

Councilmember Almquist – aye  
Councilmember Hughes – aye  
Councilmember Randall – aye  
Councilmember Bowcutt – aye

The vote was unanimous and the motion carried.

**PUBLIC HEARING/AMEND GENERAL PLAN/ORDINANCE:**

**Public hearing to consider amending the General Plan land use map to change the land use designation from Resort, Town Center, Medium Density Residential, High Density Residential and Low Density Residential to Commercial on**

**approximately 183.7 acres located at the Ridgetop Complex (former St. George Municipal Airport). City of St. George, applicant.**

Planning & Zoning Manager John Willis presented the request to amend General Plan land use map to change the land use designation from Resort, Town Center, Medium Density Residential, High Density Residential and Low Density Residential to Commercial on approximately 183.7 acres located at the Ridgetop Complex (former St. George Municipal Airport). He presented a PowerPoint presentation as included in the agenda packet, covering the following topics: Land use process; aerial map; zoning map; current general plan map; proposed general plan amendment; proposed concept plan; conceptual master plan concept 1; proposed land use; DXATC location map; proposed architecture for DXATC; and photos of the site.

City Manager Gary Esplin commended staff for designing this concept. When thinking about this site, no one ever thought to re-use the runway, making it an asset. The roads that will be used to service the area will come in from the north. There will be another roadway at the bottom that will come off the east side of the old airport hill. He explained that the concept would be to have the trail that goes along the outside the hill would have a ridgeline elevation; therefore, the buildings will not be imposing on the neighbors. To have a complex like this in the downtown area will be a good thing. The DXATC is creating an auditorium to accommodate the companies the City is trying to attract. Although the general plan calls for commercial, the Council instructed staff to do this by Planned Development so that they can see the design of each building.

Councilmember Almquist noted that letters were sent out to neighbors; he only knows of one letter in opposition. He added that this is a brilliant opportunity.

Mayor Pike mentioned an email received which contained points that will be addressed in the future.

Mayor Pike opened the public hearing. There being no public comment, he closed the public hearing.

**MOTION:** A motion was made by Councilmember Almquist to approve the amendment to the ordinance from Resort, TC, HDR, MDR and LDR to Commercial.

**SECOND:** The motion was seconded by Councilmember Randall.

**VOTE:** Mayor Pike called for a roll call vote, as follows:

Councilmember Almquist – aye  
Councilmember Hughes – aye  
Councilmember Randall – aye  
Councilmember Bowcutt – aye

The vote was unanimous and the motion carried.

**PUBLIC HEARING/AMEND TITLE 10 OF CITY ZONING REGULATIONS/ORDINANCE:**  
**Public hearing to consider amending Title 10 of City zoning regulations; sections pertaining to accessory buildings. City of St. George, applicant.**

6 Planning & Zoning Manager John Willis presented the request to amend Title 10 of City  
7 code pertaining to accessory buildings. He presented a PowerPoint presentation, as  
8 included in the agenda packet, covering the following: request; proposed amendment –  
9 10-2-1 - Definitions; Chapter 14 – Supplementary and Qualifying Regulations; and  
10 Current Code. Staff is proposing to remove the specific language requiring the structure  
11 to be measured from the peak; instead it would be measured to the midpoint. He  
12 continued with his PowerPoint presentation covering the following topics: 9; 10-14-15:  
13 Temporary Buildings; Cargo Containers; 10-14-11: Double Frontage Lots in Residential  
14 Zones; 10-14-21: Guesthouses; and Proposal Addresses. He explained how the  
15 measurements are approved. The proposed amendments are for temporary structures; if  
16 they want a permanent structure, they would be required to go through the correct  
17 process. If a developer has an active building permit, staff can approve the temporary  
18 structure for a longer period of time without having to come back for an extension. He  
19 will look at changing the language to allow that.  
20

21 City Attorney Shawn Guzman advised that will be okay as long as it is an active  
22 construction site with a permit. He mentioned issues that have occurred in the past with  
23 residential sites.  
24

25 Councilmember Hughes inquired about a detached garage with an awning that goes to  
26 the property line.  
27

28 Mr. Willis replied staff would consider that as being part of the accessory structure.  
29

30 Councilmember Hughes commented that he is concerned with the fact that  
31 buildings located in the rear of the main dwelling may be located no less than five  
32 feet away from the rear and side property line. He feels there should be the  
33 ability for a conditional use permit or to take car ports into consideration. He  
34 mentioned a letter the Council received regarding this issue – it may cause some  
35 problems.  
36

37 Mr. Willis stated that it would be easier to determine the setback rather than go through  
38 the conditional use permit process.  
39

40 City Attorney Shawn Guzman explained that the main concern seems to be with  
41 drainage. Staff is trying to balance the amount of conditional use permits going before  
42 the Council. The ordinance can specify that drainage needs to drain on their own  
43 property, away from the neighbors property.  
44

45 Mayor Pike stated that he would like to give as much flexibility to the property owner as  
46 can be. He agreed with Councilmember Hughes, this can create problems.  
47

48 Councilmember Bowcutt commented that he would like to give staff some responsibility  
49 to authorize conditional use permits.  
50

51 City Manager Gary Esplin explained that the only way to resolve that is to amend the  
52 permitted uses. Previous Councils did not want to give staff that authority because  
53 neighbors come in and complain for not knowing what was going on.  
54



5 Councilmember Hughes noted that Mr. Willis has gotten input from container businesses  
6 and neighbors as well as Council's concerns.  
7

8 City Attorney Shawn Guzman asked if the concern is the edge of the roof line from the  
9 side.  
10

11 Councilmember Hughes explained because the size of the some backyards, the home  
12 owner can shorten their awning and everything will be fine. These proposed  
13 amendments are not giving home owners options.  
14

15 Mayor Pike opened the public hearing.  
16

17 Jonathan Zundel, resident, stated that he does not want five feet of dead space in his  
18 yard. Drainage issues are already addressed in the ordinance. He does not believe there  
19 is a reason to not allow home owners to go to the property line; he would like some  
20 flexibility. If the structures are within three feet, he feels the Fire Department should  
21 sign off on it.  
22

23 Paul Blackmore, resident, explained that he believes home owners should be allowed to  
24 go right to the property line. The code is quite specific on fire protection if both  
25 neighbors want to go to the property line.  
26

27 Mayor Pike closed the public hearing. He commented that he likes the 0-5 foot setback.  
28

29 City Attorney Shawn Guzman advised that he will work on language for the active  
30 construction permit.  
31

32 City Manager Gary Esplin explained that every platted subdivision lot has an easement.  
33 If home owner builds on the property line, they make the easement useless and will have  
34 to go before JUC to amend the plat to do away with the easement. He asked if the  
35 adjacent property owner can build on the property line as well, leaving no setbacks  
36 between the buildings. The JUC cannot look into the future to determine what may be  
37 needed. He noted there are utility lines in some of the back lots that people have built  
38 over.  
39

40 Councilmember Hughes asked Mr. Blackmore in what scenario would a property owner be  
41 able to go to the lot line and not hang over the neighbors property.  
42

43 Mr. Blackmore stated that his neighbor has an awning with its own gutter; it goes right to  
44 the lot line. He does not get any of the water from the awning on his property.  
45 Pertaining to structural walls, he suggests the code say that they cannot splash water  
46 onto the neighbor's property and let the engineers work it out.  
47

48 **MOTION:** A motion was made by Councilmember Hughes to approve the  
49 amendments to Title 10 zoning regulations regarding accessory  
50 buildings, 10-2-1 with a modification to 10-14-8 to say zero (0) from  
51 the side or rear of the property line for accessory buildings with the  
52 clarification for the length of time for the active permit.  
53

54 City Attorney Shawn Guzman advised the language in 10-14-15(c)(1) should say  
55 provided there is a current building permit with active construction.

5 **SECOND:** The motion was seconded by Councilmember Bowcutt.  
6

7 Councilmember Hughes clarified that water cannot be discharged onto a neighbor's  
8 property and structures cannot hang over.  
9

10 Councilmember Almquist inquired about grandfathering existing non-conforming  
11 structures.  
12

13 City Attorney Shawn Guzman stated that will depend as staff does not know if there  
14 was a building permit issued or if they were allowed to encroach onto the easement  
15 or if they went to JUC. He explained that if a request goes to JUC, staff will have a  
16 document signed and record it on the property.  
17

18 Councilmember Almquist clarified that he mentioned grandfathering because he does  
19 not want the impression left that those who have violated the code are okay.  
20

21 **VOTE:** Mayor Pike called for a roll call vote, as follows:  
22

23 Councilmember Almquist – aye  
24 Councilmember Hughes – aye  
25 Councilmember Randall - aye  
26 Councilmember Bowcutt – aye  
27

28 The vote was unanimous and the motion carried.  
29

30 Mayor Pike called for a short recess.  
31

32 **SERVICES AGREEMENT WITH DIXIE STATE UNIVERSITY:**

33 **Consider approval of a services agreement with Dixie State University for transit**  
34 **services.**  
35

36 City Manager Gary Esplin this agreement would allow for Dixie State University to utilize  
37 SunTran services. Additionally, this will generate revenue for the City and be used in the  
38 matching grant funds.  
39

40 **MOTION:** A motion was made by Councilmember Randall to approve the  
41 agreement.  
42

43 **SECOND:** The motion was seconded by Councilmember Almquist.  
44

45 **VOTE:** Mayor Pike called for a vote, as follows:  
46

47 Councilmember Almquist – aye  
48 Councilmember Hughes – aye  
49 Councilmember Randall - aye  
50 Councilmember Bowcutt – aye  
51

52 The vote was unanimous and the motion carried.  
53

5 **RESOLUTION AMENDING ANIMAL ADOPTION FEES AT THE ANIMAL SHELTER:**  
6 **Consider approval of a resolution amending animal adoption fees at the Animal**  
7 **Shelter.**  
8

9 City Manager Gary Esplin staff recommends increasing the fee for dog adoptions \$10,  
10 from \$50 to \$60 and put a chip into the dog so they can be tracked.  
11

12 Mayor Pike mentioned that the shelter occasionally has a sale on animals.  
13

14 **MOTION:** A motion was made by Councilmember Almquist to approve the  
15 resolution to amend the animal adoption fees.

16 **SECOND:** The motion was seconded by Councilmember Randall.

17 **VOTE:** Mayor Pike called for a roll call vote, as follows:  
18

19 Councilmember Almquist – aye  
20 Councilmember Hughes – aye  
21 Councilmember Randall - aye  
22 Councilmember Bowcutt – aye  
23

24 The vote was unanimous and the motion carried.  
25

26 **RESOLUTION REGARDING DONATIONS FOR THE ALL ABILITIES PARK:**  
27 **Consider approval of a resolution regarding donations for the All Abilities Park.**  
28

29 City Manager Gary Esplin this item is a resolution allowing staff to set up a separate  
30 account for donations to the All Abilities Park.  
31

32 **MOTION:** A motion was made by Councilmember Bowcutt of a resolution staff to  
33 set up a separate account for donations to the All Abilities Park.

34 **SECOND:** The motion was seconded by Councilmember Randall.  
35

36 Councilmember Almquist commented that there should be a separate column for  
37 donations in kind.  
38

39 City Manager Gary Esplin explained this allows the City to accept donations, whether  
40 they are cash or in kind.  
41

42 **VOTE:** Mayor Pike called for a roll call vote, as follows:  
43

44 Councilmember Almquist – aye  
45 Councilmember Hughes – aye  
46 Councilmember Randall - aye  
47 Councilmember Bowcutt – aye  
48

49 The vote was unanimous and the motion carried.  
50

51 **CLASS C BEER LICENSE AND LOCAL CONSENT:**  
52 **Consider approval of a Class C beer license and local consent for Hank's**  
53 **Riverwalk Grill, LLC located at approximately 4210 Bluegrass Way. Henry F.**  
54 **Moore, applicant.**

5 City Manager Gary Esplin advised the previous owner had the same license;  
6 therefore, this will not be an additional license. The application meets all  
7 requirements and staff recommends approval.  
8

9 **MOTION:** A motion was made by Councilmember Almquist to approve the  
10 change in ownership for the alcohol license for Hank's Riverwalk Grill.

11 **SECOND:** The motion was seconded by Councilmember Randall.

12 **VOTE:** Mayor Pike called for a vote, as follows:  
13

14 Councilmember Almquist – aye

15 Councilmember Hughes – aye

16 Councilmember Randall – aye

17 Councilmember Bowcutt – aye  
18

19 The vote was unanimous and the motion carried.  
20

21 **CLASS C BEER LICENSE AND LOCAL CONSENT:**

22 **Consider approval of a Class C beer license and local consent for Pizzeria Limone**  
23 **located at 231 North Red Cliff's Drive, #102. Jeff Ralph Whiting, applicant.**  
24

25 City Manager Gary Esplin explained that Pizzeria Limone is located near the old Paradise  
26 Bakery. The application meets all requirements.  
27

28 **MOTION:** A motion was made by Councilmember Randall to approve the Class C  
29 beer license and local consent for Pizzeria Limone.

30 **SECOND:** The motion was seconded by Councilmember Bowcutt.

31 **VOTE:** Mayor Pike called for a vote, as follows:  
32

33 Councilmember Almquist – aye

34 Councilmember Hughes – aye

35 Councilmember Randall – aye

36 Councilmember Bowcutt – aye  
37

38 The vote was unanimous and the motion carried.  
39

40 **SET PUBLIC HEARINGS:**

41 Planner Ray Snyder advised at its meetings held on December 8, 2015, the Planning  
42 Commission recommended setting public hearings on January 7, 2016 to consider:

43 1) a zone change request to rezone 3.64 acres from R-1-10 to PD-C for Boulder  
44 Creek Commons North and to rezone 13 acres from R-1-10 to PD-C for Boulder  
45 Creek Commons South; and 2) a zone change amendment to change Desert  
46 Canyons Planned Development Master Plan from PD-8 to R-1-10 on 5.96 acres  
47 located at approximately Rim Runner Drive and Church Rocks Drive.  
48

49 **MOTION:** A motion was made by Councilmember Almquist to set the public  
50 hearings for January 7, 2016.

51 **SECOND:** The motion was seconded by Councilmember Randall.

52 **VOTE:** Mayor Pike called for a vote, as follows:  
53



5 Councilmember Almquist - aye  
6 Councilmember Hughes - aye  
7 Councilmember Randall - aye  
8 Councilmember Bowcutt - aye  
9

10 The vote was unanimous and the motion carried.  
11

12 **CONDITIONAL USE PERMIT:**

13 **Consider approval of a conditional use permit for a proposed natural gas**  
14 **regulator station, an 8' security wall around the site, site development**  
15 **mitigation, landscaping and roadway improvements. The property is located at**  
16 **approximately 2300 South 3210 East. Questar Gas, applicant.**  
17

18 Planner Ray Snyder presented the request for a conditional use permit for a proposed gas  
19 regulator station, an 8' security wall around the site, site development mitigation,  
20 landscaping and roadway improvements. The property is located at approximately 2300  
21 South 3210 East. He showed a vicinity map, outlined the staff report as listed in the  
22 agenda packet and showed an aerial map; zoning map; access roads; revised site plan;  
23 initial site plan; and photos of the area. This was discussed for a while at the Planning  
24 Commission meeting; they were concerned with the safety of the regulator station. After  
25 speaking with Questar and George Washington Academy representatives, the Planning  
26 Commission recommended approval with conditions and findings. He outlined the  
27 conditions and findings as listed in the agenda packet.  
28

29 Tim Blackham, representative for Questar Gas, stated the existing road is servicing two  
30 homes on that street. They will access the facility approximately twice a month;  
31 therefore, paving the road would be quite an expense. Zero landscape is desirable as  
32 there is not an existing water line.  
33

34 Councilmember Bowcutt stated that he is concerned if they have to pave the road without  
35 the other home owners along the road having a cost to them.  
36

37 Mr. Blackham noted that was up to the traffic engineer.  
38

39 City Manager Gary Esplin commented that as long as it is recorded and neighbors  
40 understand that Questar is not going away, at the time future improvements are made to  
41 the road, those home owners can cover their share of the frontage.  
42

43 **MOTION:** A motion was made by Councilmember Almquist to approve the  
44 conditional use permit for the proposed gas regulator with the  
45 conditions that were expressed, the option of the traffic engineer with  
46 the pavement, the 8' security wall and xeriscaping.

47 **SECOND:** The motion was seconded by Councilmember Randall.  
48

49 City Attorney Shawn Guzman advised there will be a recorded improvement  
50 agreement.  
51

52 **VOTE:** Mayor Pike called for a vote, as follows:  
53  
54

5 Councilmember Almquist – aye  
6 Councilmember Hughes – aye  
7 Councilmember Randall - aye  
8 Councilmember Bowcutt – aye  
9

10 The vote was unanimous and the motion carried.  
11

12 **CONDITIONAL USE PERMIT:**

13 **Consider approval a conditional use permit for a time extension for an expired**  
14 **conditional use permit to construct a 100' high co-locatable wireless tower and**  
15 **to construct related multiple equipment enclosures. The project is Verizon –**  
16 **UT2 Airplane and is located on Riverside Drive. Technology Associates,**  
17 **applicant.**  
18

19 Planner Ray Snyder presented the request for approval a conditional use permit for a  
20 time extension for an expired conditional use permit to construct a 100' high co-locatable  
21 wireless tower and to construct related multiple equipment enclosures. The project is  
22 Verizon – UT2 Airplane and is located on Riverside Drive. He presented a PowerPoint  
23 presentation, as included in the agenda packet, covering the following topics: a letter  
24 from Technology Associates (applicant); vicinity map; close up of the location; plans;  
25 2014 proposed site layout; 2015 proposed site layout; 2014 tower and control building;  
26 2015 tower and control building; 2014 simulation; 2015 simulation; photos of the area;  
27 and a photo simulation.  
28

29 **MOTION:** A motion was made by Councilmember Hughes to extend the  
30 conditional use permit for 12 months.

31 **SECOND:** The motion was seconded by Councilmember Almquist.

32 **VOTE:** Mayor Pike called for a vote, as follows:  
33

34 Councilmember Almquist – aye  
35 Councilmember Hughes – aye  
36 Councilmember Randall - aye  
37 Councilmember Bowcutt – aye  
38

39 The vote was unanimous and the motion carried.  
40

41 **HILLSIDE PERMIT:**

42 Planner Ray Snyder presented the request for a hillside permit to allow the removal  
43 of a hill called the Jones Family Hill located at 1923 South River Road; zoning is R-1-  
44 10. He presented a PowerPoint presentation covering the following topics: request;  
45 applicable ordinance; comments; other projects; aerial map; photos of the area;  
46 zoning map; contour; and conceptual plan. The Hillside Board determined the  
47 hillside was not significant. They recommended it be removed entirely in a  
48 reasonable amount of time. If approved, staff will work with the applicant on the  
49 removal. Typically, a large truck can remove 10 cubic yards; therefore, this would  
50 take about 20,000 trips. The Hillside Board felt that it would be nice to see the hill  
51 gone; but wondered how would they mitigate the dust and noise. He read the  
52 comments from the Planning Commission as well as the motion made by the Hillside  
53  
54

5 Board. Planning Commission recommends approval with conditions as listed in the  
6 agenda packet.  
7

8 Councilmember Bowcutt asked why they would have to tell staff where they are  
9 putting the dirt.  
10

11 Councilmember Almquist stated that they are being asked to remove the hill quickly,  
12 and then possibly create a delay for having to find a location for the dirt. He  
13 commented there will be traffic concerns on River Road.  
14

15 City Manager Gary Esplin commented that he believes the removal should be  
16 coordinated by staff.  
17

18 Assistant Public Works Director Wes Jenkins explained that more than likely each site  
19 would have to have a grading permit since the sites that will need the dirt are under  
20 construction. He commented that there will be a fair amount of blasting.  
21

22 Dan Tovey, applicant, stated the project as it sits is not nice to look at as most of the  
23 hill has been scarred already. He asked about the bonding requirement.  
24

25 City Manager Gary Esplin advised that it is up to the Council to decide if it should be  
26 a cash bond or a normal bond. He explained there needs to be a guarantee the  
27 project will be finished once it starts. Each time there has been a project such as  
28 this, there was a use for the dirt; however, with this one, there may not be a need  
29 for the dirt.  
30

31 Mr. Tovey noted they met with large excavation companies to coordinate the  
32 removal of the dirt. Most of the dirt can be absorbed within a five mile distance;  
33 however, they would like the flexibility of having the dirt go to another site if needed.  
34 They would like to remove the hill as quickly as possible. These companies have  
35 ensured them that this can be done.  
36

37 Lori Tovey, applicant, explained that they met with rock companies at the site. The  
38 professionals should determine the best way to remove the hill as the back may not  
39 be the best place to start. She would rather leave it up to them.  
40

41 Mayor Pike stated that the concern is that they start the project and cannot finish it.  
42 Staff and the Council want to make sure it is done right.  
43

44 Ms. Tovey stated that the excavation companies have stated that they may be able  
45 to take the hill down in six months, depending on the removal, but she believes it  
46 will take longer. The cost of the bond concerns her; she is worried that the cost will  
47 be so high that they cannot do the project.  
48

49 Mr. Tovey added that the cost to remove the hill is estimated at \$500,000 to \$1.25  
50 million.  
51  
52  
53

5 City Attorney Shawn Guzman advised without a cost, it would be difficult to  
6 determine the bond amount. Additionally, there will need to be an agreement to  
7 allow the City to go onto the property finish the project if necessary.  
8

9 Mr. Tovey added that mining and loading is a separate cost from delivery. They may  
10 incur additional costs if they have to store the rock. If any project were go to  
11 unfinished, it would create an undesirable situation.  
12

13 City Manager Gary Esplin noted that bonds are required for any subdivision.  
14

15 Councilmember Almquist stated that it could take 10,000 to 20,000 trips to remove  
16 the hill. His feeling is at some point, if someone has to take down the rest of the hill,  
17 it would be an asset. Excavation companies charge the person they are taking the  
18 dirt from as well as the person they are giving it to. He thinks the hill will be gone as  
19 there is a demand for dirt.  
20

21 City Manager Gary Esplin commented that the concern he has is who is going to  
22 control who gets the dirt. There is no guarantee that one contractor will remove the  
23 hill. He feels that the benefit of getting rid of the stuff on the property is a tradeoff  
24 for the impacts of River Road. This is going to be a major project with blasting and  
25 air quality issues.  
26

27 Councilmember Bowcutt commented that he cannot believe those same concerns  
28 were not there when the hill was taken down on Bluff Street.  
29

30 **MOTION:** A motion was made by Councilmember Bowcutt to approve the hillside  
31 permit with the 10 conditions of the Planning Commission.  
32

33 Councilmember Almquist voiced his concern with condition #8. He believes that is  
34 cumbersome for staff to approve where the dirt goes.  
35

36 Mr. Jenkins explained that on big projects, staff can track that on grading permits.  
37

38 Councilmember Almquist added that he would like to see that modified to read "any  
39 location of under 1,000 cubic yards or more". Regarding the bonding, if they have  
40 the permit, they can approach the companies to take it down giving them the  
41 estimate to obtain the bonding.  
42

43 **SECOND:** The motion was seconded by Councilmember Almquist with  
44 modifications to item #8, to say that haul material of 1,000 cubic  
45 yards or more must go through Assistant Public Works Director Wes  
46 Jenkins and receive a location that the dirt is being placed and with  
47 regards to bonding, he would like to have City Attorney Shawn  
48 Guzman how to tie that into a future permit.  
49

50 City Attorney Shawn Guzman explained that if it is tied into a grading permit, he  
51 likes the way it is numbered, but would suggest modifying it to say bonding and an  
52 agreement that would allow the City, under specified conditions, to enter the  
53 property and complete removal according to the plan with a bond to cover that



5 amount. There will still need to be a written, recordable agreement to have  
6 permission to enter the property.  
7

8 **AMENDED**

9 **SECOND:**

Councilmember Almquist amended his second to include the suggested  
modifications by City Attorney Shawn Guzman, noting that there needs  
to be a geologist present while blasting.

12  
13 City Manager Gary Esplin stated the applicant will have to submit a plan to show how  
14 they will meet the requirements for obtaining a blasting permit.  
15

16 Councilmember Randall explained that her concern is that the Council will not see  
17 this item again.  
18

19 City Manager Gary Esplin advised that blasting permits are approved by the Fire  
20 Department.  
21

22 Councilmember Hughes voiced his concerns with traffic and blasting as it will have a  
23 large impact on neighbors – there needs to be a plan.  
24

25 City Manager Gary Esplin stated that he sees nothing wrong with approving with  
26 removing the hill and ask the applicants to return with a plan which will be required  
27 when the grading permit is applied for.  
28

29 **AMENDED**

30 **MOTION:**

Councilmember Bowcutt amended his motion to agree to remove the  
hill under the hillside ordinance based upon the applicant returning  
with for a grading permit with the conditions of staff and the Planning  
Commission and see the plan prior to the issuance of the grading  
permit.  
34

35 **SECOND:**

The amended motion was seconded by Councilmember Almquist.

36 **VOTE:**

Mayor Pike called for a vote, as follows:  
37

38 Councilmember Almquist – aye

39 Councilmember Hughes – aye

40 Councilmember Randall - aye

41 Councilmember Bowcutt – aye  
42

43 The vote was unanimous and the motion carried.  
44

45 **FINAL PLAT/LOT LINE ADJUSTMENT:**

46 Assistant Public Works Director Wes Jenkins presented the final plat and lot line  
47 adjustment for Intermountain Health Care (IHC) located at 1380 East Medical Center  
48 Drive and the surrounding buildings; zoning is PD-C. He showed the final plat and  
49 explained the purpose of the lot line adjustment is to create two parcels.  
50

51 **MOTION:**

A motion was made by Councilmember Bowcutt to approve the final  
plat and lot line adjustment for IHC.  
52  
53

5 **SECOND:** The motion was seconded by Councilmember Almquist.  
6 **VOTE:** Mayor Pike called for a vote, as follows:

7  
8 Councilmember Almquist – aye  
9 Councilmember Hughes – aye  
10 Councilmember Randall – aye  
11 Councilmember Bowcutt – aye  
12

13 The vote was unanimous and the motion carried.  
14

15 **PRELIMINARY PLAT:**

16 Assistant Public Works Director Wes Jenkins presented the preliminary plat for South  
17 Posse Plaza, a 3-lot commercial subdivision located at 1062 West Sunset Boulevard;  
18 zoning is C3. He showed the preliminary plat and explained that the developer will  
19 have to do a cross access/maintenance agreement, shared sewer and drainage  
20 agreement as well as a shared parking agreement.  
21

22 **MOTION:** A motion was made by Councilmember Randall to approve the  
23 preliminary plat for South Posse Plaza.

24 **SECOND:** The motion was seconded by Councilmember Almquist.  
25 **VOTE:** Mayor Pike called for a vote, as follows:

26  
27 Councilmember Almquist – aye  
28 Councilmember Hughes – aye  
29 Councilmember Randall – aye  
30 Councilmember Bowcutt – aye  
31

32 The vote was unanimous and the motion carried.  
33

34 **PRELIMINARY PLAT:**

35 Assistant Public Works Director Wes Jenkins presented the preliminary plat for  
36 Meadows Edge Phase 2, an 8-lot residential subdivision located at 2100 East 3970  
37 South; zoning is RE-20. He showed the preliminary plat and explained that there is  
38 an existing sewer line along the rear of the lots that is located within a 25' easement.  
39 In speaking with the developer, they are proposing to dedicate the property from the  
40 east boundary line of the sewer easement to the City.  
41

42 **MOTION:** A motion was made by Councilmember Almquist to approve the  
43 preliminary plat for Meadows Edge Phase 2.

44 **SECOND:** The motion was seconded by Councilmember Bowcutt.  
45 **VOTE:** Mayor Pike called for a vote, as follows:

46  
47 Councilmember Almquist – aye  
48 Councilmember Hughes – aye  
49 Councilmember Randall – aye  
50 Councilmember Bowcutt – aye  
51

52 The vote was unanimous and the motion carried.  
53

6 **PRELIMINARY PLAT AMENDMENT:**

7 Assistant Public Works Director Wes Jenkins presented the preliminary plat  
8 amendment for The Cove at Little Valley, a 41-lot residential subdivision located on  
9 Horseman Park Drive between 2350 East Street and Little Valley Drive; zoning is  
10 primarily R-1-12 with a small portion of RE-12.5. He showed the preliminary plat.  
11 Staff is concerned with traffic as two of the lots will front Little Valley Elementary  
12 School.  
13

14 City Manager Gary Esplin asked who will pay the cost put in and maintain the  
15 landscape strip. They would have to create an HOA for 2 lots. The City is already  
16 maintaining the landscaping along Little Valley Road.  
17

18 Councilmember Almquist suggested landscaping the lots using xeriscaping.  
19

20 City Manager Gary Esplin mentioned that he just received a copy of a letter from the  
21 School District supporting closing off the two lots and not allowing access onto Little  
22 Valley Road.  
23

24 Mayor Pike left the meeting.  
25

26 Paul Blackmore, representative, explained that lots 40 and 41 match the two lots in  
27 The Village at Little Valley. They received a letter from Superintendent Bergeson  
28 requesting they reduce traffic in the area. They gain an extra lot if they do not do  
29 this; however, this is much safer for children. He mentioned that they will take care  
30 of the landscaping if necessary and they have support from the school.  
31

32 Mr. Jenkins stated that they discussed circular drives on lots 40 and 41; however, it  
33 was decided to have the driveways as such that can allow the vehicle to turn around  
34 on the lot and pull out thus watching for children.  
35

36 **MOTION:** A motion was made by Councilmember Hughes to approve the  
37 preliminary plat amendment for The Cove at Little Valley.

38 **SECOND:** The motion was seconded by Councilmember Randall.

39 **VOTE:** Mayor Pro Tem Almquist called for a vote, as follows:  
40

41 Councilmember Almquist – did not vote

42 Councilmember Hughes – aye

43 Councilmember Randall - aye

44 Councilmember Bowcutt – aye  
45

46 The vote was unanimous and the motion carried.  
47

48 **CO-OP AGREEMENT WITH UDOT:**

49 **Consider approval of a co-op agreement with UDOT for the I-15 Underpass**  
50 **project.**  
51

52 City Manager Gary Esplin advised this request is an agreement with UDOT for the I-15  
53 underpass allowing them to go out for bid. The caveat is that staff has not seen the final  
54

5 language; therefore it should be approved subject to review by the Legal Department.  
6 The amount of \$3.7 million is the cost for the agreement with UDOT.

7  
8 Public Works Director Cameron Cutler explained that UDOT bills the City as they are billed  
9 by the contractor.

10  
11 City Manager Gary Esplin stated that the City will have to do internal financing as the  
12 funds will not be accessed for a couple of years. UDOT would like to begin the project  
13 early next year.

14  
15 Mr. Cutler mentioned that the total project is about \$26.8 million.

16  
17 **MOTION:** A motion was made by Councilmember Hughes to approve of the  
18 cooperative agreement with UDOT for the I-15 Underpass project subject  
19 to final review by the Legal Department.

20 **SECOND:** The motion was seconded by Councilmember Randall.

21 **VOTE:** Mayor Pro Tem Almquist called for a vote, as follows:  
22

23 Councilmember Almquist – aye

24 Councilmember Hughes – aye

25 Councilmember Randall - aye

26 Councilmember Bowcutt – aye  
27

28 The vote was unanimous and the motion carried.  
29

30 **PROFESSIONAL SERVICES AGREEMENT:**

31 **Consider approval of a professional services agreement for the Wastewater  
32 Collections building expansion.**  
33

34 City Manager Gary Esplin explained that this agreement is for the design of an 800-1,000  
35 square feet expansion to the Wastewater Collections building. The funds are included in  
36 the current budget.  
37

38 **MOTION:** A motion was made by Councilmember Hughes to approve the  
39 professional services agreement for the Wastewater Collections building  
40 expansion with Campbell and Associates for \$35,170.

41 **SECOND:** The motion was seconded by Councilmember Bowcutt.

42 **VOTE:** Mayor Pike called for a vote, as follows:  
43

44 Councilmember Almquist – did not vote

45 Councilmember Hughes – aye

46 Councilmember Randall - aye

47 Councilmember Bowcutt – aye  
48

49 The vote was unanimous and the motion carried.  
50

51 **MINUTES:**

52 **Consider approval of the minutes from the meeting held on December 11, 2014.**  
53

54 City Attorney Shawn Guzman mentioned that these minutes are just now being  
55 approved since there was the possibility of doing a verbatim transcript of the  
56 meeting.  
57  
58



5 **MOTION:** A motion was made by Councilmember Hughes to approve the minutes  
6 from December 11, 2014.

7 **SECOND:** The motion was seconded by Councilmember Bowcutt.

8 **VOTE:** Mayor Pike called for a vote, as follows:  
9

10 Councilmember Almquist – aye  
11 Councilmember Hughes – aye  
12 Councilmember Randall – aye  
13 Councilmember Bowcutt – aye  
14

15 The vote was unanimous and the motion carried.  
16

17 **MINUTES:**

18 **Consider approval of the minutes from the meeting held on November 12, 2015.**  
19

20 **MOTION:** A motion was made by Councilmember Randall to approve the minutes  
21 from November 12, 2015.

22 **SECOND:** The motion was seconded by Councilmember Hughes.

23 **VOTE:** Mayor Pike called for a vote, as follows:  
24

25 Councilmember Almquist – aye  
26 Councilmember Hughes – aye  
27 Councilmember Randall – aye  
28 Councilmember Bowcutt – aye  
29

30 The vote was unanimous and the motion carried.  
31

32 **MINUTES:**

33 **Consider approval of the minutes from the meeting held on November 19, 2015.**  
34

35 **MOTION:** A motion was made by Councilmember Hughes to approve the minutes  
36 from November 19, 2015.

37 **SECOND:** The motion was seconded by Councilmember Bowcutt.

38 **VOTE:** Mayor Pike called for a vote, as follows:  
39

40 Councilmember Almquist – aye  
41 Councilmember Hughes – aye  
42 Councilmember Randall – aye  
43 Councilmember Bowcutt – aye  
44

45 The vote was unanimous and the motion carried.  
46

47 **MINUTES:**

48 **Consider approval of the minutes from the meeting held on December 3, 2015.**  
49

50 **MOTION:** A motion was made by Councilmember Randall to approve the minutes  
51 from December 3, 2015.

52 **SECOND:** The motion was seconded by Councilmember Hughes.

53 **VOTE:** Mayor Pike called for a vote, as follows:  
54

5 Councilmember Almquist – aye  
6 Councilmember Hughes – aye  
7 Councilmember Randall – aye  
8 Councilmember Bowcutt – aye  
9

10 The vote was unanimous and the motion carried.  
11

12 **ADJOURN TO REDEVELOPMENT AGENCY MEETING:**

13 **MOTION:** A motion was made by Councilmember Bowcutt to adjourn to the  
14 Redevelopment Agency Meeting.

15 **SECOND:** The motion was seconded by Councilmember Hughes.

16 **VOTE:** Mayor Pike called for a vote, as follows:  
17

18 Councilmember Almquist – aye  
19 Councilmember Hughes – aye  
20 Councilmember Randall – aye  
21 Councilmember Bowcutt – aye  
22

23 The vote was unanimous and the motion carried.  
24

25 The meeting reconvened following the Redevelopment Agency meeting.  
26

27 **REPORTS FROM MAYOR, COUNCILMEMBERS AND CITY MANAGER:**

28 No reports were given.  
29

30 **ADJOURN TO CLOSED SESSION:**

31 **MOTION:** A motion was made by Councilmember Randall to adjourn to a closed  
32 session to discuss property sale.

33 **SECOND:** The motion was seconded by Councilmember Hughes.

34 **VOTE:** Mayor Pro Tem Almquist called for a roll call vote, as follows:  
35

36 Councilmember Almquist – did not vote  
37 Councilmember Hughes – aye  
38 Councilmember Randall – aye  
39 Councilmember Bowcutt – aye  
40

41 The vote was unanimous and the motion carried.  
42

43 **ADJOURN:**

44 **MOTION:** A motion was made by Councilmember Almquist to adjourn.

45 **SECOND:** The motion was seconded by Councilmember Randall.

46 **VOTE:** Mayor Pike called for a vote, as follows:  
47

48 Councilmember Almquist – aye  
49 Councilmember Hughes – aye  
50 Councilmember Randall – aye  
51 Councilmember Bowcutt – aye  
52

53 The vote was unanimous and the motion carried.

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Christina Fernandez, City Recorder

DRAFT